

Serve Wisconsin – Program Evaluation and Development Committee Meeting

Meeting Minutes

Wednesday, December 5, 2018

Committee Chairman Tony Hallman called the meeting to order at 10:37 a.m., December 5, 2018, at Mendota Mental Health Institute – Conference Center, Madison, WI.

Committee Members Present

Tony Hallman, Committee Chair; Michael Hinman; Paula Horning; Amy McDowell; Jane Moore

Other Board Members Present

Laura Doolin

Staff Present

Kyle Clower, Jeanne Duffy, Joshua Harwell, Marjorie Kriel, Alexis Matthews, Kara Rivers, Casey Sweeney, Steven Yule

Program Representation

Boys & Girls Clubs of Greater Milwaukee, College Possible, Dane County Human Services, Easter Seals Wisconsin, Marshfield Clinic Research Foundation, Milwaukee Christian Center, North Central Community Action Program, Public Allies Milwaukee, Renewal Unlimited, United Way of Dane County – Achievement Connections, United Way of Dane County – Schools of Hope, UW-Eau Claire - ECLIPSE, WI Association for Homeless & Runaway Services, WI Dept. of Public Instruction, WI Primary Health Care Association.

Introductions

Board members and staff introduced themselves.

Approval of May 31, 2018 Meeting Minutes

Jane Moore made a motion to approve the May 31, 2018 meeting minutes. Seconded by Paula Horning. Motion passed unanimously.

Conflict of Interest Forms

Conflict of Interest forms were completed by and collected from the six Committee/Board members present.

Overview of Competitive Application Process & Continuation Formula Applicants

Casey Sweeney provided an overview of the 2019-2020 Competitive application process. It was noted that some current Formula funded programs have chosen to apply for Continuation Formula funding and are not included in the Competitive application review process.

Action Item – Staff Recommendation to Allow Applicants to Increase Budget for Additional Criminal History Check Costs

Steven Yule provided an overview of the meeting document that included background information and recommendation from staff to allow applicants to increase their 2019-2020 application budgets to include increased criminal history check costs due to implementation of the requirement to run criminal history checks through CNCS-contracted Truescreen and Fieldprint services.

Michael Hinman made a motion to recommend to the full Board that applicants be allowed to increase the amount of CNCS funds requested in 2019-2020 grant application budgets, above the amount approved by the Board, in order to add additional National Service Criminal History Check costs for the CNCS-contracted Truescreen/Fieldprint checks. Seconded by Amy McDowell. Motion passed unanimously.

2019-2020 AmeriCorps Competitive Cost-Reimbursement Applications

Continuation and New/Recompete Competitive Applications - Recommendations

Applicant representatives gave presentations and applications considered for Continuation Competitive funding were: Boys & Girls Clubs of Greater Milwaukee – Education through Art, Reading and Nature (EARN); Dane County Human Services; Easter Seals Wisconsin; Marshfield Clinic Research Foundation – Afterschool; Marshfield Clinic Research Foundation – Recovery Corps; Milwaukee Christian Center; Renewal Unlimited, Inc.; United Way of Dane County – Achievement Connections; UW Eau Claire – ECLIPSE; and WI Association for Homeless & Runaway Services.

Applicant representatives gave presentations and applications considered for New/Recompete Competitive funding were: Boys & Girls Clubs of Greater Milwaukee – Academic and Career Planning; Marshfield Clinic Research Foundation – Volunteer Wisconsin; North Central Community Action Program; Public Allies Milwaukee; United Way of Dane County – Schools of Hope; WI Dept. of Public Instruction.

*** Lunch from 12:52 p.m. until 1:35 p.m. ***

Paula Horning made a motion to forward the Continuation Competitive and New/Recompete Competitive Cost-Reimbursement applications to the full Board for consideration. Seconded by Jane Moore. Motion passed unanimously.

2019-2020 AmeriCorps Competitive Fixed Amount Applications

New/Recompete Fixed Amount Applications - Recommendations

Applicant representatives gave presentations and applications considered for New/Recompete Fixed Amount funding were: College Possible and WI Primary Health Care Association.

Amy McDowell made a motion to forward the New/Recompete Fixed Amount applications to the full Board for consideration. Seconded by Jane Moore. Motion passed unanimously.

Ranking of New/Recompete Applications

The Committee considered the numerical ranking of New/Recompete applications; staff's recommended ranking included consideration of average application score and, for existing programs, program performance scoring.

Paula Horning made a motion to recommend to the full Board the 1-8 ranking as listed on the Recommended New/Recompete Competitive Application Ranking – 2019-2020 chart. Seconded by Amy McDowell. Motion passed unanimously.

Adjourn

Michael Hinman made a motion to adjourn the meeting. Seconded by Jane Moore. Motion passed unanimously. Meeting adjourned at 2:20 p.m.