How to become a “Registered Interior Designer” in Illinois
After you pass the NCIDQ you **still** need to register with the State to become a…

“Registered Interior Designer”
WHY DO IT?

You are more likely to have a higher salary and be promoted. Most if not all Senior Level Staff, Associates, Principles and Partners in firms are registered and/or licensed design professionals.
WHY DO IT?

Want to start your own Business? Registration makes you marketable and says you are an expert. This attracts Clients and increases their confidence in you.
WHY DO IT?

Shows you are a design professional on par with architects and engineers for your specific area of expertise.
**Contributes to the advancement of our field.** We can only convince legislators to fight for our rights when we have strength in numbers. This means more registered interior designers so we can pass new legislation.
**WHY DO IT?**

**Mechanics Lien Act:** Allows Registered Interior Designers to file a Lien against the Property Owner if they do not pay you. They cannot sell their property or pay other contractors or subcontractors until they pay you first. This gives you a lot of leverage. This is important if you plan to have your own design business.

**When can you file a Lien?**
- You have 90 days to file a Notice of Intent from last day of work.
- You have 4 months to file the actual Lien from your last day or work.
- The Lien is valid for 2 years then it will expire unless you file a lawsuit.

**Want to know more?**
Google “Illinois Mechanics Lien Act”
GO TO IDFPR WEBSITE

www.idfpr.com
CLICK ON PROFESSIONAL REG.
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SCOLL DOWN TO “I” FOR I.D.
CLICK ON APPLICATION

Awesome, you passed the NCIDQ!!

Now what?

CLICK ON APPLICATION

Interior Design

Not in renewal

License Renewals

License Look Up

File a Complaint

Interior Design Professions Licensed by IDFPR:

- Interior Designer, Registered

License Information

- Interior Design Registration Application

- Resources & Publications

- Laws and Rules

- Board Information

- Contact Us
SELECT ACCEPTANCE OF EXAM
SUPPORTING DOCUMENTATION

What you need?

NCIDQ Certificate

College Transcript
• Transcript must be in a sealed envelope from your college. Do not open.
• If your school has closed. Visit www.parchment.com You may be able to obtain your transcript here.

Verification of Employment
• Form in application. Your supervisor will fill this out. Must be in a sealed envelope. Do not open.
HELPFUL INFO

- Use black ink
- Mail through Post Office Only. Pay for the tracking option.
- Suggested to Pay via Money Order and not check.
- Review period is typically 2-8 weeks.
Your Name, Registered Interior Designer

Your Name, RID
WHAT DOES IT COST?

$100 application fee (non-refundable)

Cost of college transcript

$60 Renewal Fee every 2 years
6 States with a practice act with permitting privileges

5 States with a title act with permitting privileges

Only 11 States out of 50 that allow Interior Designers to stamp and submit for permit. Illinois is NOT one of them.
ADVOCACY INFO

Stay up to date & INFORMED!

TEXT “Interior Design”
to 52886

PHONE ACTION
Thank you

Please Register