



Australian Government
Regional Arts Fund



Regional Arts Fund 2020-2021 Guidance Materials: Tasmania

You are reading the Regional Arts Fund Guidance Materials for Tasmania. These materials have been compiled to assist applicants in applying for support under the program.

This document includes all Regional Arts Fund grants available in the 2020-2021 financial year.

Even if you have applied for the Regional Arts Fund in the past, please read these new Guidance Materials as changes have been made from previous years.

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What is the Regional Arts Fund?

The Regional Arts Fund is an Australian Government Program that supports sustainable cultural development in regional and remote communities in Australia. It meets the strategic priorities of supporting participation in, and access to, the arts; and encouraging greater private sector support for the arts.

The Regional Arts Fund is designed to benefit regional and remote arts practitioners, arts workers, audiences and communities. The program is managed nationally by Regional Arts Australia and is delivered in all states and the Northern Territory by Regional Program Administrators.

NSW: Regional Arts NSW

NT: Darwin Community Arts

QLD: Flying Arts Alliance Inc.

SA: Country Arts SA

TAS: RANT Arts Ltd

VIC: Regional Arts Victoria

WA: Regional Arts WA

What is the Recovery Boost?

The Recovery Boost is a \$10 million targeted measure announced by the Australian Government in 2020 as part of the Relief and Recovery Fund. It responds to the difficulties experienced by regional artists, arts organisations and communities who have been heavily impacted by COVID-19. The Recovery Boost is one-off funding and will be delivered through the Regional Arts Fund and seeks to offer short (Relief), medium (Recovery) and long-term (Renewal) support.

Objectives

The objectives of the Regional Arts Fund are to support and promote participation in, and access to, arts and culture in regional and remote Australia by:

- Encouraging and supporting sustainable economic, social and cultural development in regional communities;
- Developing partnerships and networks which leverage financial and/or in-kind support for specific projects and encourage ongoing collaboration;
- Developing audiences and broadening community engagement with the arts; and
- Increasing employment and professional development opportunities for, and raise the profile of, regional and remote artists.

Who can apply?

- Individuals, groups and incorporated not-for-profit organisations.
- Applicants must reside in Tasmania.
- Groups and organisations must either be legally incorporated and have an ABN, or have an auspice organisation manage their grant.
- Individual applicants must have an ABN or have an auspice organisation manage their grant.
- Individuals who are under 18 at the time of applying must have an auspice organisation manage their grant.
- Schools are only eligible to apply if they are located in a very remote area (MMM7).¹
- Young and emerging artists, artists from diverse cultural backgrounds, Indigenous artists and artists with disability are strongly encouraged to apply.

What can the funding be used for?

The Regional Arts Fund will only fund arts or cultural development projects that are directed at achieving the objectives of the Program, as outlined above.

The Regional Arts Fund may be used toward the cost of the project including but not limited to:

- Artist and arts worker fees (artists should be paid appropriately, see [RAF Resources](#) for reference).
- Travel costs (including international travel).
- Materials and small assets (up to \$5000)².
- Venue hire.
- Equipment hire.
- Insurance (a portion of organisations insurance appropriate to the project).
- Project administrative costs (up to 15%).
- Costs of running an organisation, including wages (Recovery & Renewal Projects only).

Who is not eligible to apply?

- Applicants outside of Tasmania.
- A for profit company.
- Applicants who have not acquitted overdue grants from the Regional Arts Fund, any other Australian Government funding program, or any other program administered by RANT Arts.

¹ Regional is defined as a postcode that is MMM Classification 2 or above. Check how your location is classified here: <http://www.doctorconnect.gov.au/locator>

² Purchase of assets will only be considered where it is demonstrated to be more cost effective than hire.

What will the Regional Arts Fund not support?

- A project principally benefitting a major city or metropolitan location (MMM Classification 1).
- Projects that will commence before funding is approved.
- Components of projects that are also funded by other programs administered by the Australian Government or other state and local government agencies.³
- Projects which do not substantially align to and further the objectives of the Regional Arts Fund.
- Touring projects from major urban centres.
- Competitions, prizes or awards.
- Ongoing activities of collecting institutions.
- Ongoing core administration costs of the applicant organisation (eg. photocopying, internet, phone, rent) – note – difference between organisation and project.
- Infrastructure costs including building or fitting out permanent structures.
- Curriculum based activities in schools, or courses of ongoing education and training in government or private institutions in Australia or overseas.
- Academic activity, including wages or course work that is required as part of any tertiary academic program.
- Recurrent or ongoing funding for projects or programs.

Funding Categories

RAF Project Grants (formerly Community Grants) – up to \$10,000

Project Grants are intended to assist arts and cultural development projects that meet the objectives and eligibility criteria of the Regional Arts Fund.

All Projects must be completed by 30 June 2022.

Small Project Grant – maximum amount \$5,000

Projects should support Tasmanian artists, arts organisations and communities in developing new work or creative projects in any art form. Projects should increase professional skill levels, promote dialogue, generate employment opportunities and/or activate partnerships. Funds can be used to develop a project for further funding through RAF or other sources.

Major Project Grant – maximum amount \$10,000

Directed towards both individuals and organisations for projects that generate partnerships between a range of arts organisations, community organisations,

³ Applicants are encouraged to seek multiple sources of funding, but must not cover the same costs with multiple sources of funding.

government entities and/or businesses. Projects in this category should encourage sustainable arts and cultural development activity by enhancing the organisational capacity of the grant recipient to plan and deliver on major projects.

RAF Quick Response Grants – up to \$1,500 for Individuals, \$3,000 for organisations

Quick Response Grants are intended to assist regional artists, arts organisations and communities to take up professional or skills development or small project opportunities.

This program has been set up to be responsive to projects that fall outside the scope of other funding opportunities. Applicants **must** clearly explain why there is no other suitable funding program for their project.

The Quick Response Grant program is open 4 times each year during the following months: February, May, August and November. Applications submitted by midnight on the last Sunday of each applicable month are collated for assessment and announced within ten working days.

All Quick Response Grants must be complete by 1 January 2022.

RAF Relief – up to \$5,000

Relief grants are designed to assist regional artists, arts organisations and communities to meet their immediate needs. This could include asset replacement or purchase, support for arts practice (including self-directed residency/research and development), small projects and professional development opportunities.

The RAF Relief program will be open from 1 July 2020. Applications submitted by midnight on 1 August 2020 are collated for assessment and announced within ten working days.

All RAF Relief projects must be completed by 30 June 2021.

RAF Recovery – up to \$20,000

Recovery grants are designed to meet the medium-term recovery needs of artists, organisations and communities. Projects in this program should focus on activities that assist in recovery from bushfire, drought, and/or the impacts of COVID-19.

Project activities could include creative recovery projects, training programs, operational recovery plans, asset purchase or replacement (up to \$5000) and the development of risk plans and emergency operating procedures and responses.

The RAF Recovery Program will operate as a competitive funding round.

All RAF Recovery projects must be complete by 30 June 2024.

RAF Renewal – up to \$120,000 over 3 years

Renewal grants will provide up to three years of funding to support projects that have strong partnerships and demonstrated long term outcomes, with sustainable future-positioning focus.

These projects will be strategic in nature. Collaborations across State and Territory borders will be encouraged. The projects can be process-driven and provide an opportunity to think beyond 'snap back' and to consider renewed arts practice and learning processes.

Project activities could include partnership projects, community events or programs, First Nations-led renewal and wages for workers (First Nations worker positions will be encouraged).

This program will support two high-level Tasmanian projects. These projects will need to demonstrate strong state/national/international partnerships and address one of two areas of focus: digital and festivals. The Renewal program will not be run like RANT's regular RAF grant rounds. Consultation with the RANT Regional Arts Fund team is essential if you are intending to submit an expression of interest: grants@rantarts.com

The Application process will be handled in two stages:

- 1. Expression of Interest:** Applicants with a strong project concept addressing the areas of focus may submit an expression of interest. Expressions of interest will be assessed internally by RANT Arts.
- 2. Proposal Submission:** Based upon their expression of interest, a small number of applicants may be invited to submit a full proposal for their project. These will be assessed by Regional Arts Australia, in consultation with the Department.

To be considered, please contact RANT Regional Arts Fund team at: grants@rantarts.com
Regional Arts Australia will assess these applications, in consultation with the Department.
All RAF Renewal projects must be complete by 30 June 2024.

Applicants are eligible for one successful grant in each category, per financial year* (and one RAF Renewal grant over the life of the program).

*financial year – dates are based on when the funds are allocated, not when project happens

Grant Type	Maximum amount available	Open Date	Close Date and time
Regional Arts Fund - ongoing			
Project Grants, 2021 Round 1	\$10,000	15 Jan 2021	1 March 2021, midnight (12:00am) AEST
Quick Response Grants	Individuals, \$1,500 Organisations, \$3,000	1 August 2020 1 November 2020 1 February 2021 1 May 2021	Applications must be submitted by midnight (12:00am) AEST on the last Sunday of each applicable month.
RAF Recovery Boost			
RAF Relief	\$5,000	1 July 2020	1 August 2020, midnight (12:00am) AEST
RAF Recovery	\$20,000	15 September 2020	31 October 2020, midnight (12:00am) AEST
RAF Renewal	\$120,000 (over three years)	Expressions of interest open 1 November 2020	1 December 2020, midnight (12:00am) AEST

How to apply

Contact a staff member

It is recommended that applicants speak to a member of the RANT Regional Arts Fund team prior to applying. It is preferred that this occurs prior to starting an application. The team can give guidance on eligibility, comment on the development of concepts and support applicants through the application process. They can be a great sounding board, and have extensive arts and cultural networks across the state and beyond.

Applicants should make the most of this opportunity by allowing plenty of time for discussion and feedback before applications close.

You can email the RANT Regional Arts Fund team at: grants@rantarts.com

You can book a time to speak with RANT Regional Arts Fund team here:

<https://rantarts.youcanbook.me/>

Apply online via SmartyGrants

All applications are to be submitted online using the SmartyGrants system. Applicants who require support to access the online application process should contact the RANT Regional Arts Fund team.

Links to the forms and other resources can be found on the RANT Arts website:

<https://www.rantarts.com/grants>

Assessment Processes

Project Grants

All Project Grants are assessed by an independent, external panel of artists and cultural workers from across the state, selected by RANT Arts. The panel's decisions are final.

The Australian Government Minister for the Arts has the option to announce the Regional Arts Fund Community Grant recipients, after which RANT Arts staff notify all applicants.

Notification of the outcome can take around three months after the Grant round closing date. Please be aware this is an indicative time frame only.

Quick Response Grants

Applications are processed and assessed internally by a panel comprised of RANT Arts staff and independent artists and cultural workers from across the state, selected by RANT Arts. Applicants will be notified of the outcome within 10 working days of receipt of their application.

RAF Relief

Applications are assessed by an independent, external panel of artists and cultural workers from across Tasmania, selected by RANT Arts. The panel's decisions are final. Applicants will be notified of the outcome within 10 working days of receipt of their application.

The Australian Government Minister for the Arts has the option to announce recipients of these grants retrospectively.

RAF Recovery

All RAF Recovery Grants are assessed by an independent, external panel of artists and cultural workers from across Tasmania, selected by RANT Arts. The panel's decisions are final.

The Australian Government Minister for the Arts has the option to announce the Regional Arts Fund Recovery Grant recipients, after which RANT Arts staff notify all applicants.

Notification of the outcome can take around three months after the Grant round closing date. Please be aware this is an indicative time frame only.

RAF Renewal

Applications are by Expression of Interest. Expressions of interest will be assessed internally by RANT Arts. A small number of applicants may be invited to submit a full proposal for their project by invitation only. These will be assessed by Regional Arts Australia, in consultation with the Department.

Past Decisions

At the conclusion of each year, all Peers who participated in the year's assessment process and all Grant program decisions are listed on the RANT Arts website:

<https://www.rantarts.com/raf-past-decisions>

Assessment Criteria

All projects must include clearly defined arts and cultural activity. All applications are assessed against the following six criteria. The questions below each criterion are prompts for the assessors; however in some cases it is understood that not all projects are able to meet every criteria.

IMPACT

Encouraging and supporting sustainable economic, social and cultural development in regional communities

- Are there long term outcomes for the project?
- Does it create opportunities for future cultural activity?
- Are there any sustainable economic benefits to the project (e.g. increased activity for local tourism and business, paid opportunities for artists, etc.)?
- Are there any sustainable social benefits to the project (e.g. health, social cohesion, access, etc.)?

PARTNERSHIP

Developing partnerships and networks that leverage financial and/or in-kind support for specific projects and encourage ongoing collaboration

- Is community support for this project evidenced through partnerships and collaborations?
- Do these leverage financial and/or in-kind support for the project?
- Does the project assist the development of networks, collaborations and partnerships that could support future cultural activity?
- Is there appropriate community, council or other support for this project?

REACH

Developing audiences and broadening community engagement with the arts

- Does the project provide access to social and cultural development opportunities for diverse communities, practitioners, participants and/or audiences?

- How is the project providing opportunities for community members or groups to participate in the arts?
- Does the project develop audiences by attracting new attendees or participants?
- Does the project develop audiences by extending their experience of the arts?

OPPORTUNITY

Increasing employment and professional development opportunities for, and raising the profile of, regional and remote artists and/or arts workers

- Does the project provide employment opportunities for regional artists or arts workers?
- Does the project raise the profile of regional artists or arts workers?
- Does the project allow an artist access to an exceptional or rare opportunity?
- Does the project help develop the artist's skills?

QUALITY

Proven capacity to deliver high-quality arts and cultural initiatives in regional communities in response to identified need or demand

- Has the applicant considered the calibre of the artists involved? Is this evidenced through appropriate and high quality support material?
- Has the applicant considered the cultural context in which the project will be placed?
- Does the project involve an original or innovative concept?

VIABILITY

Demonstrates good planning, management and realistic budget and timeframes

- How realistic is the timeframe and budget?
- Does the applicant have the capacity to deliver? How is this evidenced?
- Have appropriate risks been taken into consideration and addressed?

Additional Assessment Criteria – Recovery Boost

The Recovery Boost will be assessed against the criteria listed above. In addition, the following principles will be applied to the assessment of the RAF Recovery and RAF Renewal Streams:

- Community confidence (evidenced by connectivity)
- Creative confidence (evidenced by arts practice)
- Business confidence (evidenced by partnerships)

The RAF Renewal Program in particular needs to respond to:

- Lasting benefits
- Local supply
- Job incentives

Specific questions in application forms will allow for applicants to address these additional criteria.

Support Material

Applicants must supply CVs for artists and arts workers in the relevant areas of the online application. CVs cannot exceed more than two pages per person. CVs included should relate to the work that will be required for the project. If you can, we recommend you consolidate these into one PDF.

Other support material can be uploaded to online applications. You will only be able to upload a maximum of:

- A maximum of three support letters
- Confirmation of key personnel (e.g. by email or a scanned copy of a letter)
- Confirmation of your auspicing organisation (if required)
Seven written material documents (must not exceed more than five pages each)
- Five photographs and images such as art works or examples of past projects
- Three direct links of websites, audio, images or video (no greater than three minutes in length per video)
- Two audio files (mp3 format preferred)

Support material provides the opportunity to sell an idea in more than words. This is an opportunity for applicants to show examples of previous projects and/or artwork relevant to their submission.

Effective support letters will tell why the writer wants to be involved, how they are going to be involved and, if they can, provide financial assistance, in-kind assistance, sponsorship or if they just want to come along and participate. If appropriate, they may also state the potential benefits for their community and can provide confidence in the capacity of the applicant to deliver the project. Support letters may vary depending on the type of category you are applying to.

Privacy

RANT Arts values applicants' privacy. For details on how we collect, store and use information, applicants can contact us at: grants@rantarts.com to obtain a copy.

The Australian Government stipulates that application details and applicant contact information may be provided to the Australian Government (including the Minister and the Department), Members of Parliament, Regional Arts Australia, and other Regional Program

Administrators (such as RANT Arts) and may be published on the internet by any of them. This will include the applicant's name/organisation name, funded project description, funded amount, state/territory, location and electorate.

This information may also be used for promotion and reporting purposes. The Directors of Regional Arts Australia, RANT Arts, the Department and their representatives may also use this information to conduct research so that we may better understand community needs and can improve service delivery.

When submitting an application to the Regional Arts Fund you will be providing permission for this personal information to be used in this way.

Working with Young People/Working with Vulnerable Persons

RANT Arts requires any person working or volunteering with vulnerable people to obtain a working with vulnerable people clearance. This includes working with children, people with disabilities and others who identify as a vulnerable person. RANT Arts is committed to encouraging the involvement of young people, people with diverse abilities and other vulnerable people in the arts, both as participants in the creative process and as audience members. Such involvement needs to be within a set of safeguards that protect them from exploitation and harm.

If your project involves working with vulnerable people, you will need to provide a copy of your registration to Work with Vulnerable People.

All key personnel who will have contact with vulnerable people will be required to attach a copy of their working with vulnerable people card to any application.

For more information and to apply online, please contact Department of Justice:

<https://www.forms.justice.tas.gov.au/Apply/ApplicationStart.aspx>

Grantees also need to comply with applicable state, territory and Commonwealth laws before any project personnel commences an activity that involves vulnerable people.

Working with First Nations Cultural Content and communities

RANT Arts requires that any project reflecting or working with Aboriginal and Torres Strait Islander people and/or community should be endorsed by the relevant authority from that community.

It is a requirement that applicants show how they will acknowledge any Aboriginal and Torres Strait Islander cultural knowledge and intellectual property.

If your project contains cultural material or activity and;

- You are a non-Aboriginal or Torres Strait Islander applicant, you must provide appropriate letter/s of support for your application to be eligible.

- You are an Aboriginal or Torres Strait Islander applicant and are delivering a project outside your community, you must provide appropriate letter/s of support from that community for your application to be eligible.

Further details on the protocols and appropriate acknowledgements of Aboriginal and Torres Strait Islander people and their culture, are available from the Australia Council for the Arts [Protocols for working with Indigenous Artists](#)

If you are successful

All applicants will be notified of the outcome of their application by RANT Arts.

Successful applicants will be notified by RANT Arts and asked to sign a funding agreement.

After the agreement has been signed, and any other conditions met, the applicant can send an invoice to RANT Arts.

Insurance

For any project that involves a public outcome, recipients will be required to provide a copy of their Public Liability Insurance.

Acknowledgement of Funding

All recipients must acknowledge the Federal Government, Regional Arts Australia and RANT Arts by using the logos on all promotional materials, or by using the statement:

“Supported by the Australian Government’s Regional Arts Fund”



Acquittal

All RAF projects must be acquitted within 8 weeks of the end date of the project. Acquittal forms are provided via SmartyGrants, and this is the only format in which acquittals will be accepted.

Non-compliance with acquittal conditions may result in the recipient being ineligible for future funding rounds until their acquittal has been submitted and accepted.