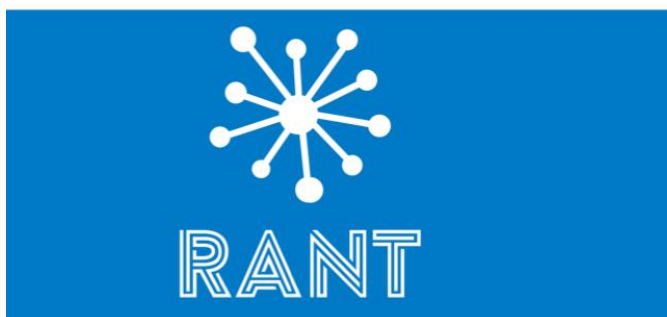




REGIONAL ARTS FUND TASMANIA

Frequently Asked Questions



RAF Guidelines [here](#)

Contact RANT [here](#)

TABLE OF CONTENTS

About the Regional Arts Fund (RAF)

- What is the Regional Arts Fund?**
- What type of funding is available?**
- What are Project Grants?**
- What are Quick Response Grants?**
- What is the Recovery Boost?**
- How many times can I apply?**

Recovery Boost

Eligibility

- Who is eligible to apply?**
- What does RAF support?**
- What doesn't RAF support?**
- What does based in Tasmanian/Tasmanian resident mean?**
- Are my project dates eligible?**
- My project has additional grant funding, can I still apply?**
- I have an outstanding RAF acquittal, can I still apply?**
- Where do I find the Guidelines for RAF?**
- Where can I find past decisions for RAF grants in Tasmania?**

Preparing to Apply

- What are the RAF objectives and how important are they?**
- What do I need to apply?**
- What if I don't have an ABN?**
- What are support letters?**
- How do I determine artist fees?**
- How do I obtain a Working with Vulnerable People Clearance?**
- My project has First Nation or Tasmanian Aboriginal content. What do I need to do?**
- Can I meet with a RANT staff member to assist in my application?**

Writing the application

- Where do I find the application form?**
- Is there a hard copy form?**
- Can I get help writing the application?**
- What type of project is mine?**
- What is MMM?**
- What's my electorate?**
- My project uses multiple art forms, what is my MAIN artform?**
- I'm confused by projected audience numbers?**
- What is a strategic partner?**
- Do I need CVs for just myself or all people involved in the project?**
- I'm confused by the budget?**
- What criteria will my application be assessed by?**

Applicant checklist



About the Regional Arts Fund (RAF)

What is the Regional Arts Fund?

The Regional Arts Fund is an Australian Government program that supports sustainable cultural development in regional and remote communities in Australia. The program is managed by Regional Arts Australia and, in Tasmania, by RANT Arts.

The Regional Arts Fund is designed to benefit regional and remote arts practitioners, arts workers, audiences and communities.

What type of funding is available?

RANT Arts delivers the Regional Arts Fund in Tasmania through three targeted grant categories: Small Project Grants, Major Project Grants and Quick Response Grants. In addition, RANT will be delivering a targeted program, the Recovery Boost (See below).

The next Project Grant round opens in January 2021 and Quick Response Grants (QRG) are open 4 times each year during the following months: February, May, August and November.

What are Project Grants?

Project Grants are intended to assist arts and cultural development projects that meet the objectives and eligibility criteria of the Regional Arts Fund. All Projects must be completed by 30 June 2022.

RAF Small Project Grants Program: This category funds eligible components of projects up to the value of \$5,000. Projects should support Tasmanian artists, arts organisations and communities in developing new work or creative projects in any art form. Projects should increase professional skill levels, promote dialogue, generate employment opportunities and/or activate partnerships. Funds can be used to develop a project for further funding through RAF or other sources.

RAF Major Project Grants Program: Up to \$10,000 and are directed towards both individuals and organisations for projects that generate partnerships between a range of arts organisations, community organisations, government entities and businesses. Projects in this category should encourage sustainable arts and cultural development activity by enhancing the organisational capacity of the grant recipient to plan and deliver on major projects.

What are Quick Response Grants?

Quick Response Grants are for up to up to \$1,500 for Individuals and \$3,000 for organisations to assist regional artists, arts organisations and communities to take up professional or skills development or small project opportunities.



This program has been set up to be responsive to projects that fall outside the scope of other funding opportunities. Applicants must clearly explain why there is no other suitable funding program for their project. Applicants are encouraged to only apply for what they need and the assessment panel can choose to part-fund requests if deemed appropriate. All Quick Response Grants must be complete by 1 January 2022.

What is the Recovery Boost?

The Recovery Boost is a \$10 million targeted measure announced by the Australian Government in 2020 as part of the Relief and Recovery Fund. It responds to the difficulties experienced by regional artists, arts organisations and communities who have been heavily impacted by COVID-19. The Recovery Boost is one-off funding and will be delivered through the Regional Arts Fund and seeks to offer short (Relief), medium (Recovery) and long-term (Renewal) support. For more information, see Recovery Boost below.

How many times can I apply?

Applicants are eligible for one successful grant in each category, per financial year.



Community Grant: Gabriel Comerford. Presentation of Absence of Light. 2019



Recovery Boost

What are RAF Relief Grants?

Relief grants (up to \$5,000) are designed to assist regional artists, arts organisations and communities to meet their immediate needs. This could include asset replacement or purchase, support for arts practice (including self-directed residency/research and development), small projects and professional development opportunities.

The RAF Relief program will be open from 1 July 2020. Applications submitted by midnight on 1 August 2020 are collated for assessment and announced within ten working days.

All RAF Relief projects must be completed by 30 June 2021.

What are RAF Recovery Grants?

Recovery grants (up to \$20,000) are designed to meet the medium-term recovery needs of artists, organisations and communities. Projects in this program should focus on activities that assist in recovery from bushfire, drought, and/or the impacts of COVID-19.

Project activities could include creative recovery projects, training programs, operational recovery plans, asset purchase or replacement (up to \$5000) and the development of risk plans and emergency operating procedures and responses.

The RAF Recovery Program will operate as a competitive funding round.

All RAF Recovery projects must be complete by 30 June 2024.

What is the RAF Renewal Grant Program?

Renewal grants will provide up to three years of funding (up to \$120,000 over 3 years) to support projects that have strong partnerships and demonstrated long term outcomes, with sustainable future-positioning focus.

This **highly competitive** program will support **two high-level** Tasmanian projects. These projects will need to demonstrate strong state/national/international partnerships and address one of two areas of focus: digital and festivals. The Renewal program will not be run like RANT's regular RAF grant rounds. **Consultation with the RANT Regional Arts Fund team is essential** if you are intending to submit an expression of interest: grants@rantarts.com

All RAF Renewal projects must be complete by 30 June 2024.



Eligibility

Who is eligible to apply?

All artists and art organisations in Tasmania, including Hobart-based organisations and artists, are classified as regional and therefore meet the location eligibility criterion of the Regional Arts Fund. Further to this requirement:

- Individuals, groups and incorporated not-for-profit organisations are eligible to apply.
- Applicants must reside in Tasmania.
- Groups and organisations must either be legally incorporated and have an ABN, or have an auspice organisation manage their grant.
- Individual applicants must have an ABN or have an auspice organisation manage their grant.
- Individuals who are under 18 at the time of applying must have an auspice organisation manage their grant.
- Schools are only eligible to apply if they are located in a very remote area (MMM7).
- Young and emerging artists, artists from diverse cultural backgrounds, Indigenous artists and artists with disability are strongly encouraged to apply.
- Projects should be complete by 30 June 2021.

What does RAF support?

RAF grants can be directed towards specific components of project budgets such as:

- Artist and arts worker fees (artists should be paid appropriately, see [RAF Resources](#) for reference).
- Travel costs (including international travel).
- Materials and small assets (up to \$5000 where it is demonstrated to be more cost effective than hire).
- Venue hire.
- Equipment hire.
- Insurance (a portion of organisations insurance appropriate to the project).
- Project administrative costs (up to 15%).
- Costs of running an organisation, including wages (Recovery & Renewal Projects only).

What doesn't RAF support?

- A project principally benefitting a major city or metropolitan location (MMM Classification 1).
- Projects that will commence before funding is approved.
- Components of projects that are also funded by other programs administered by the Australian Government or other state and local government agencies.



- Projects which do not substantially align to and further the objectives of the Regional Arts Fund.
- Touring projects from major urban centres.
- Competitions, prizes or awards.
- Ongoing activities of collecting institutions.
- Ongoing core administration costs of the applicant organisation (eg. photocopying, internet, phone, rent) – note – difference between organisation and project.
- Infrastructure costs including building or fitting out permanent structures.
- Curriculum based activities in schools, or courses of ongoing education and training in government or private institutions in Australia or overseas.
- Academic activity, including wages or course work that is required as part of any tertiary academic program.
- Recurrent or ongoing funding for projects or programs.

What does based in Tasmanian/Tasmanian resident mean?

This means that organisations are based and registered in Tasmania and individuals are residents and have a current Tasmanian address.

Are my project dates eligible?

Check the eligible dates of Project Grants [here](#) and Quick Response Grants [here](#).

My project has additional grant funding, can I still apply?

Provided your project is not receiving funding from the Department of Communications and the Arts for the same cost component you are seeking RAF funding you can still apply.

Applicants receiving Tasmanian State funding, Australia Council funding or local government or private sector funding are welcome to apply, provided their projects activities have not already begun and you are not seeking RAF funding for the same cost component.

I have an outstanding RAF acquittal, can I still apply?

Yes, you may apply, however before receiving funds all outstanding acquittals must be submitted. You can check the status of your previous grants by logging into Smartygrants [here](#).

Where do I find the Guidelines for RAF?

You can find the RAF Guidelines [here](#).

Where can I find past decisions for RAF grants in Tasmania?

You can find past decisions [here](#).



Preparing to Apply

What are the RAF objectives and how important are they?

The RAF objectives are **very important** to all RAF applicants as they outline what projects RAF will support. The objectives of RAF are to support and promote participation in, and access to, Australia's arts and culture in regional and remote Australia by:

1. Encouraging and supporting sustainable economic, social and cultural development in regional communities;
2. Developing partnerships and networks which leverage financial and/or in-kind support for specific projects and encourage ongoing collaboration;
3. Developing audiences and broadening community engagement with the arts; and
4. Increasing employment and professional development opportunities for, and raising the profile of regional and remote artists.

What do I need to apply?

There is a handy checklist at the bottom of this FAQ.

What if I don't have an ABN?

Getting an Australian Business Number is free and you can apply for one [here](#).

Alternatively, you can arrange an auspicing agreement with a Tasmanian organisation to manage the grant funds on your behalf. This often involves an auspicing fee payable to the organisation. You will need to provide a letter of agreement in your application as evidence.

What are support letters?

Your application will require support material to demonstrate the scope, reach and potential of your project. These materials include the very important **letters of confirmation** and **letters of support**.

Letters of confirmation are documents that demonstrate, establish and evidence the involvement of project artists and participants, key project partners, activities and venues. You may include as many letters of confirmation in your application as are necessary.

Letter of support are documents written by peers, organisations, past participants or other relevant stakeholders that provide vital evidence for peer assessors to judge the merits of your application. You may include only **3** letters of support in your application.



How do I determine artist fees?

You can find an excellent artist remuneration guide on the Arts Tasmania website [here](#) and see RAF Resources [here](#).

How do I obtain a Working with Vulnerable People Clearance?

RANT ensures due diligence is applied to all projects involving vulnerable people. You can apply for a Working with Vulnerable People Clearance [here](#).

In your application please provide evidence (such as an application number) that you are in the process of obtaining a clearance.



QRG: Kath Melbourne. Kirk Page visit to Tasmania and workshop series with Tasmania artists.

My project has First Nation or Tasmanian Aboriginal content. What do I need to do?

RANT ensures due diligence is applied to all projects involving First Nations' content. Please ensure you can provide evidence of First Nations' consultation before beginning your application.

Can I meet with a RANT staff member to assist in my application?

RANT can offer support via email and phone however we do not offer in person meetings due to time constraints.



Writing the application

Where do I find the application form?

Applications are made through the online Smartygrants platform. You can reach the apply links on the RANT Arts website.

For Project Grants go [here](#) and Quick Response Grants [here](#).

Is there a hard copy form?

All Regional Arts Fund applications are made through the online Smartygrants platform. When applying however, you may download a sample form from the Smartygrants application page to familiarise yourself with the questions.

Can I get help writing the application?

RANT Arts cannot provide help for applicants writing the application. We do recommend connecting with your friends, peers and colleagues and seek their advice and feedback.

What type of project is mine?

Projects are categorised in three ways:

- Arts project
- Professional development for artists and arts workers
- Community capacity building project

Select the most appropriate project type for your application. This may impact how assessors consider your application.

What is MMM?

This stands for Modified Monash Model which is a classification of regionality. You can find the MMM code for an area [here](#). Select Modified Monash Model 2019 and type in the address.

To learn about the Modified Monash Model go [here](#).

What's my electorate?

You can find your electorate [here](#).



My project uses multiple art forms, what is my MAIN artform?

Select the most appropriate artform or select cross artform.

I'm confused by projected audience numbers?

This is for statistical purposes only, please approximate to the best of your ability.

What is a strategic partner?

Community organisations, groups or companies that partner with you to develop and facilitate a project are called strategic partnerships. You should list any relevant partners in your application and provide a letter of confirmation from them.

Do I need CVs for just myself or all people involved in the project?

You will need to provide CVs or bios for all artists and arts workers directly involved in or facilitating your project.

I'm confused by the budget?

Many applicants find budgets the most challenging section of the grant application process. If you require guidance in completing your budget, please book a time to speak with the RANT Grants team [here](#).

Regional Arts NSW has compiled a very useful 'preparing a budget' resource available [here](#).



QRG: Sisters Akousmatica. Professional development during Castlemaine Festival 2019



What criteria will my application be assessed by?

All applications are assessed against the following six criteria. All projects must include clearly defined **arts and cultural activity**. In some cases, it is understood that not all projects are able to meet every criteria.

1. IMPACT: Encouraging and supporting sustainable economic, social and cultural development in regional communities. You may wish to consider:

- Long term outcomes for the project.
- Opportunities for future cultural activity.
- Sustainable economic benefits to the project such as local tourism and business support or paid opportunities for artists.
- Sustainable social benefits to the project such as health or access.

2. PARTNERSHIP: Developing partnerships and networks that leverage financial and/or in-kind support for specific projects and encourage ongoing collaboration. You may wish to consider:

- Community support for the project evidenced through partnerships and collaborations.
- Financial and/or in-kind support for the project.
- Development of networks, collaborations and partnerships that could support future cultural activity.
- Evidence of community, council or other support for the project.

3. REACH: Developing audiences and broadening community engagement with the arts. You may wish to consider:

- Access to social and cultural development opportunities for diverse communities, practitioners, participants and/or audiences.
- Opportunities for community members or groups to participate in the arts.
- Developing audiences by attracting new attendees or participants.
- Developing audiences by extending their experience of the arts.

4. OPPORTUNITY: Increasing employment and professional development opportunities for, and raising the profile of, regional and remote artists and/or arts workers. You may wish to consider:

- Employment opportunities for regional artists or arts workers.
- Raising the profile of regional artists or arts workers.
- Access for artist/s to an exceptional or rare opportunity.
- Developing artist/s skills and capacity.



5. QUALITY: Proven capacity to deliver high-quality arts and cultural initiatives in regional communities in response to identified need or demand. You may wish to consider:

- The calibre of the artists involved.
- Providing evidence through appropriate and high quality support material.
- The cultural context in which the project will be placed.
- Original or innovative concepts.

6: VIABILITY: Demonstrates good planning, management and realistic budget and timeframes. You may wish to consider:

- Realistic timeframes and budgets.
- Applicant evidenced capacity to deliver.
- Risk management taken into consideration and addressed.





Regional Arts Fund Tasmania

Applicant checklist

- ABN or Auspice agreement**
- Budget income and expenditure is equal**
- Budget indicates what RAF is being allocated towards**
- CVs for project artists and arts workers attached**
- Evidence of First Nations' Consultation (if appropriate)**
- Letters of Confirmation as needed**
- Project dates fits within round requirements**
- Strategic partnerships listed and with letters of confirmation**
- Up to 3 Letters of Support**
- Working with Vulnerable People clearance (if appropriate)**
- _____
- _____
- _____

