**Hope Partnership for Education** is an independent, non-profit organization, founded and endorsed by the Society of the Holy Child Jesus and the Sisters of Mercy in June 2002. The mission of Hope Partnership for Education addresses the educational needs of children and adults from low-income families in Eastern North Philadelphia by offering services that include a middle school education (grades 5-8), and a support system that follows students through high school and adult education.

**Mission: To Break the Cycle of Poverty through Education**

**Position Title:** Teacher  
**Date Modified:** November 2015  
**DLSA Classification:** Exempt  
**Reports to:** Principal  
**Position Purpose:** Teach Math and Science to 5th & 6th grade middle school students

**Essential Functions:**
- Ability to use knowledge of content, pedagogy, and Pennsylvania Academic Standards to guide instruction.
- Effectively uses resources, materials, and technology in planning lessons
- Appropriate assessment of student learning is aligned with instructional goals
- Effective classroom routines and procedures resulting in little or no loss in instructional time
- Safe and adequate organization of physical space
- Clear communication of procedures and explanations to students
- Reasonable flexibility and responsiveness in meeting the learning needs of students
- Adherence to school regulations related to attendance, punctuality, maintaining accurate records, communicating with families
- Participation in school events, professional growth and development opportunities
- Ability to teach and model conflict resolution skills

**Qualifications:**
- Minimum – BA or BS in Education or related field
- Teacher certification achieved or in process
- Preferred – one-year experience in middle school
- Knowledge of Professional Code of Conduct
Physical Requirements and Work Environment:

- Ability to sit, stand, bend, reach, walk, see, hear, while being actively involved with the students in class
- Ability to lift 30 lbs
- Work in a standard inner-city classroom environment

Received, discussed and accepted job description:

Hours: ______________________  Days per week: ______________________
Salary: ______________________  Start Date: ______________________
Assigned room(s): ______________________________________________________

Employee Printed Name ________________________________________________
Employee Signature: ______________________  Date ____________
Supervisor Signature ______________________  Date ____________

This job description may be changed to include new responsibilities and tasks or change existing ones as management deems necessary.

Revised: 11/15