

# TEAM KENTUCKY<sup>®</sup>

JUSTICE AND  
PUBLIC SAFETY CABINET



## 2021-22 ANNUAL REPORT

OFFICE OF THE STATE SCHOOL SECURITY MARSHAL



**Andy Beshear**  
GOVERNOR

**JUSTICE AND PUBLIC SAFETY CABINET  
DEPARTMENT OF CRIMINAL JUSTICE TRAINING**

Funderburk Building  
4449 Kit Carson Drive  
Richmond, Kentucky 40475  
Phone: (859) 622-1328

**Kerry Harvey**  
SECRETARY

**Nicolai Jilek**  
COMMISSIONER

This second annual report of the 2021-2022 school year shows improvement and dedication to the safety and security of students and staff in the Commonwealth. Administrators, teachers and students have embraced the commitment needed to maintain a safe learning environment for all who work and learn in our school buildings.

The tragedy in Uvalde, Texas reminds us that all safety mandates must be followed to maintain the integrity of a layered security approach. The School Safety and Resiliency Act (19RS SB 1) provides a commonsense approach to building security, mental health advocacy, emergency planning, law enforcement engagement and staff training.

After tragedies like Uvalde, it is natural that legislators, parents, and the public ask what can be done to enhance school safety to better protect students and staff moving forward. The Commonwealth of Kentucky prioritizes school safety and has established a strong prevention plan that is working, as demonstrated in this report. While our compliance numbers are high, we must continue to work to fill the gap to 100% compliance. Our goal is always the safest learning environment for our children.

The Office of the State School Security Marshal (OSSSM) recommends that teachers and staff have a plan for critical incidents in schools, for districts to maintain emergency operations plans, and that teachers continue to secure classrooms, external doors, and front entrances. We also need to continue working together to assign a school resource officer to every campus in the state and fulfill the goal of one school-based mental health professional for every 250 students.

We look forward to continuing our partnerships with our educational heroes as we create a better Kentucky.

Sincerely,

Ben Wilcox  
*State School Security Marshal*

*About the office*

The Office of the State School Security Marshal within the Kentucky Department of Criminal Justice Training is committed to ensuring a safe school environment for Kentucky's children to learn and thrive. Created by the 2019 School Safety and Resiliency Act, our office is dedicated to providing state-mandated security compliance throughout the Commonwealth's 120 counties.



# 2021-22 ANNUAL REPORT

OFFICE OF THE STATE SCHOOL SECURITY MARSHAL

Letter from the State School Security Marshal Ben Wilcox . . . . .	2
Section 1: Access Control Requirement, New Building/Expansion Approval . . . . .	4
Section 2: Necessary Safety and Security Processes. . . . .	7
Recommendations for Safety and Security 2022-23 . . . . .	13

The following responses were collected by OSSSM regional compliance officers conducting the risk assessment mandated by the School Safety & Resiliency Act for the 2021-22 school year. The individual school risk assessments are protected from open records requests. This report is a summary of these findings.



# SECTION 1:

## ACCESS CONTROL REQUIREMENT, NEW BUILDING/EXPANSION APPROVAL

KRS158.162(3)(D)

### 1.1 - ALL VISITORS ARE REQUIRED TO REPORT TO THE MAIN OFFICE UPON ENTRY.

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,275	100%
<b>NO</b>	0	0%

### 1.2 - UPON REPORTING, ALL VISITORS MUST PROVIDE VALID IDENTIFICATION.

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,274	99.92%
<b>NO</b>	1	0.08%

### 1.3 - ALL VISITORS ARE REQUIRED TO STATE THE PURPOSE OF THEIR VISIT.

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,275	100%
<b>NO</b>	0	0%

### 1.4 - A VISIBLE “VISITOR’S BADGE” IS REQUIRED TO BE DISPLAYED AT ALL TIMES.

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,273	99.84%
<b>NO</b>	2	0.16%



**1.5 - THE MAIN ENTRANCE OF THE SCHOOL IS EQUIPPED WITH ELECTRONICALLY LOCKING DOORS.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,271	99.69%
<b>NO</b>	4	0.31%

**1.6 - THE MAIN ENTRANCE OF THE SCHOOL IS EQUIPPED WITH A CAMERA(S).**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,271	99.69%
<b>NO</b>	4	0.31%

**1.7 - THE MAIN ENTRANCE OF THE SCHOOL IS EQUIPPED WITH AN INTERCOM SYSTEM(S).**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,262	98.98%
<b>NO</b>	13	1.02%

**1.8 - THE SCHOOL CONTROLS ACCESS TO ALL EXTERIOR DOORS DURING THE SCHOOL DAY.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,270	99.61%
<b>NO</b>	5	0.39%

**1.9 - CLASSROOM DOORS ARE EQUIPPED WITH HARDWARE THAT ALLOWS THE DOOR TO BE LOCKED FROM THE OUTSIDE BUT OPENED FROM THE INSIDE.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,256	98.51%
<b>NO</b>	19	1.49%





**1.10 - CLASSROOM DOORS REMAIN CLOSED AND LOCKED DURING INSTRUCTIONAL TIME.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,261	98.90%
<b>NO</b>	14	1.10%

**1.11 - CLASSROOM DOORS WITH WINDOWS ARE EQUIPPED WITH MATERIAL TO QUICKLY COVER THE WINDOW DURING A BUILDING LOCKDOWN.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,271	99.69%
<b>NO</b>	4	0.31%



## SECTION 2:

### NECESSARY SAFETY AND SECURITY PROCESSES (NOT RELATED TO NEW BUILDING/EXPANSION APPROVAL)

#### 2.1 - A SCHOOL SAFETY AND THREAT ASSESSMENT TEAM IS IN PLACE.

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,271	99.69%
<b>NO</b>	4	0.31%

#### 2.2 - AN EMERGENCY PLAN IS IN PLACE FOR THE SCHOOL TO FOLLOW.

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,275	100%
<b>NO</b>	0	0%

#### 2.3 - THE EMERGENCY PLAN WAS REVIEWED BY THE SCHOOL COUNCIL, THE PRINCIPAL AND FIRST RESPONDERS DURING THE CURRENT SCHOOL YEAR.

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,252	98.20%
<b>NO</b>	23	1.80%

#### 2.4 - ALL ROOMS HAVE ESTABLISHED PRIMARY AND SECONDARY EVACUATION ROUTES.

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,251	98.12%
<b>NO</b>	24	1.88%



**2.5 - THESE ROUTES ARE PROMINENTLY POSTED IN EACH ROOM BY EVACUATION DOORWAYS.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,203	94.35%
<b>NO</b>	72	5.65%

**2.6 - THE BEST AVAILABLE SEVERE WEATHER SAFE ZONES HAVE BEEN IDENTIFIED.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,269	99.53%
<b>NO</b>	6	0.47%

**2.7 - THESE WEATHER SAFE ZONE LOCATIONS ARE PROMINENTLY POSTED IN EACH ROOM.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,203	94.35%
<b>NO</b>	72	5.65%

**2.8 - POLICIES AND PROCEDURES ARE IN PLACE FOR AN ALL HAZARDS APPROACH, INCLUDING EMERGENCY RESPONSE DRILLS FOR HOSTAGE, ACTIVE SHOOTER AND BUILDING LOCKDOWN SITUATIONS.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,274	99.92%
<b>NO</b>	1	0.08%

**2.9 - THESE POLICIES AND PROCEDURES WERE FORMULATED WITH APPROPRIATE PUBLIC SAFETY AGENCIES' INPUT, TO INCLUDE BUT NOT BE LIMITED TO FIRE, POLICE, AND EMERGENCY MEDICAL SERVICES.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,271	99.69%
<b>NO</b>	4	0.31%





**2.10 - THE SCHOOL HAS ENSURED THAT PUBLIC SAFETY AGENCIES HAVE TOURED THE SCHOOL TO REVIEW POLICIES AND PROCEDURES AND PROVIDE RECOMMENDATIONS RELATED TO SAFETY AND SECURITY THIS SCHOOL YEAR.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,223	95.92%
<b>NO</b>	52	4.08%

**2.11 - THE PRINCIPAL HAS RECEIVED TRAINING ON PROCEDURES FOR COMPLETION OF THE SCHOOL SECURITY RISK ASSESSMENT.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,258	98.67%
<b>NO</b>	17	1.33%

**2.12 - THE PRINCIPAL HAS PROVIDED WRITTEN NOTICE, WITHIN 10 DAYS OF THE FIRST INSTRUCTIONAL DAY OF THE SCHOOL YEAR, TO ALL STUDENTS, PARENTS, AND GUARDIANS, OF THE PROVISIONS OF KRS 508.078 AND POTENTIAL PENALTIES UNDER KRS 532.060 AND 534.030.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,263	99.06%
<b>NO</b>	12	0.94%

**2.13 - THE SCHOOL ADOPTED A TRAUMA-INFORMED APPROACH TO EDUCATION.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,274	99.92%
<b>NO</b>	1	0.08%



**2.14 - A CERTIFIED SCHOOL COUNSELOR  
IS CURRENTLY EMPLOYED.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,191	93.41%
<b>NO</b>	84	6.59%

**2.15 - THE DISTRICT MEETS THE GOAL OF ONE SCHOOL  
COUNSELOR/SCHOOL BASED MENTAL HEALTH PROVIDER,  
WHO IS EMPLOYED BY THE DISTRICT, PER 250 STUDENTS.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	561	44.00%
<b>NO</b>	714	56.00%

*\*The statewide ratio of mental health providers to students is 1:311. The goal is 1:250.*

**2.16 - THE SCHOOL CURRENTLY HAS A TRAUMA-INFORMED TEAM.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,261	98.90%
<b>NO</b>	14	1.10%

**2.17 - THE COUNSELOR DOCUMENTS TIME  
SPENT WITH STUDENTS.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,226	96.16%
<b>NO</b>	49	3.84%

**2.18 - PRIOR TO THE FIRST INSTRUCTIONAL DAY OF  
THE SCHOOL YEAR, THE PRINCIPAL'S DESIGNEE  
DISCUSSED AND DOCUMENTED THE EMERGENCY  
PLAN WITH ALL SCHOOL PERSONNEL.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,274	99.92%
<b>NO</b>	1	0.08%



**2.19 - ALL EMPLOYEES, WHO HAVE JOB DUTIES REQUIRING DIRECT CONTACT WITH STUDENTS, HAVE ATTENDED A MINIMUM ONE-HOUR HIGH QUALITY SUICIDE PREVENTION TRAINING.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	757	59.37%
<b>NO</b>	0	0%
<b>N/A</b>	518	40.63%

**2.20 - STAFF MEMBERS HIRED AFTER THE INITIAL SUICIDE PREVENTION TRAINING ARE PROVIDED PREVENTION MATERIALS.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	755	59.22%
<b>NO</b>	1	0.08%
<b>N/A</b>	519	40.71%

**2.21 - ALL SCHOOL EMPLOYEES, WITH JOB DUTIES REQUIRING DIRECT CONTACT WITH STUDENTS, ATTENDED A MINIMUM ONE-HOUR TRAINING ON HOW TO RESPOND TO AN ACTIVE SHOOTER SITUATION DEVELOPED BY THE DEPARTMENT OF CRIMINAL JUSTICE TRAINING.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,272	99.76%
<b>NO</b>	3	0.24%

**2.22 - THE DISTRICT PROVIDES TRAINING TO SUBSTITUTE TEACHERS ON SUICIDE PREVENTION, ACTIVE SHOOTER, AND EMERGENCY PLAN FAMILIARIZATION.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,265	99.22%
<b>NO</b>	10	0.78%



**2.23 - THE 24-HOUR STATEWIDE CHILD ABUSE HOTLINE  
NUMBER 1-877-597-2331 IS PROMINENTLY  
DISPLAYED IN THE SCHOOL.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,256	98.51%
<b>NO</b>	19	1.49%

**2.24 - THE NATIONAL HUMAN TRAFFICKING  
REPORTING HOTLINE NUMBER 1-888-373-7888 IS  
PROMINENTLY DISPLAYED IN THE SCHOOL.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	1,253	98.27%
<b>NO</b>	22	1.73%

**2.25 - THE SCHOOL CURRENTLY HAS AN ASSIGNED SCHOOL  
RESOURCE OFFICER(S) PURSUANT TO STATE LAW.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	572	44.86%
<b>NO</b>	703	55.14%

**2.26 - THE SCHOOL RESOURCE OFFICER(S) HAVE SUCCESSFULLY  
COMPLETED, OR ARE IN THE PROCESS OF COMPLETING,  
REQUIRED PHASES OF KENTUCKY LAW ENFORCEMENT  
COUNCIL (KLEC) APPROVED SCHOOL RESOURCE  
OFFICER CERTIFICATION TRAINING PROVIDED BY THE  
DEPARTMENT OF CRIMINAL JUSTICE TRAINING.**

ANSWER CHOICES	RESPONSES	
<b>YES</b>	560	43.92%
<b>NO</b>	15	1.18
<b>N/A</b>	700	54.90



## SAFETY & SECURITY RECOMMENDATIONS FOR 2022-23

- Continue work toward 100% compliance with School Safety and Resiliency Act mandates.
- Continue work toward the goal of one Mental Health Professional for every 250 students, as funds and personnel become available.
- Continue work toward assigning a full-time, certified School Resource Officer to every campus where one (1) or more school buildings are used to deliver instruction to students on a continual basis.
- Foster a school climate where students and staff affirm the importance of controlling access to exterior doors, as well as closing and locking classroom doors during instructional time.
- All school staff who have contact with students complete the mandatory response to active shooter training and work together to maintain and update the best plan of action to protect students and staff.
- Ensure schools have the most up-to-date Emergency Operations Plan which includes consultation with first responders and procedures for reunification.
- Ensure all classroom doors with windows are equipped with blackout material to safely cover the windows during a building lockdown.
- Work toward training all front office staff to properly use security features such as the electronically locking door, camera and intercom systems. Staff should also be trained on the proper way to check-in a visitor, ensure proper ID is shown, and learn the reason for the visit.

TEAM  
KENTUCKY®

JUSTICE AND  
PUBLIC SAFETY CABINET

