DISCUSSION GROUPS

Participants submit abstracts that will be clustered around thematic areas, and they give brief presentations about their work. These presentations will be followed by loosely structured conversations between 15-20 people led by a moderator, who afterwards will provide (speak to) a short summary of the discussion and to suggest insights from across the discussion points. Both the discussion summary and the submitted abstracts (which can be revised) will be published in the conference proceedings, by the end of December.

Duration: 90 minutes
Length of Presentations: 15 minutes each
Length of Discussions: 30 minutes

Session Guidelines:
Moderators should contact authors to share guidelines in advance, and to remind them to appear in the room 10 minutes before sessions start if they have files to load in advance. Moderators start the session with general comments on the discussion group topic based on the papers. Then introduce each author in turn and their presentation title. Authors will have a maximum of 15 minutes for presentation. The use of slides is optional. After all presentations the moderator should facilitate for 30 minutes a discussion with the authors and the audience as a panel discussion focusing on the specific topic of the discussion group. The moderator should end the session by summarizing and highlighting key observations from the 90 minutes session.

Moderator Guidelines:
Moderators should read the papers and prepare a panel discussion also involving the audience. Moderators should also connect the authors and suggest that they read each other's abstracts in preparation to the discussion. During the presentations and discussion the moderator should take notes and do a quick summary at the end of the session. Moderators can also work with the sketchnoters (who should be in the room for most sessions) to work with their sketchnotes of each talk, that can be put on Twitter immediately following the session. Moderators are asked to provide a short (800-1,000 words) summary of the discussion to be published in the conference proceedings together with the abstracts and presentations.

Authors Guidelines:
Authors speak to a 15 minute presentation of their work. Presentations should be storytelling style, but academically-informed by their research. The use of slides is optional, but computers and projection are available in each room. Authors should also read the abstract of the other authors in the same session in preparation for the panel discussion and conversation with the audience.

After the conference, authors will submit of a working paper for the proceedings by early January 2020, as part of a staged publication process. The first stage is to publish in the conference proceedings, the paper abstract and the PDF of the presentation. Then authors will have 2 to 3 months to write a working paper for the proceedings. These can be developed further as journal articles (for She Ji, FORM Akademisk, or Design Issues) if the author submits for consideration for peer review.