



SASWA MEETING MINUTES
General Board Meeting
February 17, 2022
2:00 p.m.
Virtual Teams Meeting

I. Call to Order:

Mr. Hopper called the meeting to order at 2:00 p.m.

II. Roll Call:

Present: Erica Martell and Kelsea Sutton, *Spicer Group*; Don Sumption, *Carrollton Township*; Travis Hare, *City of Saginaw*; Chris Burbach, *Tittabawassee Township*; Rick Hopper, *Thomas Township*; Ruthann Evans, *Bridgeport Charter Township*; Eric Mahan, *City of Zilwaukee*; Daryl Gotham, *Saginaw Charter Township*; Troy Linton, *Swan Valley Schools*; Marya Colpaert, *Saginaw County Public Works Commissioner*; Julia Miller, *EGL*; John Farver, *Saginaw Intermediate School District*; Mariah Kelly, *SRCR*; Ken Berthiaume, *Berthiaume & Company*

Excused:

Absent: *Saginaw Township Schools; Saginaw Valley State University; Bridgeport-Spaulding Community Schools; Buena Vista Charter Township*

III. Public Comment: *None*

IV. Review of December 15, 2021 Meeting Minutes

A motion was made by Mr. Hare to approve and was supported by Ms. Colpaert, MOTION PASSED.

V. Correspondence: *None*

VI. Report from Treasurer:

- A. Mr. Hare presented invoice #63577 from Roberts, Boehler, & Fisher, for general services through January 29, 2022, in the amount of \$700.00.

A motion was made by Ms. Evans to approve and supported by Ms. Colpaert, MOTION PASSED.

- B. Mr. Hare presented invoice #212032 from Spicer Group, for general services through December 25, 2021, in the amount of \$2,756.25.

A motion was made by Ms. Evans to approve and supported by Ms. Colpaert, MOTION PASSED.

- C. Mr. Hare presented invoice #581 from My Member Insurance, for general services through December 31, 2022, in the amount of \$4,662.00.

A motion was made by Ms. Evans to approve and supported by Ms. Colpaert, MOTION PASSED.

- D. M. Berthiaume presented 2021 Audit for SASWA, for general services through December 31, 2021.

No problems, excellent help from members, issued standard unmodified opinion, statement of net position, 1 asset - cash balance \$41,027, no capital assets, no long-term liabilities, only current liabilities under Accounts Payable for \$3,081. Balance sheet shows Net Position is \$37, 946 at the end of December, compared to prior balance of \$19,319. Expenses dropped from \$106,746 the prior year to \$91,487 for the year of 2021. The report will be shared following the meeting, any additional questions can be directed to Mr. Hare, Ms. Sutton, or Ms. Martell.

A motion was made by Mr. Hopper to accept audit as presented and supported by Ms. Evans, MOTION PASSED.

VII. Old Business

A. Public Education

1. Display Board Sign Up

If you have available times to host the board, please let Ms. Sutton or Ms. Martell know and Spicer will drop off, pick up, and document the location and number of brochures before and after display.

B. EGLE Audits

1. Carrolton – January 14th
2. Thomas – February 14th
3. Swan Valley – February 14th
4. SISD – March 18th
5. STCS – TBD

Audits cover all six minimum measures. Ms. Miller will contact member prior to audit with all information necessary for meeting in order to prepare. Spicer Group is available to assist during audit process.

C. IDEP Follow Up

1. Any update from EGLE?
No updates at this time.

D. Catch Basin Inspections/ Maintenance

Comments were returned on the map legends; clarification has been updated and sent out. Priorities will begin once the weather is better suited to inspections. Make sure to get reporting for each specific catch basin cleaning/inspection for proper documentation. Contact Ms. Sutton if anyone has any questions. If you have not been audited yet and plan on cleaning catch basins, please have a schedule or an idea of when the maintenance will take place.

VIII. New Business

A. Annual Progress Memo of the SASWA

1. For members to distribute to their boards or governing/administrative bodies
Front end explains history of SASWA followed by a summary of everything done the previous year. Please give this document to board members to keep them informed. Will be posted on SASWA website and sent out after meeting. Any questions are welcome, contact Ms. Sutton to further coordinate more in-depth explanations if needed.

B. Community Reports:

City of Saginaw – cleaning catch basins based off of maps in approximately two weeks.

C. Other: *None*

IX. Upcoming Meetings

A. March 17, 2022 @ 2:00 pm – Executive Meeting (Virtual)

B. April 21, 2022 @ 2:00 pm – General Meeting (Virtual)

X. Adjournment: 2:38 pm

*A motion was made by Ms. Evans to adjourn and supported by Ms. Kelly
MOTION PASSED.*

Respectfully submitted,

Ruthann Evans, Secretary