Pinellas County Homeless Leadership Board
Data and System Performance Committee Meeting
October 16, 2018 9:30 a.m.
Location: JWB, Room 105

UPDATED AGENDA

1. Approval of Minutes               Action Item
2. USF Study                      Discussion Item
3. Monthly Data Review              Action Item
4. Quarterly Data Review            Action Item
5. Review November Agenda           Discussion Item

November Agenda:
1. Annual Data Review
2. DSP Work Plan
1. **Agenda Item: Minutes from August 2018**

   Zach Haisch moved to accept the minutes, Stephanie Reed seconded; Motion passed.

2. **Agenda Item: DSP Review and Rank Recommendations**

   The committee reviewed the recommendation from the 2018 NOFA Review and Rank Committee to require HMIS System Administrators and project program managers to attend APR training from PHMIS. This training should include how to read the APR and why APR data is critical to the CoC.

   David Leake moved to accept the DSP Review and Rank recommendation to institute an APR training, Stephanie Reed seconded; Motion passed.

3. **Monthly Report Review**

   Discussion of monthly data highlighted the need to continue monitoring female and Black/African American demographic data, as both made up more than 25% of the entries for August 2018. It was also noted that there were less than 10 entries from hospitals for “residence prior to homelessness”. The positive exit data shows 143 individuals exited into “rental by client, no subsidy” yet, there were 8 individuals with improper exit destinations; 42 of the individuals were children; and 6 of those that exited returned to homelessness within 30 days of exiting.

   The committee stressed the need to focus this upcoming fiscal year on recidivism and the need to train individuals working with clients exiting the system, to ask prompt questions to secure additional information about exits. The committee stated that starting October 2018, the monthly dashboard report for the HLB needs to include recidivism to allow the CoC to ensure interventions are targeting the right population and projects are making a positive impact.

   The committee would like to restructure the monthly dashboard report to include:
   - Entries
   - Exits (Positive exits needs to be shown first, to demonstrate the impact and/or lack of impact.)
   - LOS
   - Recidivism
All other information on the current monthly dashboard, to include demographics should be moved into the quarterly reports.

The committee also requested that HLB staff go back to PHMIS staff to inquire about using the HMIS Consultant to create a new recidivism report that would use Safe Harbor data to track exits from the system that have not returned. The committee feels that some negative exits, such as “missed curfew” are having a negative impact, when the reality is the individual does not show back up in the system. The committee would like to review this data before making a recommendation.

Zach Haisch moved to accept the August 2018 data, Stephanie Reed seconded; Motion passed.

4. **Agenda Item: HUD March 2018 Housing Marketing Analysis Summary**
   The committee reviewed the HUD 2018 Housing Marketing Analysis Summary that was prepared by HLB staff. The committee requested the full report to be sent to all members.

5. **Agenda Item: HMIS Policy and Procedures – Privacy Breaches**
   The committee reviewed the need for additional policy to address privacy breaches. Stephanie Reed stated she would provide PII privacy language opposed to the PHI information provided to the committee.

   Kayetrenia Nichols moved to approve adding a Privacy Breach policy to the HMIS Policy and Procedures, Ricky Zanker seconded; Motion passed.

6. **Agenda Item: Family Benchmarks**
   The committee reviewed USICH recommended benchmarks for achieving the goal of ending family homelessness.

   Stephanie Reed moved to use the USICH benchmarks as a guide to create CoC local benchmarks for ending family homelessness, Christa Bruning seconded; Motion passed.

**Open Agenda:**
For annual data review the committee would like to look at entries from the jail and try to determine how many individuals entered the Homeless Crisis Response System in FY 2017/2018 from other counties.
OBJECTIVE
A mixed-method study, using PHMIS data along with consumer interviews to examine the Homeless Crisis Response System within Pinellas County.

STUDY GOAL
The HLB would like to identify trends in the Homeless Crisis Response System within Pinellas County then collect quantitative data through surveys to provide an in-depth study on the stories behind the data.

RATIONALE
Questions to explore:
- What caused your homelessness?
- Where did you come from?
- What resources did you try before you became homeless and what happened?
- What has been your experience with the homeless system in Pinellas County?
- What have been your barriers to get housing?
- What are the top things that should be done in Pinellas County to end homelessness?
- What are your family dynamics?
  - Have you had children removed from your custody?
  - Were you or are you a foster child?
**Entries**

Starting with the October 2018 data, this data point will be an unduplicated number of individuals that entered into the Homeless Crisis Response System via a housing/homeless program, without an entry into HMIS within a two-year time frame. Individuals with services only will not be included within this count. This count will be presented by project type.

**Exits**

Percentage of individuals (unduplicated) that exited in September were positive.

**Average Length of Days in Project for Individuals that Exited**

- **22 Days**
  - Emergency Shelter
  - Permanent Supportive Housing
- **173 Days**
  - Permanent Supportive Housing - Rapid Re-Housing
- **118 Days**
  - Safe Haven
- **20 Days**
  - Street Outreach
- **103 Days**
  - Transitional Housing

**Percentage of Returns to Homelessness**