Pinellas County Homeless Leadership Board
Data and System Performance Committee Meeting
August 9, 2018 9:30 a.m.
Location: JWB, Room 105

UPDATED AGENDA

1. Approval of Minutes  Action Item
2. Approval of Racial Disparities Evaluation Timeline  Action Item
   a. Positive Exits/Owned or rental by client, no subsidies FY 2016/2017
   b. Safe Harbor Missed Clients
4. Individual PHMIS Case Reviews  Discussion Item
   a. Determine new training guidelines for PHMIS Policies and Procedures
5. Request from Provider’s Council  Action Item
   a. Create a report for non-HUD funded projects based on the System Performance Measures IV?
   b. How is the CoC going to utilize data within HMIS that is entered by Service Providers?
6. Review September Agenda  Discussion Item
   a. USF Study
   b. Family Questions to Assess System of Care
   c. Family Benchmarks
Attendees:
Shelia Lopez
Ricky Zanker
Amanda Gerber
Kevin Marrone
Zac White
Jessica Aragon
David Leake
Jodi Seitaralis
John Morgan

HLB Staff
Brian Leaply
Cindy Kazawitch
Avery Slyker

1. Agenda Item: Minutes from May and June 2017
Shelia Lopez moved to accept the minutes as edited, removing Ricky Zanker’s name from the June 2018 minutes as being in attendance. Zak White seconded; Motion passed.

2. Agenda Item: Monthly Report Review
Discussion of monthly data focused on how to correct data from HEP ESG and Public Defender within the Timeliness and Completeness reports. Recommended a site visit to the Public Defender as soon as possible.

3. Agenda Item: Special Report Review
Positive Exits/Owned or Rental by Client, No Subsidies Oct 1, 2017 – June 30, 2018. HLB staff reviewed with the committee there are similar trends showing in the data that were found in the April 2017 data, to include RRH exits not properly exited and individuals that returned to homeless. The full report will be reviewed at the August 2018 meeting.

4. Agenda Item: Poverty Rates/USF Study
HLB staff reviewed Pinellas County poverty data with the Committee. The Committee stated that conducting a study on the Homeless Crisis Response System compared to the poverty rates may be an imposing study for the CoC to undertake at this time. The Committee is more interested in reaching out to USF to conduct a mixed method study, using PHMIS data along with consumer interviews. They would the data reviewed to identify trends then collect quantitative data through surveys to provide an in-depth study on the story behind the data.

Suggested survey questions from the Committee:
- What caused your homelessness?
- Where did you come from?
- What resources did you try before you became homeless and what happened?
- What has been your experience with the homeless system in Pinellas County?
- What have been your barriers to get housing?
• What are the top things that should be done in Pinellas County to end homelessness?
• What are your family dynamics?
  o Have you had children removed from your custody?
  o Were you or are you a foster child?

HLB staff will reach out to Chris Steinocher to attend the August 2018 Committee meeting to find out how/when to contact USF.

5. Agenda Item: Safe Harbor Data
Committee discussion item on how to assist Safe Harbor with the inundation of data due to the high rates of usage. Committee decided that the piloting the VI-SPDATT 14-day wait would not have an impact on Safe Harbor data as a vast majority of the individuals being served by the shelter have been in the Homeless Crisis Response System and are not new to the system. However, Safe Harbor would be interested in piloting the VI-SPDATT 14-day wait for its veteran clients. The shelter is seeing an average of 30 new veterans a month.

Individuals also cannot be coded as Jail Diversion, as they are actual homeless.

Committee discussed tracking the missed curfew clients for 24 hours to determine if it would be possible to move people into “holding beds” rather than closing them out of PHMIS then if they do return to the shelter after 8 p.m. moving them into an actual bed. It was also suggested to use a pod at the shelter as overflow, keep it empty until after 10 p.m. at night and that is where the late curfew individuals would stay. PHMIS staff stated this would be a data entry nightmare and does not believe HMIS has the capacity to keep up with the amount of data entry either of these scenarios could need. It would require everyone that left Safe Harbor to be moved into overflow then back into a bed.

The Committee will begin looking at Safe Harbor data, specifically the missed curfew data to see:
• How many individuals entered into ES more than 1 time in 2 years?
• Determine how many first time homeless in Safe Harbor are coming from outside of Pinellas County.
**Racial Disparities in Pinellas County Homelessness**

**Data System Performance Committee Workflow**

---

**August 2018**

**Data Collection**

Data to be collected from Pinellas County Census, 2018 Point-in-Time Count, 2017 Annual Performance Report, and monthly dashboard reports.

Identify and secure a facilitator to conduct three focus groups within the CoC.

---

**September 2018**

**Identify Data Points for Analysis**

Using guidelines from Center for Social Innovation’s Supporting Partnerships for Anti-Racist Communities, Phase One study findings (2018) data points for analysis will be selected based on the two following questions:

- How rates of homelessness for people of color compare to the general population and the population of people living in deep poverty and
- What have been the pathways into homelessness for people of color.

---

**October 2018**

**CoC Focus Groups**

Focus Groups:
1. People of color experiencing homelessness;
2. Direct service providers who identified as people of color; and
3. Community stakeholders (individuals in leadership positions in homelessness system).

Focus Group Discussion Questions:
1. What are the barriers to exiting homelessness for people of color?
2. What are the experiences of people of color within the homelessness response system?

---

**November 2018**

**Construct Evaluation**

Design an evaluation using USICH (2018) strategies:

- What current data points are most instructive?
- What other questions should we all be asking of our data to better understand access, service provision, and outcomes?
- Are we achieving equitable outcomes?
- What does the data tell us about the who is entering our system?

---

**December 2018**

**Present Findings**

Evaluation will determine whether local homelessness programs are perpetuating disparities and inequity, and what steps need to be taken to address those dynamics; initiate work with other systems; and set long-term visions for training on understanding equity and applying equity-based lenses through polices on how to meet the needs of people of color.