1. Welcome, Introductions, Establish Quorum: A quorum was established. Chair Foster called the meeting to order at 10:00AM; introductions were made.


   MOTION: Bob Cundiff moved to approve the consent agenda as presented; April Lott seconded the motion.

   VOTE: The motion passed unanimously.

3. Public Comment/Good News: Commissioner Donna Holck of Largo shared that as a result of the Point In Time Count, a missing child was identified returned home. Amy Foster shared that in response to GW Rolle’s call for attention to human impact statements, she found that SHIP funding does require these statements from the City, but only as a check box. Ms. Foster has asked that city staff to include a narrative explaining human impact/s and incorporate that into city planning. Jennifer Stracick from Alpha House shared that their organization is the recipient of a one-year pro bono marketing campaign. GW Rolle asked that water be brought to the meetings; Chair Foster stated that funding does not cover this, but volunteers can do so on a rotating basis.

4. Acknowledgement of Point-In-Time Participation: Chair Foster stated that Point-In-Time stories were discussed at a recent meeting and thought it fitting to publicly acknowledge participants. Susan Finlaw-Dusseault thanked the Planning Committee and the many participating organizations. Board member Melissa Baird shared that she and other members Bob Cundiff, GW Rolle, and Commissioners Donna Holck and Karen Seel participated in the count; this a wonderful learning experience and she encouraged all Board members to volunteer next year. Susan Finlaw-Dusseault was recognized for her continued hard work on the Point in Time annually.

5. Ratification of 2017 HLB Audit:
Audit Ellen Fontana presented the audit to the Executive Committee at their last meeting and they voted to approve and accept, but the vote needs Board ratification. Treasurer Debbie Johnson stated there was one adjustment on a coding issue, but there were no findings. She said there are still cash flow issues due to reimbursement and pass-through grants. There is a small reserve account balance and the Committee voted not to fund reserves this year for that reason, rather than increase the need to dip into line of credit. She also
said that the Auditor recommended building more internal controls now that staff has grown. The next HMIS grant may put the organization over $750,000 in federal funds, so we are budgeting for a single audit. The Executive Committee discussed increasing the line of credit from $50,000 to $100,000 with a recommendation from Auditor.

**MOTION**: Beth Houghton moved to pursue an increase to the line of credit from $50,000 to $100,000 if the bank allows, the balance of line of credit should be reported in the monthly financials which are shared with the Executive Committee and the Board, and that the financial policies are reviewed to ensure that repayment of the line of credit is done as promptly as is prudent. Seconded by Debbie Johnson,

Amy Foster explained that the Auditor gave a complete presentation at Executive Committee that this was discussed at length as well as what the organization needs to do in order to grow and change. The organization has stayed within budget. The auditor did ask staff to leave the room for Q&A.

**VOTE**: Passes unanimously.

**MOTION**: April Lott move to ratify the Executive Committee’s vote to accept and approve the annual audit. No second required.

**VOTE**: The motion passed unanimously.

### 6. Data on State and Local Employment Wages and Housing Costs:

Board Member Pam Qualls had requested that this information be brought to the Board’s attention. Amy Foster reported that Pinellas County also has a report that Foundation for a Healthy St. Pete funded, and she expects a draft soon and will be publicly presented between now and June. There will be policy recommends as well as information on wages and the rental/housing market in our County; more hyper-local information.

Pam Qualls said at that the last meeting, while looking at measurable outcomes and strategies needed – it was evident that affordable housing is the key. In Florida right now, affordable housing should be no more than 30% of wages, but it is, in actuality, about 50%. Do we want to get this kind of data regularly – annually in February? The Board reviewed the data and discussion included sustainable vs. bridge housing, shallow subsidies, lobbying at the next legislative session, vacant homes and eminent domain, Penny for Pinellas and the $80 million in funds that have been set aside to acquire land, the 500 homes Habitat for Humanity has built this year and also look at strategies that we can employ as a system to create more affordable housing. Commissioner Seel stated that she needs clear priorities and asks to advocate to the county.

There is a joint funder/provider meeting on March 12th regarding local funding priorities. We should continue to integrate these discussions at this level.

* **Public Comment**: Gary MacMath stated he had difficulty locating the meeting agenda packet on the HLB website and asked for more transparency; April Lott said that she would also share what she receives with Providers.

### 7. Ratification of Youth Homeless Demonstration Plan Leadership Team:

This was discussed at Executive Committee this month. This grant requires a Leadership Team if we are awarded the grant, which will become a steering committee once the plan is in place.

**MOTION**: April Lott moved to ratify the recommendations for the YHDP Leadership Team from the Executive Committee: Department of Children and Families; Juvenile Welfare Board; DJJ Judge; John’s Hopkins All Children’s Hospital, Chair of the Funder’s Council; Chair of the HLB Board of Directors; Provider’s Council Representative not planning to apply for funding; Pinellas County Government; Pinellas County School Board; Pinellas County Housing Authority; and Chair of the Youth Action Board. No second required as from Committee.

Discussion followed – Commissioner Seel has followed up with Judge Kimberly Todd and JWB and was given commitments. She discussed funding with JWB; funding request would go through the Finance
Committee and then the Board as a special out of cycle request. An answer could be given two days prior to
grant submission date. Susan Finlaw-Dusseault asked for a letter from JWB to include with grant. Susan
also stated that Pinellas County has agreed to a $50K match. Karen will get with a JWB representative.

VOTE: The motion passed unanimously.

explained that this 21-page document is worked on monthly in the System Redesign Committee meetings,
and they wanted the Board to see progress, as this has not been presented in some time. In some ways this
has been used as strategic plan, per CSH consultant Susan Starrett. Susan Myers read the AIM statement
and reviewed the entire document, asking for comment or questions. Discussion included the Coordinated
Entry System addressing full crisis response system in the future, the CES master list, housing first, and all
providers employing best practices in the community.

Amy Foster recommended the Board members attend Executive Committee and System Redesign meetings
regularly to get more insight into these and other projects. There is a joint meeting of the two Committees
on March 19th, from 1:30-4:30 and she encouraged all to attend.

Meeting adjourned at 11:50AM.