Pinellas County Continuum of Care

Data and System Performance Committee Meeting
February 13, 2020  9:30 a.m. – 11:00 a.m.
Location: Service Source

UPDATED AGENDA

1. Approval of December Minutes  Action Item

2. Data Review:  Action Item
   a. Follow Up from Board Requests of the Annual Data
   b. Proposed Report Format
      a. Data Points
      b. Quarterly Reports
   c. System Performance Measures
      a. LOT Data Quality
      b. Income Data Quality

3. Adding DCF to the CoC Release of Information  Discussion Item

4. New DSP Charter  Action Item
   a. Membership
   b. Meeting Schedule
   c. Secretary
   d. Policies & Procedures

5. Review March Agenda  Discussion Item

Data and System Performance Committee: Coordinate HMIS data collection, review systems performance measures and review all PIT/HIC/AHAR data. Scan the environment for best practices and innovations and evaluate outcomes of the CoC overall and projects funded under HUD (CoC and ESG Programs). This committee has the authority to establish program subcommittees as appropriate. The committee recommends funding priorities to the CoC Board.
DSP|MINUTES
January 9, 2020 9:30 a.m. – 11:00 a.m.
ServiceSource

Attendance:
Ted Davis    Kevin Marrone    Avery Slyker, HLB
Sam Picard    Zach Haisch    Cindy Kazawitch, HLB
Glen Parkinson    Ricky Zanker    Brian Leapley, HLB
Jodi Seitaralis    Kayetrenia Nichols
Sheila Lopez    Nicole Carr

1. Agenda Item: Approval Minutes

ACTION: Lt. Haisch moved to accept the minutes; Glenn Parkinson seconded; motion passed.

2. Agenda Item: Data Review

The Committee approved the quarterly data. The Committee requested a new report presentation format. The Committee would like to break down the demographics of the first touch inflow. There was discussion about adding new sections to look at targeted populations.

ACTION: Sheila Lopez moved exits to permanent locations either family or rental by client needs to be verified, with a signed lease, before entering this type of exit into Pinellas HMIS. If verification cannot be obtained, they are to be exited “temporarily”. Lt. Haisch seconded; motion passed.

3. Agenda Item: New DSP Charter

Notes/Discussion Items

HLB staff reviewed the new HLB charter regarding DSP Committee. Ricky Zanker self-nominated for Vice Chair. Discussion revolved around alternates being able to hold officer seats. The committee stated an email needs to be sent out to all members, not present, that the role of secretary needs to be filled.

ACTION: Ricky Zanker moved to serve in the role as Vice Chair; Zach Haisch seconded; motion passed.

4. Agenda Item: Funders’ Council Recommendation for Benchmarks

Notes/Discussion Items

The Committee agreed to the recommended addition to the Street Outreach benchmark but did not agree to edit the PSH income benchmarks.

ACTION: Lt. Haisch moved accept the addition to the Street Outreach benchmark; Shelia Lopez seconded; motion passed.

Tabled Discussion:
Follow up annual report requests from board
Transitional Housing

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