1. **Call to Order**

- The CoC Board Chair called the meeting to order at 10:04 AM with a reading of the procedures for virtual meetings and roll call of Board attendees.

2. **Public Comment**

- Board Member Lott thanked the HLA and provider partners with Directions for Living on the work doing street outreach to give masks and other essential items to the homeless. Directions for Living has applied to FEMA for a second vehicle to retrofit to transport positive homeless and those waiting for test results. Board Member Lott voiced concern about the rising numbers of positive results in the shelters.

- Board Member Villalpando mentioned that shelters are also requiring two negative tests for re-entry and that second tests are now being deferred by the Department of Health for one to three months after the first test.

- Board Member Foster would like to see discussion about COVID-19 added to the agenda for the meeting. Discussion needs to take place about needing a place for the Board to meet where 25+ people can sit 6’ apart if the virtual meeting option is no longer available.

- CoC Attorney Charlie Gerdes noted that a motion to add the COVID-19 topic should take place after the Consent Agenda has concluded.
3. **Consent Agenda**

- The Consent Agenda included the 2020 CoC Board Attendance; the June 5, 2020 CoC Board Meeting Minutes; the May 2020 Rapid Rehousing Housing Specialists Meeting Report, as well as the May 2020 and June 2020 Data & System Performance; Diversity, Equity & Inclusion, and Youth Action Board Committee Reports.

- The CoC Board Chair pulled the 2020 CoC Board Attendance from the Consent Agenda prior to any motion to approve.

  **MOTION:** April Lott moves to approve the remaining documents in the Consent Agenda. Seconded by Connor Donovan. All in favor. Motion passes unanimously.

- The CoC Board attendees reviewed the 2020 CoC Board Attendance for accuracy. Noted as attending the June 5, 2020 meeting but missing from the attendance record were Trenia Cox, Sam Picard and GW Rolle.

  **MOTION:** April Lott moves to approve the 2020 CoC Board Attendance with the corrections. Seconded by Amy Foster. All in favor. Motion passes unanimously.

  **MOTION:** Amy Foster moves to add the COVID-19 discussion to the current agenda. Seconded by Sam Picard. All in favor. Motion passes unanimously.

4. **COVID-19 Discussion**

- HLA staff reviewed the status of all the efforts in the community to deal with the COVID-19 outbreak:
  
  - The HLA meets with emergency shelters and the homeless workgroup biweekly.
  - The Department of Health has dedicated a new hire to serve as liaison with the shelters.
  - Hospitals are overwhelmed; Board Member Galik that works at BayCare has called HLA several times needing to get people out of the hospital.
  - The hotel isolation project is administered by the County and one of the criteria is that the individual be literally homeless; in many cases, individuals are living with their families or partners and test positive. However, they do not want to return home to isolate but they are not considered homeless and therefore, ineligible for the County program.
  - Another challenge of the isolation hotels is that they are for those who do not need medical care or those with extreme medical conditions as no medical services are provided.
  - Shelters vary in their policies for taking in residents and taking in residents after release from the isolation hotel; some require two negative tests, some isolate until test results come in.
  - Some shelters are not taking any new residents at all.
• Board Member Villalpando suggests that the term ‘isolation’ hotel has a negative connotation and infers residents will be lonely, although Board Member Lott indicates that the hotel residents have 2-3 mental health visits and are visited by the Department of Health every day.

• The CoC can make policy recommendations for continuity and consistency throughout the shelters for such things as testing for intakes.

• CoC Board Chair reminds members that the CoC made proposals to the County earlier this year to expand the ability for people to self isolate in hotels and target vulnerable populations 65 years of age and over and/or those with medical conditions that make them vulnerable. HLA staff indicated that ESG funding has been applied for to fund this program and have still yet to hear about the outcome.

• The Board asked if any shelters are willing to serve as a ‘positive’ shelter and members are concerned that all shelters will be shut down because of widespread positive results throughout. There is also concern about staffing for shelters if employees test positive and there is no one to run a shelter. Staff are also getting ‘burned out’, are fearful and exhausted. HLA indicates that the Department of Health continues to recommend sheltering in place, although shelters are not comfortable with this and there is no longer a stay at home order.

• Question was raised about whether the issue with the non-congregate project is funding or staffing. The County Commission approved some changes and are currently working on phase two of the CARES funding and have allocated $30M for nonprofits that deal with homelessness.

• With regard to in person meetings, the CoC operates in the Sunshine. The issue needs to be reviewed and discussed or the CoC will be facing a great many problems. Currently, it is not possible to meet in any of the three locations traditionally used for CoC meetings because they have yet to open their space for meetings and they are too small to socially distance for CoC meetings. The HLA has yet to find any reasonable locations that are available at no cost.

• The HLA attorney responds that before the increase in positive COVID-19 cases recently, the Governor had not intended to extend the executive order relating to in person quorum. The Florida Bar is pressing for an extension. Without the extension, the Board does have the availability to do a hybrid meeting but must have physical quorum and then the rest can attend by phone. The public, however, needs to be in a separate room and are allowed to enter one at a time to speak. CoC Board Member Holck indicates there are several large meeting rooms in Largo such as the Jenkins Room at the Library and the Performing Arts Room.

ACTION: Send to Executive Committee to develop a plan for meetings.
ACTION: COVID-19 discussion will be a standing item on all CoC Board agendas until decided otherwise.
5. **Open Continuum of Care Board Seats**

- Members of the CoC Board are reminded that two seats remain open: an At-Large seat and a Business seat. Members are encouraged to recruit nominees, keeping the lens of diversity, equity and inclusion in mind.

6. **CoC Board Membership in the Continuum of Care**

- Every CoC Board member also needs to be a member of the Continuum of Care and this can be done as an individual or through your organization. Representatives must be a member of the CoC in order to be approved for the CoC Board. HUD requires that the CoC have a general membership and hold two membership meetings a year. The membership will be meeting next week

  **ACTION:** This item will be a standing item on all CoC Board agendas until all Board members are also members of the Continuum of Care.

7. **CoC Board Committee Membership**

- CoC Board members have been sent a Doodle poll several times asking for top three preferences for committee participation.

  **ACTION:** Executive Committee will meet with the various committee chairs to review.

8. **Data Quality Plan**

- HLA staff reviewed the reasons and policies for the Data Quality Plan (see attached). This plan is designed to help our providers do the best job they can. The plan was approved by the HMIS Governance Committee on June 15, 2020 and HMIS will be going live with data on August 28, 2020 to the Funders Council.

  **MOTION:** Sam Picard motions to approve and Amy Foster seconds, although this is not needed since this came from Committee. All in favor. Motion passes unanimously.

9. **System Performance Monitoring Plan**

- More and more, HUD is making funding decisions based on performance. The HLA has focused on this for a number of years and has developed a plan to help our system do a better job of documenting the work it does. The System Performance Monitoring Plan outlined the policies and procedures for this plan (attached).
MOTION: April Lott moves to approve the plan. Second is not needed since it came from Committee. All in favor. Motion passes unanimously.

10. HLA / CoC Board Memorandum of Understanding

- The CoC Board Chair thanked both the HLA Board and the CoC Executive Committee for the work done in getting the Memorandum of Understanding designed, refined and completed. HLA staff reviewed the history of the design and revisions of the document since the start of 2020 and how it led to Charlie Gerdes now being the attorney for the CoC. Staff also thanked both Charlie and Regina Kardash, the HLA attorney, for all their work on the Memorandum throughout the process. The Memorandum of Understanding is coming out of Executive Committee and will be the guiding document with the Lead Agency.

MOTION: April Lott moves to approve the Memorandum of Understanding. Amy Foster seconded, although it is not required since this is coming out of Committee. All in favor. Motion passes unanimously.

11. CoC Governance Charter

- The CoC Governance Charter was voted on at the March 6, 2020, CoC Board meeting. The Board added on page 14, under Pinellas Continuum of Care Committee Membership, first bulleted item: A Chair “that is a current member of the Pinellas CoC Board and is” appointed by the Pinellas CoC Board Chair. This item was added and the Board needs to approve the amended Charter.

MOTION: Sam Picard moves to approve the amended Charter. April Lott seconds. All in favor. Motion passes unanimously.

12. Open Comments

- HLA staff discussed the new Disaster Recovery Task Force that has been formed working with the Florida Housing Coalition. This task force will develop an all-hazards disaster response plan. The initial meeting has taken place and currently in process of doing a survey with emergency shelters to assess their disaster plans.

- Board Chair asked the attorneys about roll call voting for virtual meetings. The attorneys indicate that doing a vote by roll call is the best way to comply with Sunshine Law and it is a best practice application.

- Board Member Galik announced that Pinellas County hospitals are going on COVID-19 divert because they are reaching capacity. They are very concerned about the volume surge and leads to emergency patients for other issues waiting for beds. Halting elective procedures again to keep beds open. Board member Foster asked Board member Peters (Pinellas County Board of Commissioners) about any conversation about capacity in the County.
Commission is working on surge plans and next meeting, the Commission has invited hospital CEOs for an update and the Commission will also have a more public plan available next week.

- Board member Carr of the Pinellas County School Board announced that a final draft of the plan for reopening schools is now online.

- Board member Johnson of the Pinellas County Housing Authority announced that have been awarded funding to build 64 units on Seminole Blvd. for people with disabling conditions and 20% of it will be for those who are homeless.

The meeting adjourned at 11:59 AM.