

HUUC Board Minutes December 16, 2020

2020-2021 Board Members: President Carolyn Moore, Vice-President Jan McDowell, Secretary Karen Collins-Nobles, Treasurer Doc Simmons, Trustees Andrea Dodds, Greg Gent and Michael McKee, and Rev. Lora Brandis (ex officio).

Excused Absence: None

Additional Attendees: Peter Hendee, representing Circle Coordinators.

The Board convened virtually, via Zoom, at 7:01 PM.

Secretary's Update: No new topics were added to the Agenda. Karen thanked Board members for promptly approving November minutes, via email. Michael moved to affirm the Meeting Minutes and Doc seconded the motion. Affirmation was unanimously approved.

Treasurer's Report: Doc reviewed financials for November. Greg moved to approve the September financials as presented. Michael seconded. Motion was unanimously approved.

Adjourned for Executive Session at 7:23 PM.

Reconvened at 8:14 PM.

Minister's Report: Rev. Lora reviewed the Minister's Report.

President's Report: Carolyn shared that she and five other Horizon members completed the Southern Region Leadership Development training. Currently, there are four other members participating in the training. Once complete, the two groups will compare notes and identify next steps. She also mentioned that some Board members were able to join the Widening the Circle of Concern forum. There will be follow-ups monthly.

Carolyn is working on the letter announcing the Congregational Meeting on January 24, 2020.

Bylaws. Discussion on proposed changes to Article 8 was tabled. Will be reviewed via email. Articles 10-18 will be reviewed in January.

Action Items:

- Upcoming Events - All Board Members encouraged to attend the:
 - January 5 Spirit of Justice discussion on *Widening the Circle of Concern*
 - Carrollton MLK Parade on January 16, 2021
 - Coffee Hour on January 17, 2021 (Board Town Hall)
 - Congregational Meeting on January 24, 2021
- Financials
 - **Peter** to revise the forecast to reflect changes discussed. **Board** to use the updated forecast as a tool, in conjunction with the Budget, to evaluate the health of our financials
- Board Goal # 3 - Communication
 - **Carolyn** - to follow-up with Elizabeth Gustwick on status of Board Blog
 - **Karen** to work with Sarah Nedjl for training on Squarespace, the tool that will be used to post our monthly blogs
- Leadership Development
 - **Board members** to read Chapter 6 and 7 in Steinke book.

- Board Transition Processes – Document Best Practices that could be handed off to new Board President to streamline transition (ongoing)

Meeting was adjourned at 8:35 PM.

Respectfully submitted,



Karen Collins-Nobles
HUUC Board Secretary