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President's Message

Cities - The New Renaissance of America

The advantage of belonging to a national organization and serving on the National Board is traveling to various cities throughout America for conventions and Board meetings. This offers not only the opportunity to be with fellow Architects in different areas, but also to learn about urban design, city planning and local influences on Architectural design and construction.

Last year we visited Scottsdale, Arizona in January, Los Angeles in April, Chicago in July and Orlando, Florida for the Convention. Four distinct climate zones and four very different urban patterns. From Chicago the quintessential American city with its signature history of American styles and skyscrapers to the ultimate theme park city. This year we started out in Las Vegas. Talk about your “Fantasy Island” concept of a city!! Adult Lego land. If the air turned toxic to plastic and styrofoam, the city would melt into the landscape. Nevertheless, we as Architects can say we experienced every conceivable combinations of color, texture and form imaginable. Some, I think, were not of this world.

The balance of the year will find us in New York in April and Cleveland in July. Both examples of cities that have been "re-born" with new construction, new people and new dynamics that make cities wonderful to not only live in but to visit. And as we have done in the other locations the local Councils are planning special tours and events to add to the enjoyment of our visit and to sharpen our knowledge and experience of Architects and Architecture. We will end the year at our Convention in Los Angeles at a wonderful site on the west side of Los Angeles in Marina del Rey, a peninsula of land that projects into the Pacific ocean, which is north of LAX and convenient to many LA areas..

The last Convention in Los Angeles was in 1980 at the Hyatt Hotel in downtown. We will have a wonderful opportunity to see how this great city has changed over the last twenty years. There are special new museums including the Getty Museum, the Autry Museum of Western History and Art, the Norton Simon in Pasadena, the Huntington Library in Arcadia and the Museum of Contemporary Art ((MOCA) in downtown Los Angeles, which includes several new office buildings including the 70-story Library tower next to the refurbished landmark Central Library. The City is rich in Architectural history and now boasts major transportation networks including light rail, Metro link, and a subway system that includes new train stations with new designs and artistic interiors.

We look forward to our meetings with our fellow Architects from across the country and sharing our knowledge and support.
LA2000 Professional Design Awards

Get those slides ready for year 2000 submittal. We are pushing to make this year's Professional Design Awards Program, to be held in Marina Del Rey overlooking the Pacific Ocean, the biggest and best Design Awards yet! Michael Griffith, Steve Papadatos and Rick Holden are putting their heads and talent together to make sure it will be a rewarding evening for all. These three may make you forget the Three Tenors (maybe the 3 Stooges is more like it). 

Seriously, we plan a special outreach to attract even more entries and promise special recognition to all winning firms and clientele in attendance.

We encourage each and every one of you to submit at least one project that brings you pride. The submittal process is simple and the rewards process will be worth the effort. We will be asking for digital submittals from the winning entries, which can be obtained easily from the scanning services at Kinko's or other merchants. This will allow us to forward winning projects to newspapers and magazines throughout the country as well as publishing them on our own web site.

Think about what you might submit, start organizing the submittal, and get ready to sit back and enjoy the LA2000 Professional Design Awards Program in Los Angeles on October 20, 2000.

Michael Griffith, ARA
Steve Papadatos, ARA
Rick Holden, FARA

Technology Report

For those of you regular web surfers, a new button appeared on the SARA Homepage. Near the bottom you will notice EMPLOYMENT. Miami-Dade County contacted us with a request to publish a job opening and it seemed like a great idea and service for members and visitors alike. Should you have any need to advertise a position or need a job, consider the SARA web site. We have topped 1200 hits the last two months and the more information we add the more interest we get.

Ever wonder where the 1962 SARA Convention was held, or even at what hotel? Or how about who was the SARA National President that year? Soon it will be available in a SARA history section on the web. The Northern California Chapter is developing their page to be placed on the National site and your chapter can too. Have some fun with this useful tool.

I am interested in trying to get a few technology exhibits for this year’s SARA LA2000 National Convention. I would like to see demonstrations of CAD Software, Plotters and other tools useful for the office of the future. Please let me know if you have any contacts that might have an interest in this or want to put on a demonstration.

Rick Holden, FARA
Minnesota Council

The weather has been its usual self in the Northern part of the country. We hope to have some activity soon as things get warmed up. The Minnesota Council will be working with Richard Holden, FARA, on getting our Council represented on the SARAweb soon--hopefully before the next issue.

Florida-Caribbean Council

The Florida-Caribbean Council is planning activities for the year 2000. We should have these up on the SARAweb soon so we can share these with you.

Gerald Gross, FARA
Florida-Caribbean Council President

Ohio Council

Since the National Board selected Cleveland for the National Convention site in 2001 we are starting to prepare and make plans for presentation to the National Board at its meeting in New York City in April. We have many exciting adventures to share with you that you can experience in Cleveland.

Sheldon R. Goldstein, ARA
Ohio Council President

Northern Ohio Chapter

The Northern Ohio Chapter of the Ohio Council is also helping the Ohio State Council prepare for the SARA National Convention in Cleveland. We will have more to report next issue.

Celso Gilbert, ARA
Northern Ohio Chapter President

Illinois Council

SARA Headquarters is pleased to report that to date a significant number of Illinois Council members have renewed their membership and a viable organization of SARA members continues to flourish in the state of Illinois. In order to facilitate the coordination and leadership of the Illinois Council, interim leadership will assist in conducting new elections for Illinois within the next few months. SARA warmly welcomes and recognizes Illinois as a pivotal and leadership State in our organization, and looks forward to maintaining a strong, cohesive and growing bond between us all. Kudos to Gerry Gross, a part-time resident of Chicago, and Chris Addington for their willingness to devote their time and energy on the interim Board.

All Illinois members are welcome to attend the National Board of Directors meeting held in New York City on April 15, 2000, in order to witness first hand the workings of your National Organization. Any suggestions or comments are encouraged and should be directed to National Headquarters at any time.

The amount of membership loss from the break up of the past Board has had little effect on loss of numbers professional members in Illinois. Any Illinois SARA members wishing to be involved in the organization of SARA of Illinois, (Contacts on front page).

New Jersey Council

The New Jersey Council has been low keyed the last few months and will get more active in the current upcoming months. Look for a full report next issue.

California Council

The California Council is making preparations for the National Convention to be held in Los Angeles in 2000 at Marina Del Rey. Mike Jones, FARA/Convention Chair has secured the Marina del Rey hotel and final plans for visits to various architectural sites are being planned for the Convention. Mike, and fellow committee members, want to make the first SARA Convention of the century 2000, one of the best that you ever attended!

Our C/SARA Awards Banquet will be on April 29, 2000 in Costa Mesa, as well as the site for our State Council meeting. We expect all our state officers and directors to be present as we will be going over many issues as well as procedural items.

Arthur Dyson, FARA
California Council President

Los Angeles Chapter

March 15, 2000: Karl Eklund of Best Access Systems will present a program on Locking Hardware for the New Century... "The do's and don'ts of securing your building"... From how a key works to the latest in electronic access controls. Luncheon program will be held at the office of Lauterbach & Associates in Van Nuys, California.

April 6, 2000: Valerie Harris of Accuride International will provide a manufacturer's insight into the proper use, design and specification of quality cabinet hardware, including drawer slides, retracting door slides and specialty slides. Luncheon program will be held at the office of Robbins & Bown, Inc. in Van Nuys, California.

Contact Kathleen "Vernette" Kiepper at 818-995-6177 or at mnikaido@pacbell.net for additional information.

Michael M. Nikaido, ARA
Los Angeles Chapter President
State Council and Chapter Update

by Russell Elk of Simpson Strong-tie, who will show new products developments, engineered wood products, pre-fab wood shear wall systems and the ever-trusty Simpson Anchoring systems & mechanical anchors, every residential architects basic handbook for wood framing construction connections!

The April meeting is planned to be at an on-site manufacturing facility of metal roofing which should be very interesting.

Additional information on events, Chapter Board meeting and monthly dinner meeting may be secured by contacting John M. Maple, ARA ph 858 755-5858 or at mdaarch@pacbell.net

John Maple, FARA
San Diego President
Northern California Chapter

The Northern California Chapter has not been active of recent. We are working on ways to increase our membership and grow to represent SARA in the Pacific Northwest, as well as the Bay Area Communities. Currently, one of our members is working to have our Chapter get on SARAweb to help us communicate with our fellow architects in the area. You will be hearing from me on a regular basis on activities in Northern California.

William Alexander, ARA
Northern CA President

New York Council

The New York Council has been very active these days with preparations for the April Executive Board of Directors meeting in New York City, our Fifth Annual Professional and Student Design Awards Program which is currently underway (see SARAsnippets for entry deadline information), plans have already been made for an elegant Awards Banquet to be held on June 27, 2000, and of course our SARA Fall Golf Classic which will take place in September.

The Council also recently organized a seminar on Legal and Risk Management Advice for Architects, hosted at the showroom of Corporate Carpet Systems. The speakers for the evening were John Osborn Esq., Tim Esler of Fenner & Esler Insurance and Thomas Beyer of Kemper Professional Insurance. The seminar was well attended, with a lot of new faces which we hope to see again at future events, and the topic proved to be very informative causing for a stimulating discussion among our guests. The evening's host provided unending hors d'oeuvres and cocktails, which has been a hallmark of all New York events.

Debra S. Nicholson, Executive Director

Fellow SARA Members: Please let us know .........if you move, have an address change/correction or wish to submit any newsletter articles or news items. Please contact:

SARAscope

Chris A. Addington, FARA, Editor
3434 Truxtun Avenue, Suite 240
Bakersfield, CA 93301-3042
Telephone - 661-327-1690
Fax - 661-327-7204
Email: caddington@addington.net

May/June
Newsletter Deadline
May 1, 2000

San Diego Chapter

The San Diego chapter has a very active membership and meets monthly on the third Thursday of the month. After many years of meeting at a restaurant in the historic "Old Town" State Park near downtown San Diego the meeting are currently being held at Angeloos Italian Restaurant in the Kern Mesa area.

Our meeting programs are always very informative. For the first quarter of 2000, in (January), we had Tom Herlihy of O'Connor Sales Agency, lighting fixture rep, present new methods of achieving energy conservation to meet the new Title 24 energy requirements. Also at our January meeting, Charles Angyal, AIA Chief Architect of SDG&E's Commercial New Construction Energy-Efficiency Program, spoke about some of the new programs available throughout the state.

Our February dinner meeting program was provided by Dennis Coates and Barbara Patterson, of Specified Products whose firm represents, Kalwall Translucent panels, Modernfold walls & doors, Kane security screens, and many other fine products architects use in their commercial projects.

Our March meeting will be presented by Mike Jones, FARA, San Diego. Mike is about to have too much jungle juice the night before the Board meeting in Las Vegas. The next day he had to wear dark glasses due to the light. We hope he recovers before the Los Angeles Convention in 2000 which Mike is Chairman. We will keep you posted.

Mike Jones, FARA, San Diego
FULBRIGHT OFFERS LECTURING/RESEARCH GRANTS IN 130 COUNTRIES

The Fulbright Scholar Program’s annual competition opens March 1 for lecturing and research grants in some 130 countries.

Opportunities are open not only to college and university faculty and administrators, but also to professionals from the business community and government, as well as to artists, journalists, lawyers, independent scholars and many others.

Grants are available to faculty and administrators from two-year, four-year and graduate institutions.

Fulbright awards vary from two months to an academic year or longer. While foreign language skills are needed in some countries, most lecturing assignments are in English. Some 80 percent of the awards are for lecturing.

Application deadlines for 2001-2002 grants are

* May 1, 2000, for Fulbright distinguished chairs awards in Europe, Canada and Russia
* August 1, 2000, for Fulbright lecturing and research grants worldwide
* November 1, 2000, for spring/summer seminars in Germany, Korea and Japan for international education and academic administrators as well as for the summer German studies seminar.

For information, contact the Council for International Exchange of Scholars (CIES) at 3007 Tilden Street, NW, Suite 5L, Washington, DC 20008-3009. Telephone: 202-686-7877; E-mail: apprequest@cies.ies.org. As of early March, information and an application will also be available on the Web at www.cies.org.

SARAware

Now available for members and their families are SARAware. Currently available we have golf shirts, short sleeve with the SARA logo embroidered on the front. This shirt was introduced at the National Convention in Orlando last year. The colors are light grey knit with contrasting black trim on collar and sleeves. The knit shirts are 90% cotton and 10% polyester and are machine washable. Cost for shirts is $30.00 each including shipping in USA. Sizes are S, M, L, XL and XXL. (special sizes on request). These are available for immediate shipping. Mail your check payments to Chris A. Addington at 3434 Truxtun Avenue #240, Bakersfield, CA 93301. We are working on having the following in the near future:

- SARAhats
- SARAsweatshirts
- SARAshorts

We can custom embroidery the SARA logo on almost anything including clothing, jackets etc, you might have. The cost is $15.00 to have it done plus shipping.

Chris A. Addington, FARA

Notice Notice Notice Notice Notice Notice Notice Notice Notice

If you are not getting your SARA scope or other SARA mail at the correct address please update below. Please check your name, address, phone, fax and e-mail address on our website and make sure it is correct. Unless we hear from you we assume we have the correct information. SARAweb is

www.sara-national.org

Mail to
SARAscope
3434 Truxtun Ave. #240
Bakersfield, CA 93301

Fax to
661-327-7204

E-mail to
caddington@addington.net

March/April 2000
Fellowship Certificate

SARA has just introduced a new Certificate for Fellows. The new certificate is 11" x 17" and on heavy paper suitable for permanent mounting. This is part of our new image and effort to bring SARA into the Millennium. The certificate is on white material with gold embossed SARA logo and the words "Certificate of Fellowship". This was first given out this past year at the National Convention in Orlando, and numerous members who are Fellows in attendance had asked if they could get the new certificate. We can now provide Fellows with this new certificate.

The cost for the new certificate is $100 and you can get a copy by contacting Cathie Moscato at (630) 932-4610
Cathie Moscato
cathiemoscato@chicago.avenew.com

Fellowship

Outline Checklist:
1. Must be a member for not less than 10 years.
2. Must have provided exemplary service to The Society.
3. Must have practiced the profession of architecture as a registered (or licensed) architect for not less than 10 years.
4. Must provide evidence of outstanding achievement either in design, practice, construction procedures or service to or advancement of the profession of architecture.

For copies of the Fellowship Application Checklist and Outline, drop a request to Norman E. Minster, FARA, Chairman of The Fellowship Committee, 3310 North Seventh Street, Sheboygan, Wisconsin, 53083. July 1, 2000 is the deadline for information to be received by the Committee.
Norman E. Minster, FARA

Certificate of Fellowship
Society of American Registered Architects

hereby appoints

a FELLOW by acclamation of the board
in recognition of outstanding ability, performance and distinguished dedication to the profession of architecture and this Society.

President: ___________________________ Recorder: ___________________________
Date: _______________________________
1999 Professional Design Awards

SARA NATIONAL DESIGN AWARD WINNERS

A total of 33 Professional Design Awards were presented to 17 architectural firms at the 1999 competition sponsored by the Society of American Registered Architects (SARA). The awards were presented October 16th at a banquet dinner in the International Ballroom at the Hilton Hotel at Walt Disney World resort during the Society’s 43rd Annual Convention.

The jury session was held in Cleveland, Ohio with Sheldon R. Goldstein, ARA presiding over the distinguished panel of Richard Van Patten, past president AIA, Cleveland, Ohio; Charles Faroni, past president, National SARA; Jerome M. Ryba, past president, Northern Ohio Chapter, SARA and Chuck Federick, Landscape Architect.

Winning firms and their projects were:

**AWARD OF EXCELLENCE GOLD RIBBON**


David M. Schwarz Architectural Services, Inc., Washington, DC, for the Nancy Lee and Perry R. Bass Performance Hall, Fort Worth, Texas.

GSI Architects, Inc., Cleveland, Ohio for the GSI Offices, in Cleveland, Ohio; as well as The Plain Dealer New Office Building also in Cleveland, Ohio.

**MERIT AWARDS BLUE RIBBON**


Holabird & Root, Chicago, Illinois for the Allison Hall Dining Facility Addition and Renovation, Evanston, Illinois; and Sharon’s California House II, Manhattan Beach, California.

GSI Architects, Inc., Cleveland, Ohio for the Allen Theater, Cleveland, Ohio.

PageSoutherlandPage, Austin, Texas for the Corporate Headquarters & Manufacturing Facility for Sulzer Orthopedics, Austin, Texas; and the Rough Creek Lodge & Conference Center, Irdell, Texas.

Arthur Dyson Architect, Fresno, California for the Woods Residence, Coarsegold, California.

Berman & Bertoloni, Inc., Encino, California, for the Sangnok Villa Apartments, Los Angeles, California.


The Stephen B. Jacobs Group, New York, New York for the Providence Grand Hotel, Providence, Rhode Island.

HONOR AWARDS RED RIBBON


Nicholas Architects, Ltd., Chicago, Illinois for the 5350 South Shore Drive Townhouses, Chicago, Illinois.
1999 Professional Design Awards

Leidenfrost Horowitz Associates, Van Nuys, California for the Milken Community High School of the Stephen S. Wise Temple, Los Angeles, California.

Arthur Dyson, Architect, Fresno, California for the design of the Hilton Residence in Walton County, Florida; and an Interior Systems remodeling project in Fresno, California.

Barnes Architects, Ltd., Inc., Glencoe, Illinois for the remodeling of 1518 Central Avenue, Wilmette, Illinois.

The Society’s 2000 Professional Design Awards Program information will be available for distribution in the Spring with the awards announced in October at the National Convention in Los Angeles, California. Look in this issue for information on the 2000 Professional Design Awards, as well as online at our web site at www.sara-national.org

GSI Architects, Inc., Cleveland, Ohio for the Caesar Towers Hotel, Santos, Brazil.


PageSoutherlandPage, Austin, Texas, for the Christus Spohn Hospital South and Spohn South Health Plaza; and Law Offices for Bickerstaff Heath Smiley Pollan Kever and McDaniels, L.L.P., Austin, Texas; and The Terrace Office Park, Phase I, Austin, Texas.


Nadel Architects, Inc., Los Angeles, California for the design of the IMAX Shanghai Theater in Shanghai, China.


Myefski Cook Architects, Left to right. Sheldon Goldstein, ARA, SARA National PDA Awards Chairman congratulating award recipient, Celso Gilberti, ARA. Also extending congratulations is Vince Bertolini, FARA, SARA National SARA President.

March/April 2000
AWARD OF HONOR
RED RIBBON
Fountain for Chicago
Board of Trade
Chicago, Illinois

Commissioned by the City of Chicago and funded jointly by the City and the Chicago Board of Trade, this new fountain was placed in celebration of the Board's 150th anniversary. The fountain's cast aluminum shaft and upper bowl carry a newly sculpted relief of a monumental sheave of wheat loosely based on original designs from the elevator doors of the 1930 building. The lower bowl, shaft and upper bowl broadly follow Art-Deco precedents for fluting, geometric-inspired detailing and large-scale proportions.

Architect
DeStefano and Partners
Chicago, Illinois
**SARA State and National Design Award Program Information**

After just receiving a phone call from one of our State officers the other day, it was shocking to hear that he did not have a calendar of Professional Design Award critical dates. We all know this is available on SARAweb, but not in a concise location with the information easy to find. Well, this calendar will appear in most issues from this point forward as a clearinghouse as well as being posted on SARAweb. If any State Councils are interested in having a PDA program, please provide the data for this column.

**CCSARA**

**Professional Design Awards**
Chairman: Michael Nikaido, ARA
818.995.6177
mnikaido@pacbell.net

- **Declarations of Intent due:** March 17, 2000 (extended)
- **Data Sheets/Slides:** March 24, 2000 (extended)
- **Judging:** April 1, 2000
- **Notification:** After Judging completed
- **Awards Banquet:** April 29, 2000, Costa Mesa, CA

**NYSARA**

**Professional Design Awards**
Questions: Debra J. Nicholson
212.486.1549
DJRF@aol.com

- **Declarations of Intent due:** March 20, 2000
- **Data Sheets/Slides:** May 3, 2000
- **Judging:** To be announced
- **Notification:** After Judging completed
- **Awards Banquet:** June 2000, New York City

**SARA**

**National Professional Design Awards**
Chairman: Michael Griffith, ARA, Steve Papadatos, ARA, Rick Holden, FARA
Contact Cathie Moscato at 630.932.4610, Fax 630.932.1968
E-Mail: csconsult@juno.com

- **Declarations of Intent due:** July 21, 2000
- **Data Sheets/Slides:** August 11, 2000
- **Judging:** To be announced
- **Notification:** After Judging Complete
- **Awards Banquet:** October 20, 2000, Los Angeles
SARA National Convention
SAEDF Meeting

The SAEDF meeting was held in San Luis Obispo, CA on Saturday, February 26, 2000 at California Polytechnic State University at San Luis Obispo, at the architectural gallery.

The meeting was very productive with the following:

1. Election of Officers: President- Emanuele Barelli, Vice-President-Jim Elminger, Treasurer-Gil Labrie and Secretary-Jerry Tucker.

2. Income, expenditures and proposed scholarships were discussed and ratified including the CCSARA scholarship. (Note that the CCSARA scholarship is 28% of the funds being distributed through SAEDF this year.)

3. Formation of Committee on College Visiting Professorship Sponsorship. Committee will be chaired by Chris A. Addington, FARA.

4. Formation of Committee on Fund-Raising. Committee will be chaired by Fred Sweeney.

5. Formation of Committee on Web site. Committee will be chaired by Brian Wolfe with help from Jerry Tucker and Richard Holden, FARA.

6. Setting of future meeting dates:

- May 6, 2000
  San Luis Obispo at 9:00 am

- October 7, 2000
  San Luis Obispo at 9:00 am

- January, 2001
  Committee meetings place and date to be announced

- May 5, 2001
  San Luis Obispo at 9:00 am

- October 6, 2001
  San Luis Obispo at 9:00 am

For those of you who said you did not get enough advance notice, consider it given. We expect to see you there in May.

SAEDF manages the scholarships for the School of Architecture and meets during the year for that purpose. Currently Mike Jones, FARA, John Maple, ARA, Richard Holden, FARA and Chris Addington, FARA have been serving on the Board to help their mission. Please mark your calendar if you are a graduate of the school and want to become a part of helping the next generation of graduates. Get involved now in "Architect Helping Architect Intern" (new phrase!). An annual scholarship is awarded to a recipient from our Society to a deserving student and you can be part of the selection process. Contact Mike Jones, FARA or Rick Holden, FARA.

Chris A. Addington, FARA

CCSARA Meeting

The CCSARA meeting is scheduled for 3:00 pm, Saturday, April 29, 2000 in Costa Mesa. This will be held the same day as the Professional Design Awards Banquet. The exact location of the room at the Double Tree Hotel will be noted in a follow-up notice. Items to be discussed and acted on are as follows:

- Nominations/elections of officers-2001 Ballot method for 2001 officers
- Future meeting dates for 2001
- 2001 CCSARA PDA program
- Membership Growth plan
- Chapter reports
- 2000 PDA Award report
- the Californian report
- Treasurer's report
- SARA National updates

Meeting location
- Doubletree Hotel
- 3050 Bristol Street
- Costa Mesa, CA 92626
- 714-540-7000

The Whole Enchilada

A video History of the Spirit that is
The Cal Poly School of Architecture
& Environmental Design

The Freshman Lecture We All Heard
By George Johann Hasslein, FAIA
Produced by SAEDF for your enjoyment & pride

SAEDF (the School of Architecture & Environmental Design Foundation) has produced a video in an effort to capture and preserve an important part of the history of everyone who ever attended the Cal Poly School of Architecture. As you view the video, you may see classmates you remember, Poly Royals you helped create and certainly, classrooms and labs that you spent some happy times in.

SAEDF has a purpose of keeping the spirit alive, and towards the goal, issues scholarships and grants to students and faculty that excel in areas of service, ties to the profession, interdisciplinary education and student-centered teaching. No salaries are paid and all work is volunteer to help put the most dollars collected towards these goals. Your support of this video helps us to achieve our goals including our ultimate goal of creating the George Johann Hasslein Chair at Cal Poly to fully fund a professorship without any State funds.

Video Order Form

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HJArchitects
44-267 Monterey Ave
Palm Desert, CA 92260

Please make checks payable to SAEDF
Updates from the California Architects Board

Written Contracts

Business and Professions Code section 5536.22 of the Architects Practice Act requires architects to use written Contracts when contracting to provide architectural service in California. The written contract must be executed prior to the architect’s commencing work, unless the client authorizes the architect in writing to start work earlier. The law also specifies minimum required services to be provided, amount and method of payment, information on the architect and client, and procedures for additional services and termination of the contract. There are exemptions for certain types of work arrangements. For more information, contact the Board office at (916)445-3394.

License Lapse Requirements

If you are a California licensed architect and fail to renew your license within five years after the expiration, your license will lapse and thereafter cannot be renewed, restored, or re-issued. To practice legally in California, a person whose license has lapsed must meet all the requirements for obtaining an original license. As a minimum, the applicant will be required to take and pass the California Supplemental Examination. An architect must stamp all plans, specifications, and other instruments of service submitted to a government body. As part of the stamp’s requirements, the license renewal date (expiration date) must also be included. Make sure your license is current.

Renewal Requirements

The Board cannot process your application for initial license or renewal unless you provide your social security number. If your social security number is not disclosed, this will be reported to the Franchise Tax Board, which may assess a $100 penalty.

The California Code of Regulations (CCR) requires that address changes be reported immediately to the California Architects Board. Reporting these changes will ensure that you receive necessary information on renewals and other matters important to your licensure. Failure to notify the Board is a violation of CCR, Title 16, section 104. Address change forms are available on the Board’s website at www.cab.ca.gov, or you may contact the Board at (916) 445-3394 to request a form.

Please help us keep our mailing lists current. It is especially distressing to a spouse or family member to receive a license renewal for a licensee who is recently deceased. We regret when this happens, but we cannot track death notices. Registrants can help by notifying the Board when a colleague passes away, since family members often are unaware of the need to notify the Board.

Advertising

The Board’s Enforcement Unit receives a number of complaints regarding firms suspected of advertising or practicing architecture without a license. When investigating these complaints, the Board finds that some of these firms are joint ventures with architects who have failed to submit an agreement of association to the Board as required by CCR section 135. The agreement must be entered into prior to offering architectural design services, and it is the architect’s responsibility to submit the agreement to the Board prior to engaging in the design phase of a project. The law requires specific information be included in the agreement, and it must be submitted in a timely manner. Failure to do so could result in disciplinary action. A copy of the form to file an agreement of association is available at the Board office or on its website. Use of the form is not required. The agreement can be submitted in any written form as long as it contains the required information.

Stamping Documents

In 1996, the Architects Practice Act was amended to modify the requirements for immediate supervision over the preparation of technical submissions. The requirement that an architect exercise “immediate and responsible direction” over the preparation of plans and specifications was replaced with the requirement of “responsible control.” The concept of “immediate and responsible direction” was adopted when the architect looking over the shoulder of his draftsman at the drawing board was the standard of professional practice. However, this concept was becoming unduly restrictive, given the increased use of electronic technology and prototype plans. “Responsible control” is defined as the amount of control over the content of technical submissions during their preparation as is ordinarily exercised by licensed architects applying the required professional standard of care. This definition of responsible care allows architects the flexibility to use today’s new technology, while still requiring them to exercise control and discretion over submissions that bear their signatures and stamps. Under Business and Professions Code section 5582.1, architects who sign plans not prepared under their responsible control are subject to disciplinary action by the Board:

5582.1 Signing Other’s Plans or Instruments; Permitting Misuse of Name

(a) The fact that the holder of a license has affixed his or her signature to plans, drawings, specifications, or other instruments of service which have not been prepared by him or her or under his or her responsible control, constitutes a ground for disciplinary action.

(b) The fact that the holder of a license has permitted his or her name to be used for the purpose of assisting any person to evade the provisions of this chapter constitutes a ground for disciplinary action. Responsible Control is defined in Business and Professions Code section 5535.1:

5535.1 Responsible Control Defined

The phrase “responsible control” means that amount of control over the content of technical submissions during their preparation that is ordinarily exercised by architects applying the required professional standard of care. The Board has recently been asked if an architect can sign plans prepared by an unlicensed person. Whether or not the unlicensed person is an employer, employee, partner, or associate, the architect can sign the plans only if the plans were prepared under his or her responsible control. If you have any questions, please contact the California Architects Board office at (916)445-0548.
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SAEDF Meeting Schedule
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Calendar of Events
March/April 2000

CCSARA Sponsors

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LCN
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SPECIFICATION SERVICES

DOOR HARDWARE CONSULTANTS 199 SO. LOS ROBLES #410
PASADENA, CA 91101  626-585-9927 FAX 626-796-0101

Koroseal

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Roger Dana
Sales Representative  Pager 559-444-7638

CCSARA Calendar of Events

April, 2000
April, 2000, San Diego Chapter Meeting, Old Town San Diego
April 6, 2000, Los Angeles Chapter Meeting, box lunch program
April 15, 2000 SARA National Executive Board Meeting,
New York City, New York
April 29, 2000, CCSARA Board Meeting, 3:00 pm, Costa Mesa at
the Doubletree Hotel, (See article this issue)
April 29, 2000, CCSARA Professional Design Awards Banquet,
6:00 pm Costa Mesa, CA

May, 2000
May, 2000, San Diego Chapter Meeting, Old Town San Diego
May 6, 2000, SAEDF meeting, San Luis Obispo, Cal Poly Campus
May 18, 2000, Los Angeles Chapter Meeting, box lunch program
June, 2000
June, 2000, San Diego Chapter Meeting, Old Town San Diego
June 15, 2000, Los Angeles Chapter Meeting, box lunch program
July, 2000
July 15, 2000 SARA National Executive Board Meeting, Cleveland,
Ohio

October
October 7, 2000, SAEDF meeting, San Luis Obispo, Cal Poly Campus
October 17-22, 2000
SARA National Convention in Los Angeles; Professional
Design Awards Program and Awards Banquet; Annual
Assembly; Contact Mike Jones, FARA, at 619/299-8891
October 20, 2000, CCSARA Board meeting, Los Angeles
AWARD OF EXCELLENCE
GOLD RIBBON

GSI Offices
Cleveland, Ohio

This project transformed three and a half floors of a five-story, circa-1909 building and its 1920's 6-story addition into new offices for a 100+ person architectural and engineering firm. This interior renovation pays tribute to the building's early 1900 heritage, while presenting a sophisticated, contemporary image for its occupants.

Architect
GSI Architects, Inc. ARA
Cleveland, Ohio

AWARD OF HONOR
RED RIBBON

Law offices of Bickerstaff Heath Smiley Pollan Kever and McDaniels LLP
Austin, Texas

The law firm sought to have a unique and exciting environment along with shared natural light for all employees. The project was to be two floors but desired space to have the feel of one office. A linear staircase and wood wall visually connect the main reception/public areas on each floor. Everyone experiences the sense of continuity in usual amenities of natural light and thoroughly detailed space.

Architect
PageSoutherlandPage Architects ARA
Austin, Texas
Los Angeles Architecture

The SARA National Convention will be in Los Angeles this year. This column will identify some of the examples of Architecture you may want to take the time to visit, as well as some of the buildings scheduled to be visited during the tours. To date the final list of buildings to be visited are being finalized based on availability. Los Angeles has a wealth of architecture worthy of your time to visit from many and varied architects and styles. To name a few, Frank Lloyd Wright, Charles and Henry Green, R.M. Shindler, Richard Neutra, Charles Eames, Eero Saarinen, Frank Gehry, Cesar Pelli, John Lautner, I.M. Pei and SOM.

Between now and the convention, we will try to identify some worthy projects that you may want to visit. We suggest you either arrive a day early or stay over. There are numerous architectural guides available with maps and descriptions of projects, architects and how to get to them. An excellent guide is "Los Angeles, An Architectural Guide", by David Gebhard and Robert Winter, published by Gibbs, Smith ISBN 0-87905-627-4. See you in Los Angeles.

Chris A. Addington, FARA SARAscope Editor

Millard House

This excellent example of Wright's textile block, being one of the first, located in Upper Arroyo Seco. (Sorry about the car.)

Frank Lloyd Wright

Schindler Studio House

Located in West Hollywood, this example of Schindler's is well preserved. It was built from 1921-22. This is a classic in modern architecture and well worth the time to visit. Schindler experimented with tilt-slab concrete walls and the vertical space between each slab being filled with glass. The interiors are woody in a simple manner. The plan opens all rooms to courtyards. It is currently being administered by the nonprofit Friends of the Schindler House and the house and garden have been restored. It is open to the public weekdays and weekends.

Hollyhock House

This excellent example of Wright's work has been well preserved even though a major restoration will be starting this April. Designed by Schindler, this building follows the "Prairie style of Wright". Schindler was the supervisor of construction while Wright was in Japan. The main house was built for Aline Barnsdale and completed around 1920. The master plan for the estate was to create a "people's park", where culture and art could be appreciated. On site is a model of the proposed master plan as envisioned by Wright. This facility, even if you cannot get an interior tour, is worth the time to see the exterior and the restoration in process. The photo is a view from the rear of the property. (See more photos on page 13.)
SARA National Convention
Los Angeles 2000

Tentative Schedule

WEDNESDAY October 18th
Executive Board Meeting
Dinner @ Hotel Gazebo Deck

THURSDAY October 19th
Tour
Lunch (to be announced)
Free time

FRIDAY October 20th
Residential Tour: 
Frank Lloyd Wright
Schindler Kings Row
Lunch (to be announced)
Tour Warner Brothers Studio
Cocktail Reception
SARA Prof. Design Awards

SATURDAY October 21st
Seminars
Student Awards Luncheon
SARA General Assembly
Cocktail Reception
President's Banquet
Awards and Installation

SUNDAY October 22nd
Farewell Breakfast
CONTINUOUS TREATMENT DOCTRINE

Although a design professional's contract may (and typically does) provide that its services shall be complete upon the completion of construction, often an architect or engineer continues to provide services on a project, whether through actual additional design services or merely verbal consultation and advice, long after the official completion of construction and occupancy by the owner. Depending on the type and extent of work involved and the relationship between the parties, the design professional may perform these services free of charge. Gratuitous or not, however, even the most minor of services provided after completion of construction may result in an extension of a design professional's liability for claims arising from any of its work on the project.

New York and all other states impose restrictions on the amount of time a party has to commence a lawsuit. These time limitations are commonly referred to as statutes of limitations. Statutes of limitations embody an important public policy of giving repose to human affairs. They are designed to protect litigants from stale claims because the passage of too much time between conduct and the assertion of claims arising from such conduct may prejudice a defendant's right to obtain a fair resolution of the dispute. In other words, statutes of limitations are designed to ensure fairness to defendants and to prevent surprises brought about by the attempt to breathe life into matters that have laid dormant so long that proof, witnesses and memories have disappeared.

A recent amendment to the Civil Practice Laws and Rules of the State of New York ("CPLR") clarified the statute of limitations applicable to claims against certain professionals, including architects and engineers. CPLR §214(6) now provides that the statutory period applicable to actions against these professionals is three years regardless of whether the plaintiff bases its lawsuit on allegations of negligence or breach of contract.

While the length of the statutory period applicable to actions against design professionals appears to have been finally settled by the amended statute, another question concerns when this three-year statute of limitations begins to run. In cases involving an owner's claims directly against an architect or engineer arising out of alleged defective design in connection with the construction of a building, the time period in which the owner may commence the lawsuit generally begins to run upon completion of construction.

An exception to this general rule, however, is the "continuous treatment" doctrine. Where applicable, the doctrine suspends accrual of the malpractice cause of action until all services are completed or the professional relationship is terminated.

Pursuant to the continuous treatment doctrine, when services provided by a professional which include wrongful acts or omissions have been continuous and are related to the original retention, the statutory period does not commence to run until the completion of all services. Although the doctrine was originally formulated in the context of medical malpractice actions, courts have applied it in actions against other professionals including attorneys, accountants, and architects.

Like the reasoning behind the application of statutes of limitation, the rationale for the application of the continuous treatment doctrine involves fairness, although, in this case, fairness to plaintiffs. The doctrine developed as a result of the perception that a client cannot reasonably be expected to assess the quality of the professional service while the service is still in progress.

The impact of the continuous treatment doctrine can be significant. For example, under normal circumstances, an owner's action in New York against an architect for negligent design of a building, must be commenced within three years of completion of construction. However, if the architect continues to provide advice or design services after the completion of construction, perhaps to address a minor problem which arose during construction, a continuing concern of the owner or merely to foster the relationship with the owner in the hope of future business, the time period in which the owner may commence the same claim in connection with the original design work may be extended until three years from the last date on which the architect provides consultation on the project.

The application of the continuous treatment doctrine is not boundless, however. In order to prevent a complete abrogation of the statute of limitations, the doctrine is limited in two important respects. First, there must be ongoing services for the same or related work after the alleged negligent act or omission. In other words, the "continuous treatment" must involve services for the same or related scope of work.

Matthew S. Quinn, Esq.
Zetlin & De Chiara LLP
Counselors at Law

Quarterly Review, New York, NY

Notes:
1. If the engineer is retained by the architect, the architect's time to commence an action against the engineer for contribution or indemnification for claims asserted by the owner against the architect may not begin to run until the owner obtains a judgment against the architect and may be governed by a different statutory period.
2. Although there does not appear to be any authority for application of the doctrine to professional engineers, there is no reason to believe that the doctrine would not be applied to claims against engineers under appropriate circumstances.
Employment Opportunity
Director, GSA Construction Management and Renovation Services Div.
Salary Entry: $65,608 - MAX: $103,146
This position is responsible for planning, directing and coordinating major, minor and renovation construction projects assigned to the Division, and for project compliance with County building codes, laws and applicable regulations. Duties include overseeing a staff of professional architects, engineers, interior designers, graphic and signage designers, project managers, technical and semi-skilled construction and renovation trade personnel, and supporting administrative staff to assure efficient and effective achievement of Divisional goals. Position requires a Bachelor's degree and eight years of professional administrative experience to include four years of experience in the management of large building construction programs are required. A Bachelor's degree in Structural, Electrical or Mechanical Engineering or Architecture is preferred.
Applicants must submit one (1) copy of their resume indicating social security number and title of position to the Miami-Dade County, Employee Relations Department, Personnel Services Division, Center for Employment Application, 140 West Flagler Street, Suite 105, Miami, Florida 33130 by Friday, March 17, 2000 - 4:00 p.m.
Please refer to our webpage (www.co.miami-dade.fl.us/jobs) regarding resume submittal instructions.

LOGO Applicants must meet residence requirement (Ordinance No. 97-216). Hiring decisions are contingent upon the results of a physical examination, including alcohol and drug screening. EOE/M/F/D "Love Your Neighbor"

Invitational Golf Tourney
The 2000 Invitational Tourney was held in Las Vegas this past January. The field was interesting with many vicarious golfers. Notable Barry "Tiger" Milowitz led the field most of the day followed, as usual, by Richard "Arnie" Holden. The day started out as usual with "Tiger" teeing off with a Jack in the Box antenna ball that cost him 4 strokes. Following was "Arnie" who had to go in and purchase some new balls as he was out of range balls. (He was embarrassed to use the red stripe balls for real tournament play.)
The shot of the day came late after 12 Buds when "Tiger" shot a high arching shot from the 8th green thinking he was teeing off on the 9th green. The ball could not be found and "Arnie" was about to certify a hole in one when the ball was found 20 yards away in a gopher hole. (It seems this pattern followed a recent movie about golf). The putting of day was less than exemplary, as "Tiger" forgot his putter and used a 3 wood.
The winner with 35 over par was Tiger followed by "Arnie" close behind at 49 over par. It appears next year they will be looking for sponsors to help underwrite the cost. The proceeds from this tournament will be used for the "Arnie" memorial fund for Jack in the Box antenna balls.

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are boring.

And that should excite you.

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March/April 2000
What is this about?

We have an ongoing column in SARA\'s telescope that deals with architectural practice issues. We, as architects, spend most of our practice life developing means and methods that work for the way in which we do what we do. Much of what we learn and do is not carried on or shared with others. This column is a forum for sharing of resources and "Architect Helping Architect." Please look at what you would be willing to share with your fellow SARA members and send it to the Editor—preferably in digital format. We will catalog this data and keep it for SARA membership access and use.

Notice of Award

Who has the responsibility to alert the successful bidder on a project that the client has selected his proposal? Who has to notify the selected contractor what documents are required for the client to execute the agreement for construction? Who checks these documents? Who is responsible to make sure this all gets done before any work is done on site for the project? The answer to all these questions can sometimes be unclear and carry serious legal consequences based on actions or lack of actions taken by the building team. Our firm has developed a check list that is published in the project manual in section 00600 Bonds and Certificates that clearly defines what documents are required by the successful bidder. This form is a recap of clearly and precisely written language in that section. We suggest that you understand these requirements thoroughly and consult with legal representation prior to use of the forms and formats that you may have in your project manual on this procedure. Your client may have legal representation that may want to see this section of the project manual and provide you with clear and precise direction.

Form Intent

This form is intended to communicate to the successful bidder a checklist of documents that are being compiled by the architect to deliver to the client. By no means should the architect ever approve these documents or make a list of them correct. Our firm clearly states in the letter transmitting the documents that these documents have been compiled for the client's review, approval and use. We also recommend the client consult with legal representation prior to execution of any documents.

Form Data

This form was produced in excel and can be kept in a digital file and referenced as data in compiled. Another option is to keep a hard copy and add data by hand as it filters into your office. This will give you a record of contractor performance that will be a log in case of failure or subsequent claims.

1. Fill in project name and data as well as date of notice of award. Many public bodies require a hearing or public meeting prior to Notice of Award being sent to Contractor.

2. As you receive Performance and Payment Bond documents informally check to make sure it is for the correct project and dollar amount.

3. In California we have a requirement that Sureties be admitted to the state to do business and the surety must be on a list and we require the surety provide a copy confirming admitted proof.

4. Sureties have to be US Treasury listed per our project manual and we require proof of this as well as check the on-line list of sureties.

5. Bonds must have a power of attorney and should be attached to bond document.

6. Surety must provide proof that surety can bond for project amount within their capacity. This is usually in the form of a direct letter from surety, not agent!

7. Our firm one time received a fake bond. The contractor set up his own surety in Delaware and matched the name of a nation wide company. All the names and checks worked. This requirement is one protection against that. We require a direct letter from the surety that the bond is valid and we normally follow up with a telephone call to confirm this.

8. Best Report is a listing of sureties and their rating. We cannot require this anymore, but we run a check and attach it to the compiled documents for reference only. The owner cannot disapprove a bond in California based on Best report.

9. Insurance requirements such as worker compensation, liability and course of construction. These shall match what was required in the project manual without exception.

10. Listing of Architect and consultants as additional insured by contractors and sub-contractors. This is self-serving, but some day it may keep you out litigation.

11. Memo from the prime contractor that all subcontractors have insurance in compliance with project manual.

12. In California, public agencies are required to confirm proof of license of the prime contractors. We do this by having the prime contractor provide a copy of his pocket license and have it notarized as a copy.

13. In California we have MBE/WBE voluntary compliance. We ask the contractor to give a break down of contract values for any sub-contractors who may fall in these categories.

14. Other items would be cost breakdown, project schedule or other items you see fit to ask for.

15. This form can be a starting place for you to compile this data for your client. Different types of projects will have different data. The intent of the form is a list for you to use to consistently following a systematic procedure for notice of award and required documents leading to contract execution.

Beware of Pitfalls

1. Do not approve any of these documents.

2. Make sure client understands that he should consult with legal representation prior to execution of any documents and legal representation should review all documents for compliance with project manual requirements as well as statutory requirements.

3. Do not let the contractor start work without all documents being provided and accepted by owner and executed. Make sure a notice to proceed is given to the contractor.

Chris A. Addington, FARA
Regent-at-Large
the PARTNERSHIP ARCHITECTS

NOTICE OF AWARD AND REQUEST FOR SUBMITTAL OF BONDS AND INSURANCE

This notice shall confirm your notification of award. The below items are required to be submitted prior to Notice to Proceed being issued. Per Contract Documents, you have 10 days from this notice of award to provide the following:

PROJECT: Kings County College Center
PROJECT NO: 392-0074
CONTRACTOR: Joe Jay Podunk

DATE NOTICE OF AWARD: 6/9/1999
DATE INITIAL REQUEST: 6/9/1999
DATE DUE BACK: 6/19/1999
DATE RECEIVED-INITIAL: 6/18/1999
DATE RECEIVED-RESUBMIT:

STATUS

X Initial request for documents
- Incomplete see below
- Accepted as complete
Date completed: 6/18/99

REQUIRED DOCUMENTS:

1. Performance bond for 100% of the contract amount
   DATE: 6/18/99
   REQ: X
   NA: 
   BY: 

2. Payment bond for 100% of the contract amount
   DATE: 6/18/99
   REQ: X
   NA: 
   BY: 

3. Bond document California Admitted proof
   DATE: 6/18/99
   REQ: X
   NA: 
   BY: 

4. Bond document US Treasury listing proof
   DATE: 6/18/99
   REQ: X
   NA: 
   BY: 

5. Bond document power of attorney and proof able to sign documents
   DATE: 6/18/99
   REQ: X
   NA: 
   BY: 

6. Bond document proof of ability to bond within their capacity-(memo)
   DATE: 6/18/99
   REQ: X
   NA: 
   BY: 

7. Bond proof/valid & issued from underwriter-(add to memo #6)
   DATE: 6/18/99
   REQ: X
   NA: 
   BY: 

8. Bond Best report.
   DATE: 6/18/99
   REQ: 
   NA: 
   BY: X

9. Workers compensation & employers liable endorsement
   DATE: 6/18/99
   REQ: X
   NA: 
   BY: 

10. Comprehensive General Liability Insurance $1,000,000 aggregate
    DATE: 6/18/99
    REQ: X
    NA: 
    BY: 

11. District - Architects - Consultants additional insured with binders
    DATE: 6/18/99
    REQ: X
    NA: 
    BY: 

12. All Risk Builders Insurance, value of work: (new construction)
    DATE: 6/18/99
    REQ: 
    NA: X
    BY: 

13. Installation/remodel floater Insurance, value of work. (remodel construction)
    DATE: 6/18/99
    REQ: X
    NA: 
    BY: 

14. Memo from Contractor that all subs have same type insurance
    DATE: 6/18/99
    REQ: X
    NA: 
    BY: 

15. Proof of License-copy front and back of pocket license
    DATE: 6/18/99
    REQ: X
    NA: 
    BY: 

16. MBE/WBE voluntary compliance information and percentages
    DATE: 6/18/99
    REQ: X
    NA: 
    BY: 

17. Comprehensive automobile liability - $1,000,000
    DATE: 6/18/99
    REQ: X
    NA: 
    BY: 

18. Executed contract - 3 copies original signature by contractor
    DATE: 6/18/99
    REQ: X
    NA: 
    BY: 

19. Other items and notes for complete package.

cc: Contractor, Owner, File

For official use only:
Bonding Company: JQ Megabucks
AM Best Number: 41-2349
Location: St Louis, MO
Documents from: Podunk
AM Best rating: A++
SARA Membership Application

The Society of American Registered Architects was founded in 1956 to make available to all architects a professional society in which they could participate, regardless of the roles in the architectural community. The philosophy of our organization is "Architect helping Architect". The following are benefits of membership:

- SARAWeb National Web site
- SARAtools, details, specifications, contracts and practice information
- SARAscope National Magazine
- SARA Continuing Education Programs
- SARA National Professional Design Awards
- SARA National Annual Convention
- SARA National Membership Certificate/Designation
- Professional on-line referral for clients
- State councils in numerous states in USA
- SARAware
- State Council Professional Design Awards
- Student Design Awards
- Student Scholarship Programs/Fund
- Professional recognition among peers
- Help referral, "architect helping architect"
- Personal involvement at all levels within the Society
- Camaraderie among fellow members
- Individual achievement recognition with National Awards
- College of Fellows
- State and National Legislative Monitoring

Because SARA starts with the principle of "Architect Helping Architect", it is set apart in that the Society of American Registered Architects is not self-serving and competitive but truly open in its membership and attitude. There are no "trade secrets" to be covered. Membership is based solely on the fact that you are a registered/licensed architect who wants to join and take part in the various benefits of membership. You don't have to be "sponsored" reviewed and approved for membership by vote of some committee. If you're an architect, you can be a member. SARA does not have any special fees mandated, or no corporate structure to maintain. Each member is an individual and the national dues are the same in every state. Local chapters and state councils are funded by membership dues distributed via national headquarters. The only voluntary contribution is the Student Scholarship Fund. The only requirement of membership is that you care about yourself, your fellow architects and your profession.

Membership Application
SOCIETY OF AMERICAN REGISTERED ARCHITECTS
305 East 46th Street, New York, NY 10017 (888)385-7272

(1) Full Name
(Please type)
Last __________________________ First __________________________ M.I. __________________________

(2) Current Professional Status:
☐ Partner/Principal  ☐ Employee  ☐ Academic
(Check one)
☐ Other __________________________

(3) Information for Society records (Please check box for mailing address):

☐ Office

Firm Name __________________________

Address __________________________

City / State / Zip __________________________

Phone / Fax / (include area code) __________________________

E-mail __________________________

☐ Residence

Address __________________________

City / State / Zip __________________________

Phone / Fax / (include area code) __________________________

(4) Primary Architectural Registration:

State __________________________ Date of Registration __________________________ Registration Number __________________________

(5) Education:

__________________________

(6) Current Membership in other Professional Organizations:

__________________________

(7) Spouse's Name:

__________________________

(8) SARA Membership Category Applying for:

☐ GENERAL Membership - All Registered Architects = $195.00

☐ ASSOCIATE Membership - Non-Registered Architects = $65.00

FOR OFFICE USE ONLY

DATE RECEIVED __________________________ AMOUNT PAID $ __________________________

Signature of Applicant __________________________ Date __________________________

Referred By: __________________________

March/April 2000
SARAtools
Available to SARA members now on-line!

The spirit of "Architect Helping Architect" is the foundation of our Society. The following is a current listing of items available and how to access the tools. In the future as we accumulate more tools, we can make them available on a CD-ROM. You can now download SARAtools directly from SARAweb on our web site at www.sara-national.org after registering as a SARA member. We at SARA are glad to make them available to our SARA membership as a benefit of membership. You have the license to use these as long as your membership is current. We hope to develop our database of information being shared between architects in the true spirit of "architect helping architect". If you have any items you would like to share please drop me a line or a copy. Please consult with legal counsel prior to using any contract forms. There is no warranty or guarantee implied with use of these forms. User agrees to hold SARA, State Councils/Chapters and its officers harmless for any use of these documents.

1. 01305.01 - Submittal Log/Instructions, log with instructions, (Excel file and Word instructions).
2. 01305.02 - Submittal Check List/Instructions, Submittal Check List with instructions. (Excel file and Word instructions).
4. SARA Contract 1.01 - Short form contract between Owner and Architect, (contract in Word format).
5. Short Form Specifications, that fit on the drawings in lieu of a booklet, in AutoCAD format and can be edited. 9-D size sheets.
6. 01000.01 - Fee Proposal form, allows you to prepare a short-form proposal with various options and multipliers with instructions. (Proposal in Excel format, instructions in Word format).
7. 07600.01 - Architectural Sheet Metal Details, describes pitfalls and what to review when designing sheet metal in your projects as well as a typical sheet schedule that can help you on the way to detailing. (Text in Word format and detail in AutoCAD Release 14.)
8. 09900.01 - Painting, describes basic painting pitfalls and what to review when selecting paint materials in your projects as well as a typical sheet schedule that can help you on the way to controlling the painting on your projects. (Text in Word format.)
9. 09920.01 - Joint Sealant Schedule, describes pitfalls and what to review when selecting joint sealants in your projects as well as a typical joint sealant schedule that can help you on the way to proper selection and specifying joint sealants. (Text in Word format and detail in AutoCAD Release 14.)
10. 00600.01 - Notification of Award and Request for Documents, describes the required documents for a contractor to provide after being awarded a project. (Text in Word format and Checklist in Excel)

SARAtools is expanding as your fellow members are making items that they have developed over the years available to SARA members. It is important that this transfer of knowledge be given to new and younger firms. This is in the true spirit of "architect helping architect". We are looking for any of the following items to add to our SARA National data base for use by our membership.
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SARA 2000 National Convention
Los Angeles
October 17th-22nd

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October 17-22, 2000
SARA National Convention in Los Angeles; Professional Design Awards Program and Awards Banquet; Annual Assembly; Contact Mike Jones, FARA, at 619/299-8891

January, 2001
SARA National Executive Board Meeting, (location to be announced).

SARAscope
Society of American Registered Architects
3434 Truxtun Avenue, Suite 240
Bakersfield, CA 93301-3042

Address Service Requested

PHYLLIS L. BLESENER
1411 LONDON RD
DULUTH MN 55805-2426