



JOB DESCRIPTION

Position: KC F.A.R.M.E.R.S. Coalition Coordinator

Wage: \$22/hour, paid bi-weekly

Environment: Collaborative, on-farm, remote, and some regional travel

Schedule: 40 hours per week, some evenings and some weekends. Must be flexible.

Duration of employment: Full-time, year-round, after a successful 3-month review. This is a three-year grant-funded position.

Benefits: PTO, health insurance stipend, tech stipend, Free plants and veggies; Paid professional development opportunities; Quarterly wellness days

To apply, please send an email with a cover letter and resume to info@kcfarmschool.org by January 20, 2024. No calls, please.

KC Farm School empowers people of all ages, ancestries, and abilities through on-farm, hands-on experiences connecting them to land and soil, food, community, and opportunity.

KC Farm School is a fourteen-acre urban education farm with one acre in diversified no-till vegetable production, an acre in native plants and perennials, honey bees, chickens, a young fruit orchard, a 6,000 square foot greenhouse that we share with other market growers, and eleven acres of raw, rolling land.

We host an on-farm Pay What You're Able farmers market and Community Supported Agriculture program, and distribute food regionally through membership in KC Food Hub and direct to restaurants in Kansas City. We offer educational programming for individuals of all ages and abilities including workshops, field trips, youth apprenticeships and summer camps. We are a Growing Growers host farm and welcome volunteers. KC Farm School is a 501(c)(3) not-for-profit established in 2018. We're located in Wyandotte County, Kansas.

Over 10,000 people participate in the mission annually and we are looking for engaged and excited team members to keep the mission growing!

Overall Position Description

KC F.A.R.M.E.R.S: Kansas City Farmers and Ranchers for Mentoring, Education, and Resource Sharing Coalition, is a project developed to provide farmer-led, hands-on education for new and beginning farmers and ranchers across the Kansas City region, and to preserve farmland for the coming generations. The KC F.A.R.M.E.R.S. Coalition is a collaboration between KC Farm School, Kansas City Black Urban Growers, Moose Paw Farm, Pearl Family Farm, Sankara Farm, Grasshopper Urban Farm, the Garden at Dogwood Forest, and The Toolbox KC to connect emerging growers to establish growers, strengthen the network, and skill share. The KC F.A.R.M.E.R.S. Coalition Coordinator will facilitate all aspects of the program and support the coalition membership in all necessary ways.

KC Farm School at Gibbs Road is a 501(c)(3) nonprofit organization empowering individuals through on-farm, hands-on experiences and vocational education connecting them to the land and soil, food, themselves and their communities.

info@kcfarmschool.org 4223 Gibbs Road, KCKS, 66106 (913) 313-8456 www.kcfarmschool.org



Primary Duties

- Plan, facilitate, and attend all coalition meetings and Work and Learn experiences, including securing a location, sustenance, supplies, promotional materials, follow-up materials and communication with speakers and trainers in collaboration with the Backbone Team. 50% of time
- Communicate in a timely manner in person, in writing, by email, phone and text with coalition members, project team and staff, and interested members. 20% of time
- Document all coalition meetings and Work and Learn experiences in the organization database, on the website, in writing and with photos and stories. 10% of time
- Promote and manage the coalition's social media presence, webpages, digital information, videos, and resources. 10% of time
- Manage coalition data, resources and budget in collaboration with the KC Farm School team to provide impact data. 10% of time

Preferred Qualifications and Traits

- Team and coalition-building skills, demonstrated
- Event planning experience, demonstrated
- Experiential knowledge of small-scale regenerative agriculture
- Experience with Google Suite and Salesforce
- Bilingual proficiency preferred but not required
- Wyandotte County residency preferred but not required

Core Organization Values

- We nurture and promote the mission and vision of KC Farm School at Gibbs Road
- We are welcoming and trustworthy
- We do things "with" individuals and not "for" them
- We are solutionary
- We follow the rules of safety and SOPs of the organization
- We work as a team and support each other

KC Farm School provides equal employment opportunities to all employees and applicants without regard to race, color, religion, sex, national origin, age, disability, or genetics. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.