

National Coalition for Worker Justice Coalition Coordinator

The National Coalition for Worker Justice seeks a part-time Coalition Coordinator to coordinate a national coalition of workers' rights organizations including worker centers, immigrant justice organizations, legal nonprofits, local and national policy organizations.

Position Description:

The National Coalition for Worker Justice (NCWJ) is comprised of over 400 worker organizations across the country that are brought together by common interests, solidarity, a shared policy agenda and the demand of meaningful engagement and accountability on workers' rights by the Biden-Harris administration.

The Coalition's Steering Committee, comprised of National Employment Law Project (NELP), Northwest Workers' Justice Project (NWJP) and National Legal Advocacy Network (NLAN), is the decision-making body for the NCWJ. The Steering Committee has decided that a Coordinator is needed to coordinate the routine operations of the Coalition in a manner that fosters meaningful participation by community organizations and their worker members, as well as from other members.

The position will be based at the National Legal Advocacy Network. This is a six-month, part-time position that has the possibility of transitioning into a full-time and/or permanent position.

Position Duties:

- Track and grow Coalition membership to ensure all voices are represented, especially BIPOC-led organizations and worker centers;
- Provide direct support to worker centers to engage in agency advocacy through targeted outreach and regular check-ins, trainings, culturally relevant materials, etc.;
- Arrange and facilitate Coalition meetings that include language and disability access;
- Coordinate with coalition members to hold national, regional and local meetings with various agencies, including the DOL, EEOC, NLRB and OSHA;
- Work with the Coalition steering committee and working groups to draft written materials, including regional advocacy toolkits and policy memos;
- Formalize and strengthen the ad hoc steering committee that has evolved;
- Support Coalition fundraising efforts;
- Provide regular updates to the Coalition steering committee and members;
- Publicly represent the Coalition as needed.

Qualifications:

- 3+ years of employment or labor policy advocacy and/or community organizing experience;
- Proven track record of developing and maintaining relationships and successfully working in coalitions;
- Excellent meeting facilitation skills;
- Familiarity with policy advocacy and government agencies;

- Understanding of how race and power shape systems in our society and how grassroots organizing works in practice;
- Fluency in English and Spanish (strongly preferred).

Start Date, Compensation and Benefits:

This role is a six-month, part-time position compensated at a rate of \$35/hour for 10-15 hours per week. The start date for this position will be as soon as possible. The position has the possibility of transitioning into a full-time and/or permanent position.

To Apply:

Email smaddali@n-lan.org with subject line “Coalition Coordinator Application” and include a cover letter and resume.

We will consider applications on a rolling basis. Applications due by March 15, 2022.

National Legal Advocacy Network is a project of and fiscally sponsored by the National Employment Law Project. NLAN and NELP are equal opportunity, fair chance, affirmative action employers, committed to building a diverse and inclusive workforce. People of color, women, LGBTQ+ people, people with disabilities and formerly incarcerated persons are encouraged to apply.