RENTAL AGREEMENT for USE of PUTNEY CHAPEL

5936 Main Street Putney, Stratford, Connecticut 06614
Reservations: putneychapel@gmail.com or 203-375-3841

Occasion: WEDDING MEMORIAL SERVICE BAPTISM SPECIAL Event

Please circle or specify "Special Event": _____

_____ _____ _____
DATE **TIME** **Number of Guests**
(All COVID-19 Restrictions Apply or Maximum of 65)

If booking a Wedding, is a rehearsal time being requested?

WEDDING REHEARSAL (if needed) _____ _____
DATE TIME (1 hr. Max)

PRINCIPAL CONTACT: _____ _____
Name Phone

Address: _____ _____
Email

RENTAL FEE - DUE WITH SIGNED CONTRACT: Weddings $350

Other events are fee-based, pending type of rental occasion.

Please contact us for the fee schedule (Non-Refundable)

Please make checks payable to: **PUTNEY CHAPEL ASSOCIATION**

Occasion: _____ **Fee:** _____

RENTER AGREES TO THE FOLOWING: <u>All State of CT & Stratford COVID-19 Restrictions</u>

No lighted candles will be used.
No smoking allowed in the building.
No tacks, nails staples or tape shall be used.
No food or beverages shall be allowed.
No confetti rice or bird food is allowed.
All waste materials to be left in trash containers.
If used, lavatories shall be left clean and in order.
Doors to be locked when building is not attended.
Renter is responsible for damage to any property.
Chapel will be open one hour prior to wedding/event.

_____ _____
RENTER SIGNATURE **Date**

_____ _____
PUTNEY CHAPEL ASSOCATION **Date**

<u>Return Signed Contract and Rental Fee at least 15 days prior to event</u>, to: Mrs. Janet Halliday
The final executed contract will be emailed back to renter. 81 Whippoorwill Lane
Stratford, CT 06614

Revised December 2020