ORGANIZATIONAL DESCRIPTION

The Washington Immigrant Solidarity Network (WAISN) is a grassroots coalition of over 400 immigrant and refugee rights organizations, formed in the wake of the November 2016 elections.

WAISN’s mission is to protect and advance the power of immigrant and refugee communities through a multiracial, multigenerational, multiethnic, multigender, multilingual, and multi-faith coalition. Our organizing strategy educates and mobilizes statewide to uphold and defend the rights and dignity of all immigrants and refugees, centering the voices of vulnerable and impacted communities.

The state of Washington is home to over 943,000 immigrants and receives the 8th most refugees among states. Many groups of, by and for immigrants and refugees have been working around the state for decades. In the face of the proliferating threats unleashed on us by the Trump administration and a rise in the white supremacy movement in the U.S, we have coalesced to form the Washington Immigrant Solidarity Network.

WAISN is the largest immigrant-led coalition in the State of Washington. We are a powerful, volunteer-driven network of immigrant and refugee-rights organizations and individuals distributed across the state in 27 counties. We work to provide support, capacity, and resources to organizations’ efforts to build power and act as a united immigrant justice voice statewide.

The ideal candidate shares our commitment to building relationships and grassroots power in immigrant and refugee communities and supports our feminist decolonial transnational and intersectional values of joy, care, solidarity across differences, integrity and accountability.

POSITION SUMMARY

The Advocacy Coordinator is responsible for the implementation and oversight of the organization’s various advocacy initiatives. Under the guidance and direction of the Policy Director, the Advocacy Coordinator will develop and manage a strategic advocacy plan rooted in education, mobilization, and collaboration that helps build relationships and grow the leadership of impacted communities across the state of Washington.

This position will report directly to the Policy Director and will coordinate with other departments within the organization to ensure that WAISN campaigns align with WAISN’s broader strategy, particularly close coordination with the organizing team, Deportation Defense Coordinator and the Communications Team to project externally WAISN’s political agenda and message.

Key Responsibilities

- Assist the Policy Director and WAISN Steering Committee in crafting a vision for WAISN's political work for the longer term that develops and strengthens WAISN's advocacy agenda, long-term strategy, policy campaigns;
- Collaborate with other parts of the organization to respond to issues as they arise, seizing and creating opportunities to advance WAISN’s overall goals and mission;
- Convene and bridge campaign bodies that will advance tactics to create the political space to win our policy priorities in the legislative session;
● Develop and implement a leadership ladder program that cultivates individuals from directly impacted communities to participate, lead and be centered in the advocacy campaigns that advance the rights and dignity of all immigrants;

● Convene stakeholders with the advice of the Policy Director to Powermap the state legislature to build winning routes that will get our bills to the governor's desk and will inform the creation of escalation teams composed of organizational leaders and directly impacted communities to hold the line and win for our communities through direct action;

● Organize the logistics to convene WAISN members and partners on a weekly basis during the legislative session;

● Participate in organizing WAISN’s annual advocacy day in Olympia during the legislative session;

● Assist in advancing WAISN’s priorities by working with our network and coalition partners to organize advocacy trainings, issue forums, listening sessions, meetings with elected officials, and more;

● Participate in strategic and long-term planning processes for the organization;

● Advise Policy Director on coalition building, strategy and opportunities for all WAISN political campaigns;

● Under the leadership of the Policy Director, represent WAISN in key tables, coalitions, and meetings with allies and national partners, raise and leverage relationships to support and uplift WAISN & WAISN member’s programs;

● Develop policy issue education, and movement-building approaches and activities that integrate communications, digital, organizing and strategic partnerships;

● Other responsibilities as assigned.

JOB REQUIREMENTS AND PERSONAL TRAITS PREFERRED

● A demonstrated commitment to social and racial justice issues and understanding of challenges facing immigrant communities, communities of color, queer and transgender communities, as well as low-and moderate income families;

● A demonstrated commitment to cutting edge progressive values that champion an intersectional decolonial and transnational feminist agenda centered around the dismantling of all systems of oppression.

● Experience working across departments or teams within an organization;

● Experience managing large scale or statewide political or issue based campaigns;

● Independent and strong leader that is able to drive projects and programs to completion in a fast-paced environment;

● Ability to work within a coalition of diverse organizations and partners;

● Experience working in diverse communities and with grassroots organizations;

● Excellent writing and verbal communication skills;

● Process driven and results-focused with superb organization skills;

● Self-motivated – proven ability to work independently;

● Capable of creating and maintaining a positive organizational culture and a culture of collaboration;

● Bilingual/multilingual skills are highly preferred and desired;

● Ability to work some weekends and evenings as needed;

● Maintain a Washington state valid driver’s license. Ability and willingness to travel regularly & must live in Washington state.
**COMPENSATION** This is a full time position. The salary range for this position is $70,000 to $75,000 annually for full-time work, contingent on experience.

Benefits package includes professional development training fees, generous paid time off, vacation and sick leave. Please note that due to the new 501c(3) status, the organization is thinking through some of the most worker-friendly and people-centered best practices on employee benefits and policies that will include a retirement plan and collective days off.

**TO APPLY** Please send resume, cover letter, and list of three references to jobs@waisn.org. All documents must be in a single PDF in one email with “Advocacy Coordinator” in the subject heading. Applications will be accepted on a rolling basis until the position is filled. No phone calls please.

**WAISN is an equal opportunity/affirmative action employer that provides equal employment opportunities to all qualified employees/applicants in all of our employment practices without regard to race, religion, color, sex or gender (including gender identity, pregnancy, childbirth, lactation), sexual orientation, national origin, ancestry, age, marital status, medical condition, physical or mental ability, or any other basis protected by law. We encourage applications from historically and currently disenfranchised people of color, immigrants, women, people with disabilities, members of the Lesbian, Gay, Bisexual, Transgender, and Queer communities and other historically and currently disenfranchised groups.**