



**Musical Family Tree**  
**Music City Strategy Recovery Grant - Round 3**  
**Questions: [partnerships@musicalfamilytree.com](mailto:partnerships@musicalfamilytree.com)**

Musical Family Tree (MFT) is the administrator of a grant program from the City of Indianapolis to distribute to Marion County's independent music venues impacted by COVID-19. The Music City Strategy Recovery Grant funds are made available by the City through the Coronavirus Local Fiscal Recovery Fund, CFDA No. 21.027, created by Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021). Up to \$250,000 is eligible for distribution under this program.

MFT recognizes information contained in the application is sensitive. All information will remain confidential. A list of all grantees will be made public. Maximum grant request is \$20,000, but the expectation is that grants will average \$10,000 - \$12,000. Applications are reviewed by a team of individuals knowledgeable about the Indianapolis music scene, but will not include venue owners.

**Eligibility Criteria**

- Venue must be owned by a for-profit corporation.
- Venue must be located and registered in Marion County.
- At least one owner must reside in Indiana.
- Venue must be an independent live music venue.
- Venue must have been in operation prior to and on February 15, 2020.
- Venue must have general admission capacity of no more than 1,000.
- An owner must agree to maintain operations at the same location for the grant period, in accordance with local public health orders.
- An owner of multiple businesses may apply for a grant for only one (1) venue.

**Reimbursable Expenditures**

- Funds can be utilized for rent, mortgage payments, utility expenses (which can include cable, phone, gas, water, electric, internet, trash removal and security system monitoring) incurred and/or paid March 3, 2021 through August 15, 2021.
- Other eligible reimbursable expenses, if incurred March 3, 2021 through August 15, 2021, include:
  - **Licenses and Permits Fees** paid to governmental agencies associated with outdoor operations (e.g. City of Indianapolis Department of Business and Neighborhood Services, City of Indianapolis Department of Public Works, Marion County Public Health Department).
  - **Architectural Fees** associated with COVID compliant/outdoor operations.
  - **Operational Costs** associated with COVID compliant/outdoor (e.g. renting/purchasing outdoor stages, lighting, tables, seating, fences, outdoor AV production equipment, Point of Sales "POS" upgrades for no contact

payments/ordering/ticketing, HEPA filters/airflow changes per Public Health Orders “PHOs”).

- **Revenue Loss from Goods Not Sold** (e.g. cancellation due to weather or COVID-19 cases), the venues must produce backup documentation of revenue loss and this is limited to the following:
    - Ticket Reimbursements
    - Booking/Artists Fees
  - **Lease on equipment** associated with complying with PHOs, such as outdoor equipment.
  - **Advertisement** associated with COVID compliant/outdoor shows, that demonstrates to the public that the venues are open and operating safely.
- Expenses that have already been reimbursed with any other federal, state or local government or foundation program will NOT be reimbursed, this includes, but not limited to, the U.S. Small Business Administration’s Paycheck Protection Program (PPP) or Shutter Venue Operator Grant (SVOG), or City of Indianapolis’s RESTART or HELP Grant Programs.
  - This is a reimbursement grant. Applicants must provide proper documentation showing that an eligible expense was paid or incurred between March 3, 2021 and August 15, 2021.
  - Applicants will be required to upload documents showing evidence of the expense, date of payment, and vendor.
  - The maximum grant amount per music venue is \$20,000, but the actual grant amount will be based on a variety of factors. In no event shall the grant amount exceed the reimbursable expenditures submitted by the grant applicant.
  - Grant funds may be taxable. Grantees may receive a 1099 for 2021 income.

### **Submission Instructions**

- Complete the application available at <https://www.musicalfamilytree.org/blog-general/city-of-indianapolis-music-venue-grants-round-three> along with the following documents:
  - Business’s Articles of Organization (Certified by the Office of the Secretary of State)
  - Most Recent Business Entity Report (Certified by the Office of the Secretary of State) Both documents are available from [www.inbiz.in.gov](http://www.inbiz.in.gov)
  - Copy of a Signed Lease Agreement that includes lease payment amount and proof of lease payment OR proof of mortgage payment and the amount paid.
  - Utility Bills and Payment Receipts – If you have multiple bills/receipts, it is helpful if you also submit a list of requested reimbursements by vendor and date.
  - Other Eligible Reimbursement Invoices and Payment Receipts.
  - Signed Grant Applicant Certification.
- Application window closes **Friday, August 27, 2021 at 5:00 pm EDT.**

*Application to follow*



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PART I. APPLICANT CONTACT INFORMATION	
Corporation Name/Venue Name	
Corporation Owner(s) Name(s)	
At least one owner has Marion County, IN residency (Yes or No)	
Owner's Email	
Owner's Phone Number	
Contact name, title, email and phone (if different than owner)	
Corporation/Venue Full Address	

PART II. VENUE INFORMATION	
General Admission Capacity	
Number of live events at this venue annually (in a typical year)	
Percent of these events that are ticket or cover shows (in a typical year)	
Women-Owned Business (Yes or No)	
Minority-Owned Business (Yes or No)	
During the last 12 months, at least 30% of artists have been from historically marginalized or economically disenfranchised communities based on race, sexual orientation, gender and/or ability (Yes or No)	
During the last 12 months, at least 40% of performance nights have featured artists from Central Indiana. (Yes or No)	

**What nights do you feature a local artist from Central Indiana?**

**Provide a brief description of your audience:**

<b>PART III. GRANT REQUEST</b>	
<b>Total Amount Requested (Maximum is \$20,000)</b> <i>(should equal sum of rental/mortgage, utility bill, and/or other eligible reimbursements amounts requested below)</i>	
<b>Rental or Mortgage Requested</b> <i>(incurred and paid 3/3/21 – 8/15/21)</i>	
<b>Utility Bill Amount Requested</b> <i>(incurred and paid 3/3/21 – 8/15/21)</i>	
<b>Other Eligible Reimbursement Amount Requested</b> <i>(incurred and paid 3/3/21 – 8/15/21)</i>	
<b>Licenses and Permitting Fees</b> <i>(associated with outdoor operations)</i>	
<b>Architectural Fees</b> <i>(associated with COVID compliant/outdoor operations)</i>	
<b>Operational Costs</b> <i>(associated with COVID complaint/outdoor operations)</i>	
<b>Revenue Loss from Goods Not Sold</b> <i>(limited to ticket reimbursements and booking/artist fees)</i>	
<b>Lease on Equipment</b> <i>(associated with COVID compliant/outdoor operations)</i>	
<b>Advertisements</b> <i>(associated with COVID compliant/outdoor shows)</i>	

**If requesting other Eligible Reimbursements, please provide a narrative that justifies how the expense was associated with COVID complaint /outdoor operations:**

**Is there anything else you would like to share?**