Program Evaluation

Policy 9.1 Evaluation Plan and Process – program process and outcome measures

Policy 9.1.1 Evaluating overall effectiveness of the program process and program activities

Policy 9.1.1.1 Mentee/Mentor Recruitment and Retention Plan
Policy 9.1.1.2 Eligibility Screening
Policy 9.1.1.3 Orientation
Policy 9.1.1.4 Training
Policy 9.1.1.5 Placement
Policy 9.1.1.6 Matching Strategy and Process
Policy 9.1.1.7 Support and Recognition
Policy 9.1.1.8 Demographic Information

Policy 9.1.2 Evaluate Outcome Measures (Targeted Behaviors)

Policy 9.1.2.1 Utilization of tracking tools, surveys, assessments and database
Policy 9.1.2.2 Logic Model

Policy 9.2 Assess Evaluation Findings

Policy 9.2.1 CQI or M&E Team
Policy 9.2.2 Documentation of Findings, Resolutions and Future Program Planning and Implementation
Policy 9.2.3 Documentation Process to Follow-Up/Review
Policy 9.2.4 Frequency of Evaluation Process
Policy 9.2.5 Reporting Findings to Program Stakeholders

Policy 9.3 Required Forms and Documentation

- Logic Model
- M&E Plan
- Example Reports
Procedure: Program Evaluation
State the agency’s procedure to facilitate, manage and evaluate its Program Evaluation policies and processes