Your Agency Name

Youth Mentoring Program

Mentor Orientation Outline (Pre-Match)

Session Title
Youth Mentoring Interest Session

Time Target
45 minutes.

Invitees
Volunteers, and prospective volunteers, interested in youth mentoring.

Objectives
 Develop a basic understanding of the program
 Explore the possible benefits of mentoring
 Explain mentee (and parent/guardian) roles and expectations
 Provide enough information to aid volunteers in determining if they are interested in applying.

Agenda
1. What is mentoring? (5 minutes)
   a. Definition
   b. Benefits/Rewards to mentor, youth, parent/guardian
2. Why youth mentoring at Your Agency Name? (5 minutes)
   a. Mission, goals of agency
3. What mentoring looks like at Your Agency Name (5 minutes)
   a. Who: Eligibility requirements for mentors & mentees
   b. Where/When: Site-based. Same time/same place each week (+ special activities)
   c. How: Curriculum/activities available
4. (as appropriate and available) Have a current mentor and mentee speak (5 minutes)
5. Roles & Responsibilities (5 minutes)
   a. Mentor
      i. The importance of being dependable*
      ii. Time commitments (year, once/week for about an hour)
   b. Mentee
   c. Parent/Guardian
   d. Staff responsibility to mentors
6. Realistic expectations for the relationship (5 minutes)
   a. Characteristics of good mentors & mentees* (have hand-out available)
   b. Phases of relationship (briefly – have hand-out available)
7. Brief overview of processes (5 minutes)
   a. Application and screening requirements
   b. Match process
   c. Evaluation and monitoring processes

8. Wrap-up (5-10 minutes)
   a. Schedule of upcoming mentor training
   b. Q&A
   c. Distribute applications & other paperwork

Notes:
NCMI requires: Program overview; Eligibility requirements; Program description; Time commitments;
Program benefits and rewards; Mentor responsibility to mentee, parent/guardian of mentee, and
organization; Organization responsibility to mentor; Realistic expectations for the relationship