



## Qualifying Event Changes

Report qualifying events such as marriage or birth of a child and make eligible benefit enrollment changes directly online.



## Benefit Accessibility

Access plan information at any time by clicking “Benefits”. From here, you can view plan details, download plan summaries, review costs, and view enrollment.



## Company Information

With Employee Navigator, you have access to your company’s benefit information and resources 24/7.

## Managing benefits has never been easier!

Employee Navigator, an online benefit management tool, allows you to sign up for benefits, review your current elections and plan information, report a life event, and make eligible enrollment changes.

## ENROLL IN BENEFITS USING EMPLOYEE NAVIGATOR

### Existing User

1. Go to [www.employeenavigator.com](http://www.employeenavigator.com)
2. Click Login in the top right corner of the page
3. Enter your Username and Password, and click Login, or click Reset a forgotten password

### New User

1. Go to [www.employeenavigator.com](http://www.employeenavigator.com)
2. Click Login in the top right corner of the page
3. Select Register as a new user
4. Create your new account  
*Company Identifier: **CafeP***

