Position: Pashto Interpreter
Hours: Varies, need to be flexible in the mornings
Location: Varies, Student Home Visits
Reports to: Refugee Navigators Programs Manager

Mission Statement: We support refugees in their journey to become fully participating members of the West Michigan community. We envision a thriving, multicultural West Michigan community where all have an opportunity to pursue a better future!

Position Description: Our goal is to prepare students for their classroom education and supplement traditional education with mentor/tutor support. As the volunteer visits the homes of newcomer families after the initial enrollment completed by our Refugee Navigators. Refugee Education Center has worked with community members and new families to provide an explanation of the variety of programs we provide as well as helping with school orientations, and phone communication as needed. The volunteer/contact employee can interpret over phone calls or in-person for meetings. Depending on your preference, we would like to get support from the Afghan community in finding a Pashto speaking person. The influx of Afghan arrivals has majority come from a Pashto speaking background. When families come to us from the resettlement agencies, they enter our programs most times because they have children in grades K-12. Our navigators program works to support the whole family.

Requirements:
- Ability to fluently speak and interpret Pashto and English
- Must be age 18 or older.
- Must be a Michigan Resident, or have temporary residency in Michigan
- Willingness and ability to pass State and Federal background checks
- Expected to be flexible in weekly morning schedules
- Ability to attend required training and evaluation meetings
- Ability to work with diverse populations and make students feel welcomed and safe
- Ability to work with families and children

Key Duties and Responsibilities:
- Report to Refugee Navigators Programs Manager
- Clear communication with all involved in the interpretation, over the phone or in-person
- Demonstrate teamwork and integrity with staff, fellow volunteers, students, and the families involved