Position: Graduate & Grow - Volunteer Mentor (Summer)
Hours: 6 hrs. per week  
Commitment Period: June 21 – August 4th, 2022
Location: 2130 Enterprise St SE. Grand Rapids, Mi  
Reports to: Graduate and Grow Program Coordinator

Mission Statement: We support refugees in their journey to become fully participating members of the West Michigan community. We envision a thriving, multicultural West Michigan community where all have an opportunity to pursue a better future!

Graduate and Grow Summer Volunteers are responsible for providing consistent and safe transportation for our students to and from the program, while working with the students during program hours. Being committed at the program 2 days a week for the duration of a 7-week commitment. The volunteer will be a mentor to students, along with aiding the students with college/career preparations, essay writing workshops, and attending educational off-site field trips, such as visiting local college campuses.

Trainings and orientation are required aspects of being a summer volunteer. Training will take place the week of June 13th (details TBA). The EXPECTED schedule for the Graduate and Grow Summer Program runs on Tuesday - Thursday, 2:00pm-4:00pm. Volunteers are asked to be committed full-time for the 7-week duration of the program. We are asking for the same volunteers for the entirety of the program, as we plan for safety and caution for our staff, volunteers, and students with the aim to reduce the risk of COVID and spread of the virus.

Requirements:
● Be a Michigan Resident or have temporary residency in Michigan.
● Valid Driver’s License / Safe Driving Record / State required liability insurance.
● At least 21 years of age
● Mandatory Background Check.
● Ability to work with diverse populations.
● Ability to work with young adults (ages: 17-24)
● Self-motivation to identify and aid students in their educational needs.
● Complete proper onboarding process. (trainings / paperwork / assessments)
● Commit to volunteering consistently for the entirety of the program.

Key Duties and Responsibilities:
● Providing reading and writing aid for college / career preparations for the students.
● Engaging students in learning activities such as projects, workshops, or any other appropriate activities.
● Work with staff to identify, advocate for, and work on student’s educational needs.
● Report progress and/or issues of concern to team leader and program coordinator.
● Demonstrate teamwork and integrity with staff, fellow volunteers, students, and their families.
● Build relationships with students on a weekly basis (sharing personal experiences)
● Attending educational field trips, such as college visits.
● Ensure a safe and clean learning environment through assisting with after-program clean up.

If interested, please contact Volunteer/Intern Coordinator Fayq Feto at: fayq@refugeeductioncenter.org
Or go to our website (refugeeductioncenter.org) and fill out the volunteer form online.