# Conference Agenda

## Tuesday • May 7, 2019

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<thead>
<tr>
<th>TIME</th>
<th>PROGRAM</th>
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<tbody>
<tr>
<td>5:30 pm</td>
<td>Wine and Cheese Welcome Reception for Initial Workshop Attendees</td>
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<td><strong>Chesapeake Rooftop</strong></td>
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## Wednesday • May 8, 2019

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<tr>
<th>TIME</th>
<th>PROGRAM</th>
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<tbody>
<tr>
<td>8:00 am</td>
<td>Check-in for Initial Accreditation Workshop (Additional Registration and Fee Required)</td>
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<tr>
<td></td>
<td><strong>Conference Theater</strong></td>
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<tr>
<td>9:00 am</td>
<td>Initial Accreditation Workshop</td>
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<td></td>
<td><strong>Conference Theater</strong></td>
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<tr>
<td>12:00 pm</td>
<td>Exhibitor Set-up</td>
</tr>
<tr>
<td></td>
<td><strong>Independence Center A</strong></td>
</tr>
<tr>
<td>12:00 pm</td>
<td>Registration</td>
</tr>
<tr>
<td></td>
<td><strong>Independence Center A Foyer</strong></td>
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<tr>
<td>1:00 pm</td>
<td>ACICS: On-Call • One-on-One Q&amp;A with ACICS Staff</td>
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<tr>
<td></td>
<td><strong>Independence Center A Foyer</strong></td>
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<tr>
<td>5:30 pm</td>
<td>Welcome Reception</td>
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<td></td>
<td><strong>Independence Center A</strong></td>
</tr>
<tr>
<td>8:00 pm</td>
<td>Night Cap with Owners (By Invitation Only)</td>
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<td><strong>Chesapeake Rooftop</strong></td>
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### THURSDAY • MAY 9, 2019

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<tr>
<th>TIME</th>
<th>PROGRAM</th>
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<tbody>
<tr>
<td>8:00 am</td>
<td>Breakfast with Exhibitors</td>
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<tr>
<td>8:00 am</td>
<td>Registration</td>
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<tr>
<td>9:00 am</td>
<td>Opening Plenary</td>
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<tr>
<td>10:00 am</td>
<td>Morning Break with Exhibitors</td>
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<tr>
<td>10:30 am</td>
<td>Professional Development Tracks (Session 1)</td>
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<tr>
<td>11:45 am</td>
<td>Lunch with Exhibitors</td>
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<tr>
<td>1:00 pm</td>
<td>Professional Development Tracks (Session 2)</td>
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<tr>
<td>2:15 pm</td>
<td>Professional Development Tracks (Session 3)</td>
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<tr>
<td>3:30 pm</td>
<td>Afternoon Break with Exhibitors</td>
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<tr>
<td>4:00 pm</td>
<td>Professional Development Tracks (Session 4)</td>
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<tr>
<td>5:30 pm</td>
<td>Cocktail Reception</td>
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*Potomac I-VI

### FRIDAY • MAY 10, 2019

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<tr>
<td>8:00 am</td>
<td>Registration</td>
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<tr>
<td>9:00 am</td>
<td>Annual Business Meeting and Town Hall</td>
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<tr>
<td>10:30 am</td>
<td>Morning Break with Exhibitors</td>
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<tr>
<td>11:00 am</td>
<td>Plenary II</td>
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<tr>
<td>12:00 pm</td>
<td>Lunch with Exhibitors</td>
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<tr>
<td>1:00 pm</td>
<td>Exhibitor Break Down</td>
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<tr>
<td>1:00 pm</td>
<td>Plenary III</td>
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<tr>
<td>2:00 pm</td>
<td>Plenary IV</td>
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LIFETIME ACHIEVEMENT AWARD

ACICS presents this prestigious award in recognition of an individual’s extensive service to the organization as a volunteer in various capacities. The award represents one’s commitment to the agency, passion for its work, and dedication to the tenants of academic quality that are core to the accreditation review process.

SCOT OBER

Scot Ober has taught business education for more than 25 years, most recently as a professor of business at Ball State University in Muncie, Indiana and online for Harrison College. He received his Ph.D. degree from the Ohio State University in 1974. In addition to his high school and university teaching experience, he has served as director of research for the Gregg Division of McGraw-Hill Book Company in New York City and served as a military secretary in Vietnam, where he was awarded the Bronze Star. He received the 1993 Distinguished Alumnus award from East Carolina University.

Scot is a past national president of Delta Pi Epsilon and a past national chair of the Policies Commission for Business and Economic Education. He also served a three-year term as editor of the Business Communication Quarterly and was named a Distinguished Member of the Association for Business Communication in 1997.

Scot has chaired or served as a member of more than 350 ACICS accreditation teams since 1978 and won the organization’s Distinguished Public Evaluator Award in 2002. He also served on the first Intermediate Review Committee for that organization.

Scot has published more than 60 journal articles in every major business communication and business education journal and is the author or coauthor of nine textbooks in the areas of business communication, keyboarding, shorthand, and software applications. In addition, he has spoken or presented papers at hundreds of conferences and training sessions in 43 states as well as Canada, Mexico, Puerto Rico, England, and Greece. Several of his presentations have won the “Best-Paper Award” at professional conferences. Crossword puzzles that he has constructed have been published in The New York Times, The Wall Street Journal, the Los Angeles Times, the Washington Post, USA Today, and the Chronicle of Education.

Scot and his family live in Tucson.
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Vice Chair*

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Treasurer

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Mr. Scott DeBoer

Dr. Fardad Fateri

Dr. Billy Ferrell

Ms. Elizabeth Guinan

Dr. Judee Timm

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Vice President of Operations

Perliter Walters-Gilliam
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Senior Program Analyst

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Senior Coordinator, Accreditation Compliance

Andre McDuffie
HR Generalist, Accreditation Coordinator

Katie Morrison
Accreditation Content Editor

R. Kay Ropko
Senior Systems Manager

Shaniqua Smith
Program Analyst I

Karly Zeigler
Manager of Policy and Institutional Compliance
PLENARY SESSIONS

OPENING PLENARY

Framing the Future
Thursday, May 9, 2019 • 9:00 am – 10:00 am | Regency AB

With new regulations, possibly new legislation, and certainly new demand for skilled workers let's look at our sector’s future.

Facilitator: Mr. Steve Gunderson, President & CEO
Career Education Colleges and Universities (CECU)

PLENARY II

Beyond the Headlines: Media and the Changing Landscape of Public Perception
Friday, May 10, 2019 • 11:00 am – 12:00 pm | Regency AB

Our sector has had its share of news headlines this year. Join us for a one on one candid conversation to discuss trends in media coverage of the sector as well as thoughts on the changing higher education landscape.

Panelists: Mr. Paul Fain, News Editor – Inside Higher Ed and Ms. Michelle Edwards, President & CEO – ACICS

PLENARY III

Accreditors: Meeting Expectations for Quality, Transparency and Accountability
Friday, May 10, 2019 • 1:00 pm – 2:00 pm | Regency AB

The US Department of Education states that the “goal of accreditation is to ensure that education provided by institutions and/or programs of higher education meets acceptable levels of quality.” Hear directly from experts on what that means, for the field, for individual institutions and for students at large.

Moderator: Ms. Michelle Edwards, President & CEO – ACICS
Panelists: Dr. Bill Larkin, Executive Director
Accrediting Council for Continuing Education & Training (ACCET)
Dr. Michale McComis, Executive Director
Accrediting Commission of Career Colleges and Schools (ACCSC)
Dr. Tony Miranda, Executive Director
Accrediting Commission of Career Arts & Sciences (NACCAS)

PLENARY IV

Regulators and Beyond - Engaging with Partners in the Field
Friday, May 10, 2019 • 2:00 pm – 3:00 pm | Regency AB

Institutions engage with many stakeholders to expand educational access and quality. These partnerships can be critical elements of a robust and effective educational program. Hear from several partners as they discuss the keys to effective collaboration.

Moderator: Ms. Petlter Walters-Gilliam, Vice President of Accreditation
Panelists: Ms. Sylvia Rosa-Casanova, Board Member
National Association of State Administrators and Supervisors of Private Schools (NASASPS)
Ms. Rachel Canty, Deputy Assistant Director, Homeland Security Investigations – Student and Exchange Visitor Program (SEVP)
Volunteer Evaluators

ROOM: POTOMAC I
BALLROOM LEVEL

PROFESSIONAL DEVELOPMENT TRACKS

- **Strengthened Reviews**
  10:30 am - 11:45 am
  Are you a new evaluator? Are you an evaluator who has been conducting reviews since before the laptop computer? This session will discuss the enhancements to the onsite evaluation process that ensure a more deliberative assessment of all areas of an institution’s operations. Emphasis will be placed on the mechanisms developed to fortify the depth of the team report, the strategies to identify potential fraud and abuse, and the evaluator’s role in assessing institutional integrity. There will also be a broad discussion on challenges identified by team members and recommendations for improvement.

  **Facilitators:** Ms. Michelle Edwards, President and CEO; and Mr. Edgar Krissler, ACICS Team Chair

- **Accountability in Institutional Reviews – Domestic and International**
  1:00 pm - 2:15 pm
  Regardless of your team assignment, every evaluator is expected to participate in the review process with a willingness to hold both the institution and the evaluation team accountable in ensuring quality and thoroughness. Additional cultural and professional nuances exist on international evaluations and these will be discussed as exciting opportunities expand to Hungary, South Africa, Mexico, Spain, and beyond.

  **Facilitators:** Ms. Perliter Walters-Gilliam, Vice President – Accreditation; and Dr. Billy Ferrell, ACICS Team Chair and Commissioner

- **Supporting Innovation as Part of the Review Process**
  2:15 pm - 3:30 pm
  In our everchanging world, innovation is an important part of educating and preparing students for success in a technologically-dependent workforce. This session will outline how evaluation teams can validate and champion innovative ideas and strategies at an institution without forgoing compliance with ACICS Accreditation Criteria. We will explore best practices for ensuring academic quality without pigeonholing institutions into a limited set of expectations.

  **Facilitators:** Ms. Karly Zeigler, Manager of Policy and Institutional Compliance; and Dr. Andrea Olson, ACICS Team Chair and Program Specialist

- **Assessing Academic Quality**
  4:00 pm - 5:15 pm
  Assuring the success of students in their occupational and/or professional pursuits demands the objective assessment of academic quality, as defined by ACICS. Join us in this investigation and discussion of how to effectively review, evaluate, and report the determinants of academic quality at an institution and of its programs during an onsite evaluation.

  **Facilitator:** Ms. Katie Morrison, Accreditation Content Editor; and Dr. Adriene Hobdy, ACICS Evaluator and Commissioner
School Administrators

ROOM: POTOMAC III/IV
BALLROOM LEVEL

● **Best Practices for Evaluating Institutional Effectiveness**
  10:30 am - 11:45 am
  The assessment of an institution’s effectiveness is determined by the institution’s mission and its stakeholders. ACICS requires, at a minimum, seven (7) elements, the evaluation of which differ from institution to institution, and campus to campus. In this session, hear from other institutions as they share best practices as well as challenges. Information will also be shared on the revisions being considered by the Council in this area – you will not want to miss it!

  **Moderators:** Ms. Perliter Walters-Gilliam, Vice President – Accreditation
  **Panelists:** Dr. Rafael Castilla, ACICS Commissioner and EVP of Eastwick College; and Dr. Genoveva Negron, Director of Institutional Effectiveness and Research, Atlantic University College

● **Placement Verification Best Practices**
  1:00 pm - 2:15 pm
  Engage with other administrators that have had great success in getting placement verification responses from employers and graduates. This session will provide insights on what works (and what doesn’t always work) to ensure that the ACICS Placement Verification Program (PVP) accurately reflects the placement services you provide to your students.

  **Moderators:** Ms. Karly Zeigler, Manager of Policy and Institutional Compliance
  **Panelists:** Ms. Sherie Hurd, EVP, Empire College, and Mr. Scott DeBoer, ACICS Evaluator and Commissioner

● **Recruitment Monitoring and Oversight**
  2:15 pm - 3:30 pm
  It’s more than just a checklist! Several of your colleagues will disclose the different methods you can use to monitor your recruitment and admissions processes, how to get the most value from the reviews, and what to do when you identify abuse, misuse, or other areas of deficiency.

  **Moderators:** Ms. Katie Morrison, Accreditation Content Editor
  **Panelists:** Ms. Jill Martin, President of University of North America; and Ms. Jane Parker, Director of Accreditation and Compliance, Schiller International University

● **Institutionalizing Compliance**
  4:00 pm - 5:15 pm
  What does this mean to you and how do you make it happen at your campus? This session will provide best practices from different institutions to demonstrate how compliance should not just rest on the shoulders of the campus director or compliance officer. Hear from your peers to learn how they have made compliance a priority and encourage participation across their entire campus.

  **Moderators:** Ms. Michelle Edwards, President and CEO
  **Panelists:** Ms. Jeanne Herrmann, COO, Broadview University and Ms. Connie Adelman, Chief Restructuring Administrator, Dream Center Education Holdings
PROFESSIONAL DEVELOPMENT TRACKS

School Owners & Executives

ROOM: POTOMAC V/VI
BALLROOM LEVEL

● Managing Leadership Transitions
10:30 am - 11:45 am
How do you ensure the longevity of your institution? This session explores how to plan for, and promote, the continuity of an institution’s leadership. A successful father-and-son pair share their experiences and recommendations for effective and evolving management through generations.

Presenters: Mr. Mike Davis and Mr. Lenny Davis, Gwinnett College/Institute

● Your School Beyond the Numbers
1:00 pm - 2:15 pm
What numbers are the indicators of success at your institution? What are the other indicators that should be given similar weight? This session will discuss what owners and executives should consider as indicators of institutional success - beyond just the numbers. Enjoy a broader, executive-style discussion of what defines your organization’s success!!

Presenters: Dr. Anthony Mirando, NACCAS Executive Director

● Establishing a Culture of Ethics
2:15 pm - 3:30 pm
Ethical practice in all areas of an institutional operations, as well as at the ACICS Council, staff, and volunteer levels, are articulated in various ways and in various documents. This roundtable session will focus on a candid discussion about how institutions, through their leadership, direct a culture of ethical practice. Feedback will be solicited from the executives as the Council explores the development of a Code of Good Practice under the auspices of its Ethics Review Committee.

Roundtable Panelists: Dr. Judee Timm, Commissioner Liaison for Ethics Review Committee; and Ms. Monica Llerena, President of College of Business and Technology

● Understanding Expectations Beyond Accreditation
4:00 pm - 5:15 pm
Accreditation provides many key incentives for institutional improvement, but regulatory expectations extend well beyond the accreditor to include other members of the triad and a wide variety of agencies focused on institutional performance. Standards are constantly changing, and this session will focus on the latest developments, provide a preview of potential changes, and include suggestions for developing effective programs to improve student outcomes.

Presenter: Mr. Jay Vaughan, Partner, Cooley’s Education Practice Group
AMERICAN MEDICAL CERTIFICATION ASSOCIATION
American Medical Certification Association (AMCA) is headquartered in Fairfield, New Jersey. AMCA was established with the vision of enhancing the allied healthcare industry by providing national certification exams that validate the knowledge and expertise of professionals in this field.

Certification by definition means, "to attest as being or as represented as meeting a standard." It is through a set of standards that the American Medical Certification Association has developed each of its exams.

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Cengage is the education and technology company built for learners. The company serves the higher education, K-12, professional, library and workforce training markets worldwide. Cengage creates learning experiences that build confidence and momentum toward the future students want. The company is headquartered in Boston, MA with an office hub in San Francisco. Employees reside in nearly 40 countries with sales in approximately 165 countries and territories around the world. Visit us at www.cengage.com or find us on Facebook or Twitter.

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CLA (CliftonLarsonAllen) is a professional service firm that provides external and internal audit services, accounting, tax, accounting and IT outsourcing, 403b pension plan compliance and auditing, financial advisory services, and other compliance and strategic consulting services for higher education institutions.

We have been providing these services to the higher education industry for more than 50 years. CliftonLarsonAllen has a dedicated staff of over 200 professionals nationwide serving over 400 higher education clients nationwide.

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COURSEKEY
CourseKey is a Learning Intelligence Platform used by career schools around the country to collect location based attendance, measure, and understand real-time learning at scale. Through deep understanding of the education landscape, partnership with education stakeholders, and a suite of mobile-first software solutions, CourseKey facilitates opportunities for schools to lift student outcomes, no matter what types of programs they offer.

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www.elsevier.com

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Founded in 1879 F A Davis is the oldest independent, family managed health science publisher in America. Our success comes from listening intently and producing ground-breaking solutions for healthcare training. We are known for our quality content, digital leaning tools and excellent service. Our focus and commitment to student and educator needs in turn produces industry ready employees. Being agile and responsive firmly establishes us as a true partner in healthcare education. We are a top leader in Healthcare Mastery.

www.fadavis.com

FAME
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We offer our members unrivaled value for resources, a team of caring library experts, and future-focused technology services.

We believe that all libraries deserve access to the technology and resources that enrich schools and empower students, regardless of size or budget. Whether you’re just beginning to build your school’s library, or whether you need an easy way to supplement existing resources—we’re here to help you create a future-ready learning experience.

www.lirn.net
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NATIONAL CENTER FOR COMPETENCY TESTING (NCCT)
NCCT, National Center for Competency Testing is an allied health certifying agency that works in partnership with quality academic programs. Our certifications provide credentials that help in job placement and meet many state certification requirements. To learn more about NCCT, visit our website, www.ncctinc.com or contact us at 800-875-4404. The certifications that we offer are Medical Assisting, Insurance and Coding, Medical Office Assistant, ECG Technician, Phlebotomy Technician, Patient Care Technician, and Certified Postsecondary Instructor.

www.ncctinc.com

TEXTAIM
TextAim is a communications company that allows back and forth conversations with students by text. Since students prefer to use text instead of phones and email, TextAim helps schools to communicate with hundreds or thousands of students through a system as easy to use as email. The system is cloud-based, so no IT department is needed. TextAim is different than any other text program available and helps streamline and simplify communications with students in every department. Schools that have used TextAim have seen significant improvements in their ability to communicate with students and potential students.

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OPENING RECEPTION

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