The AWARE will begin momentarily...

- Have a copy of the Memo at-hand, an electronic version of which can be found on our web site, under the Council Action tab.

- Have questions? Submit them via the Go-to-Webinar dialogue box.

The Memo is available at www.ACICS.org

To view the Memo:
- Council Actions
- Memorandum to the Field
- June 2020
Today’s Presenters

- Michelle Edwards, President and CEO
- Perliter Walters-Gilliam, Vice President, Accreditation
- Karly Zeigler, Manager, Policy and Institutional Compliance

WELCOME!
President’s Welcome
Ms. Michelle Edwards

Agenda

- Topic I: Final Criteria Revisions
- Topic II: Proposed Criteria Revisions & Changes
- Topic III: For Information Only
- Q & A Session
Bylaws changes finalized at the December 2019 Meeting:

- Board of Directors roles
- Sustaining fees timeframes
Board of Directors
(Bylaws, Article II and V)

• Revision of the title Vice Chair reverted to Chair Elect
• The role of Secretary assigned to the President

Sustaining Fees
(Bylaws, Article VI)

• Due date for sustaining fees changed from October to August 15th annually
• Language added for late fees
• Procedural language removed
• Proration for closing or withdrawal removed
TOPIC II:

Proposed Criteria Revisions (Systematic Review)

- Requirements for Distance Education (Appendix H)
- Requirements for English as a Second Language (ESL) Programs (Appendix F)
- Initiation and Evaluation of Program Changes
Requirements for Distance Education
(Appendix H & Glossary)

Institutional Readiness
• Inclusion into mission objectives
• Further detail on integration into CEP

Curriculum and Instructional Delivery
• Stability of access to be maintained
• Inclusion of professional development relevant to online delivery
• Faculty evaluation

Resources and Equipment
• Incorporation of library resources into online courses

Student Evaluation and Program Assessment
• Evaluation of effectiveness of distance learning activities

Publications
• State, federal, and other oversight disclosures requirement
Requirements for Distance Education  
Cont’d  
(Appendix H & Glossary)

Glossary

• Added definitions include: Interaction, Memorandum of Understanding, and Service Center.

Requirements for ESL Programs  
(Appendix F)

• Reconstruction of ESL requirements
• Clarity on stand-alone programs
• Program objectives, goals, outcomes, and levels of proficiency must be defined
• Admissions requirements include adherence to federal agency requirements, specified evaluation instruments, notice on enrollment agreements.
Requirements for ESL Programs Cont’d (Appendix F)

- Minimum faculty qualifications identified along with professional development requirements
- Instructional and community resource standards
- Addition of specific student services requirements to include satisfactory progress, as well as cultural and immigration support.
- Use of same tool for entrance and exit exams as well as ongoing review of program assessments
- Evaluation of effectiveness to be included in the CEP

Program Initiation and Changes (Sections 2-2-106, 2-2-109, 2-2-120, & 2-2-121)

- Programs no longer must be offered residentially before applying for online
- Similar to new programs, distance education mode of delivery must be initiated within 1 year of proposed start date
- Language clean-up: extensive = substantive
Proposed Criteria Revisions

- Legal Organizations for Institutions Outside the U.S.
- Additional Stipulations
- Reasons for Revocation
- Campus Consolidations
- Change of Control
- Teach-Out Plans and Agreements
- Review Board Decisions
- Debarment
- Negative Actions

Legal Organization for Institutions Outside the United States (Section 1-2-100)

- Allows for consideration of other legal structures for institutions that may not fit those in Section 1-2-100(h)
- Considered on a case-by-case basis
Additional Stipulations
(Chapter 1 Introduction, 2-1-700, Chapter 3 Introduction, 2-3-220, 2-3-230, & 2-3-231)

- Language added to allow for the Council to “limit or otherwise condition” as necessary to ensure the protection of students when an institution is found to be materially out of compliance
- Assure due process but also to protect students in case of precipitous closure or loss of accreditation

Reasons for Revocation
(Section 2-1-801, 2-1-802, 2-1-804, & 2-3-401)

- Failure to submit CAR and financial reports no longer revocable actions, rather may result in withdrawal by suspension as failure to submit required reports.
- Removal of outdated requirement for certification by chief executive officer for CAR.
Campus Consolidations
(Section 2-2-202)

- Proposed language to remove consolidation of campuses
- Process includes closure of one campus and possible reassignment if necessary

Change of Control
(Section 2-2-403)

- Distinction between change of control at not-for-profit institutions
  - Must receive approval prior to change
  - Change of Control application
  - Requires a QAM visit
  - May require ACICS accreditation session
Teach-Out Plans and Agreements (Section 2-2-303)

- Alignment with recently approved federal regulations
- Addition of conditions which may require a teach-out plan:
  - Actions taken by the DOE to limit, suspend, or terminate Title IV participation, including HCM2.
  - Council action to deny or withdraw
  - Campus Closure
  - State agency action to revoke

Review Board Decisions (Section 2-3-603, 2-3-606, & Bylaws, Article VII)

- Alignment with federal regulations
- Removal of a reversal of the action by the Council as a possible outcome
- Removal of language allowing for an indication of dissenting opinions within the board.
Debarment (Section 2-3-900)

- Notification of intent to bar notices to be sent ONLY electronically via email

Negative Actions (All)

- Language clean-up to use “adverse” consistently when referring to withdrawal actions
## TOPIC III: Two-Cycle Review Year

### Effective for 2021

<table>
<thead>
<tr>
<th>Event</th>
<th>April, August, December</th>
<th>May, November</th>
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<tbody>
<tr>
<td>Council Meetings</td>
<td>April, August, December</td>
<td>May, November</td>
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<tr>
<td>Visit Cycles</td>
<td>Jan-Feb, May-June, Sept-Oct</td>
<td>Jan-Mar, July-Sept</td>
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<td>IRC</td>
<td>March, July, November</td>
<td>April, October</td>
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<td>Policy Meeting</td>
<td>February</td>
<td>January/February</td>
</tr>
<tr>
<td>Memo to the Field</td>
<td>May, September, January</td>
<td>June, December</td>
</tr>
<tr>
<td>Financial Review</td>
<td>April, August, December</td>
<td>Ongoing</td>
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<tr>
<td>Student Achievement (CAR) Review</td>
<td>December</td>
<td>December</td>
</tr>
<tr>
<td>Annual Meeting</td>
<td>May</td>
<td>January/February</td>
</tr>
</tbody>
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### Two-Cycle Review Year Effective for 2021
Currently Under Review for 2020 - 2021

- Library Resources and Services
- International Partnership Agreements (Appendix I)
- Study Abroad (Appendix J)

Systematic Review

CAR Program Enrollment/Graduates Totaling < 10

• For the 2020 CAR review, outcomes for all programs, including those with Program Enrollment/Graduates Totaling < 10, will be reviewed in accordance with Appendix L
**Reminder!**

Vocational Programs Under 300 Clock Hours

- Per Appendix M
- As relayed in the September 2019 Memo, New Program application must be submitted by **June 30, 2020**

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**Please Visit** [www.acics.org](http://www.acics.org) **for:**

- Annual Meeting Registration – To be held via webinar on June 23, 2020
- Continuous updates and guidance regarding operating procedures during the COVID-19 pandemic
Call for Comment

Please provide feedback to the proposed criteria, or to recommend any changes or revisions, via the survey link provided in the June 2020 Memo to the Field.