TECHNICAL ASSISTANCE GRANT (TAG) PROGRAM
A signature grant program of the New York State Council on the Arts and the Preservation League of New York State, with additional support from the Hudson River Valley National Heritage Area/Hudson River Valley Greenway and the Robert David Lion Gardiner Foundation

2021 GRANT GUIDELINES

Technical Assistance Grants are available to eligible NYS not-for-profits and municipalities. This program provides support for consulting projects that preserve New York State’s cultural and historic resources. The grants will support professional services of architects, engineers, and other design and preservation professionals working with not-for-profit groups and municipalities to preserve their buildings, structures, and other resources that serve an arts and/or cultural function.

Who is eligible to apply?
Only nonprofit 501(c)(3) arts/cultural groups and municipalities located in New York State and managing an arts/cultural facility may apply. Please note that state agencies, groups that steward state-owned buildings, NYS-owned sites, religious institutions, school districts, and private property owners are ineligible for this program. Prior grant recipients must have successfully completed their TAG-funded project to qualify for future grants.

Eligible groups may apply for only one project per grant cycle. The applicant group must be the NYS-based owner of or have at least a 6 year lease on the resource that is the subject of the TAG application. Structures owned by private individuals but leased by not-for-profit groups or municipalities are ineligible for this program.

What project types can receive TAG support?
The applicant group may apply for short-term, discrete projects that advance the preservation of historic sites, museums, arts facilities including opera houses and theaters, and other culturally important institutions located in historic buildings and structures that are open to the public. These professional studies include but are not limited to:

1. Accessibility Studies
2. Building Condition Surveys
3. Engineering / Structural Analysis
4. Feasibility / Reuse Studies
5. Specialized Conservation Studies
6. MEP (Mechanical / Electrical / Plumbing) Analysis – can include fire suppression, HVAC, and energy efficiency studies

Please note that this program cannot fund architectural plans and specifications, schematic designs, or construction documents.

Prospective applicants must first complete a pre-application to receive the full application form. The pre-application is online at https://www.preservenys.org/technical-assistance-grants.
**How can the TAG funds be used?**
TAG is intended to support the direct consultant costs of carrying out the types of projects described above. Allowable costs include consultant fees such as in-state travel, photography, report production costs, and other associated expenses. Grant funds cannot be used toward applicant staff time, overhead, or construction costs.

**What is the maximum grant award?**
Grant amounts will not exceed $4,000 and the total cost of the applicant’s project may not exceed $5,000.

**Is a financial match required?**
Yes. Each applicant must provide 20% of the total project cost in the form of a cash match. In-kind services do not count toward the match requirement.

**When are applications due?**
The application submittal deadline is **Friday, October 15, 2021**.

**How are the applications evaluated?**
Technical Assistance Grant applications are evaluated based on the model of our partner organization, the New York State Council on the Arts. An independent review panel scores applications on three criteria:

1. **Historic Preservation and Project Excellence**
   - architectural and historic significance of the building, landscape, or area
   - appropriateness of the project budget and consultant(s)
   - likelihood that significant restoration or planning work will result

2. **Fiscal and Managerial Competence**
   - applicant’s ability to carry out the project within a stated schedule
   - applicant’s ability to raise sufficient funds to complete the project
   - how this project fits with the applicant’s long-term or strategic plan

3. **Service to the Public**
   - arts and cultural public programming
   - public programs meeting a community need
   - local project support

**When will applicant groups be notified of the results?**
Applicants will be notified within six weeks of the application deadline. The successful applicant must:

1. Complete a contract with the Preservation League.
2. Provide a signed contract with the consultant before TAG funds can be released.
3. Complete their project within six months of the contract date. Submission of one printed, bound copy of the final product to the Preservation League of New York State at 44 Central Avenue, Albany NY 12206 is required to close the grant process.

If your organization and your project meet these guidelines, please complete the pre-application on our website at [https://www.preservenys.org/technical-assistance-grants](https://www.preservenys.org/technical-assistance-grants). If you would like to speak with League staff, please call (518) 462-5658 x 10 or (518) 801-6090 or email: grants@preservenys.org.

The Preservation League of New York State invests in people and projects that champion the essential role of preservation in community revitalization, sustainable economic growth and the protection of our historic buildings and landscapes. We lead advocacy, economic development, and education programs across the state.