
Terms & Conditions – Lavishly Travel

CANCELLATION POLICY

1. All deposits paid at the time of booking are **non-refundable**.
2. Travel insurance is **always non-refundable**.
3. Train and ferry tickets are **non-refundable**.
4. Non-refundable services may not be covered under travel insurance. Please refer to your specific policy for details. We strongly advise obtaining supplemental travel insurance separately for nonrefundable items.
5. Most airfares are **non-refundable**; however, some airlines may offer a travel credit valid for one year on the same carrier.
6. Refundable airfare options may be available based on your insurance policy. Please refer to your policy for coverage details.
7. If a **confirmed and deposit paid** trip is canceled, Lavishly Travel applies the following penalties:
 - **15% of the total trip cost is non-refundable** to cover planning and administrative services.
 - If you have rebooked, the **higher-priced trip applies**.
8. If a **rebooked trip is canceled**, Lavishly Travel applies the higher of:
 - **15% of the original trip cost** OR
 - **15 % of the rebooked trip cost**, whichever is greater.
9. A minimum of **\$250 per person cancellation fee** will be charged for all canceled bookings to cover administrative work.
10. If a cancellation occurs **15 days or less** before departure, an **additional \$250 per person** fee applies.
11. Refund requests must be submitted via email to jeanine@lavishlytravel.com and require a phone consultation to explore cost-saving options. Refunds are processed within **60-90 days** minus bank/credit card fees and cancellation penalties. Processing times depend on suppliers. You may be advised to file a claim with your insurance provider.

CHANGES & MODIFICATIONS

1. Last-minute itinerary changes (within **14 days of departure**) are subject to a **\$500 per person** fee.
2. Availability for last-minute changes **is not guaranteed**.

PLANNING FEE POLICY

1. After the **third** itinerary revision, a **\$100 per change** fee applies, in addition to the original planning fee.
2. The planning fee **does not apply toward the total trip cost**. Fees vary based on destination, complexity, and services required. See our **Fee for Services** page for details.

PAYMENT TERMS

1. A deposit is required at booking to secure reservations, tickets, and related travel costs.
2. The final balance is due **at least 60 days before departure** (or earlier per supplier policies).
3. Payments must be made in **USD** via wire transfer, cashier's check, or credit card.
4. Credit card payments incur a **3.5% processing fee**.

QUOTES & DOCUMENTATION

1. **Traveler information must be provided before obtaining a quote**. This includes:
 - Frequent flyer numbers
 - Passport details (for international travel) to prevent name change fees
2. Quotes will only be provided **after the planning fee is paid**.
3. After the **third revision**, additional planning fees apply.

TRAVEL DOCUMENTS & STANDARD POLICIES

Passports & Visas

- A **valid passport** is required for all international travel. Visit travel.state.gov for entry requirements.
- Non-U.S. citizens should check visa requirements with the appropriate consulate.

Baggage Fees

- Baggage fees vary by airline and may **not be included** in your trip cost. Check with your airline for baggage policies.

Price & Payment Terms

- Pricing is subject to change until full payment is made.
- Once paid in full, prices are **locked in**, except for increased government taxes or fees.

Air Travel Policies

- Airfare is subject to airline policies and may be **non-refundable** once ticketed.
- Name corrections and reissues may incur **additional fees**.
- Some fares may be refundable with specific ticketing and insurance policies.

Additional Taxes & Fees

- Some local taxes, surcharges, and resort fees are payable **directly to suppliers** and cannot be prepaid.

Travel Protection

- **Travel insurance is strongly recommended.** Coverage details vary by policy and do not always cover fees imposed by Lavishly Travel. Please consult your insurance provider for policy details.

Liability Disclaimer

Lavishly Travel acts as an agent for travel suppliers, including airlines, hotels, and tour operators. We are **not responsible for**:

- Delays, cancellations, overbookings, or failures of any third-party provider.
- Injury, loss, death, inconvenience, or damages due to **force majeure events** (e.g., weather, strikes, civil unrest, pandemics, etc.).
- Additional costs incurred due to **travel disruptions**, including accommodation, transfers, and meals.
- The traveler assumes full responsibility for reviewing government **travel advisories** before departure (travel.state.gov).

DEPOSIT TERMS

- **All deposits are non-refundable.**
- Airfare is **not guaranteed until ticketed.**
- Final payment is due **60 days before departure.**

COVID-19 TRAVEL ADVISORY

Lavishly Travel is **not responsible** for COVID-19-related disruptions. Travelers assume all risks associated with pandemic-related restrictions, including:

- Mandatory mask-wearing, health screenings, and proof of vaccination/testing.
- Quarantine/isolation requirements at transit and destination locations.
- Airline and country-specific entry regulations.
- Travel restrictions and changes in entry requirements.

For U.S.-bound travelers:

- As of **January 26, 2021**, all passengers **must present a negative COVID-19 test or proof of recovery** before boarding a U.S. flight.
- Locating and securing COVID testing is the **traveler's responsibility.**

Regulations **change frequently**; travelers must stay updated on current guidelines before and during their trip.

CONTACT WHILE TRAVELING

Urgent in-travel assistance requires a phone call.

- **We do not respond to email or text for in-travel emergencies.**
- Please **follow the instructions on your final travel documents** for contacting the appropriate in-destination support team.

Flights

- Check flight times online **one week before departure** and again **48 hours before travel.**
- Airlines have independent policies on seat assignments and baggage; please check your airline's website.

Transportation & Activities

- Reconfirm all **transfers and excursions** at least **24-48 hours in advance**.
- Most hotels offer concierge services for in-destination assistance.

Insurance

- For any insurance-related claims, please contact your insurance provider directly.
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