JOIN OUR INTERNSHIP PROGRAM

Chicago Filmmakers offers internships to students and recent grads who are seeking experience in marketing, program management and graphic design. Our internships are unpaid, but can be taken for credit.

About Chicago Filmmakers
Chicago Filmmakers is a 501(c)(3) non-profit organization established in 1976. We serve the Chicago filmmaking community by providing low-cost film classes and youth camps, production funding and fiscal sponsorship, equipment and space rentals, professional development opportunities, open screenings and networking events. We serve Chicago audiences with weekly screenings of independent films and two annual film festivals: Reeling: The Chicago LGBTQ+ International Film Festival and The Onion City Experimental Film + Video Festival.

Graphic Design Intern

Graphic Design interns assist the Marketing Manager with web and print design projects to help promote Chicago Filmmakers’ film exhibition, funding and educational programs. Interns will have the opportunity to hone their design skills in a professional environment while contributing to Chicago Filmmakers’ brand refresh.

Scope of Activities
(specific duties to be determined based on candidate’s skill-set and interests)

- Designing brochures, booklets, posters, postcards and other printed materials
- Designing banners for social media and web, other web assets
- User experience research and design
- Laying out web pages in Squarespace and Wordpress
- Photography
Desired Skills

- Strong written and verbal communication skills
- Working Knowledge of website Content Management Systems (Wordpress and Squarespace)
- Eye for composition, proportion and color
- Research skills
- Project Management Skills
- Photography

Qualifications

- Holds or is pursuing a degree in Communications, Marketing, Graphic Design, Web Design
- Experience with Adobe Indesign and Photoshop is required.

Internship Outcomes

- Hands-on experience creating designs in a fast-paced work environment
- Opportunity to build and expand upon your portfolio
- Insight into the daily operations of a multi-faceted, long-running media arts nonprofit
- Build relationships with CF staff, teachers, programmers, and other organizations

Hours: 12-20 hours per week any workday, Mon-Fri, 10am - 6pm

To apply, send your resume, cover letter and portfolio with examples of your work to Kristen Hanson, Marketing Manager, at khanson@chicagofilmmakers.org.