BV Community Grants Town Trustee Recommendation Packet
For Trustee Meeting on January 28th, 2020

Applications Overview
- 16 Community Grants applications
  - Total of $59,433 requested vs $26,093 budget
  - 14 organizations recommended for funding
  - No applications are recommended for full funding at request level. Mainly due to budget, not quality.
- 4 out of five line-item support applications received
  - 4 line-item orgs recommended for exclusion from CCCF management in 2021

Grant Review Committee
- 6 Reviewers + CCCF ED Facilitator
  - 1 Trustee
  - 3 CCCF Board
  - 2 At-large residents
- 45+ years combined grants experience
- 3 organizational conflicts of interest for recusal
- 4.5 in-person meeting hours
- 56+ hours of application review
- 13 site visits conducted
- Decisions made via majority vote

As agreed with the Town of Buena Vista, CCCF is managing a total budget of $45,335, in the form of a Donor-Advised Fund (DAF). See here for a breakdown of amounts included therein.

<table>
<thead>
<tr>
<th>Public Support Line-Items</th>
<th>Community Grants</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Boys &amp; Girls Club</td>
<td>- CCCF DAF Fee (2%)</td>
<td>$5,000</td>
</tr>
<tr>
<td>- CCEDC</td>
<td>- Hold-back for later in year</td>
<td>$5,000</td>
</tr>
<tr>
<td>- American Legion Fireworks</td>
<td>- November deadline total</td>
<td>$4,000</td>
</tr>
<tr>
<td>- Boy scouts Operation Flagpole</td>
<td></td>
<td>$835</td>
</tr>
<tr>
<td>- After Prom (BVHS)</td>
<td></td>
<td>$500</td>
</tr>
</tbody>
</table>

$30,000
Timeline & Process

1) Initial committee meeting – Monday, Nov. 18th
   a) Conflicts of Interest disclosed
   b) Training on online portal
   c) Timeline agreed

2) Applications assigned for review – Monday, Nov. 25th
   a) Conflicts of interest did not get assigned review
   b) Alignment with Town comp plan & priorities ranked
   c) Site visit/follow-up questions input
   d) Individual recommended funding amount input

3) If application had an average funding amount above $0, then follow-up questions compiled & site visit assigned

   a) Most were phone calls, some were in-person

5) Final work session conducted – Thursday, Jan. 16th

6) Trustee decision – Tuesday, Jan. 28th

7) CCCF to execute awards by February 15th

8) Grant reports due December 31st, 2020 OR an interim report is due upon application for 2021 Town grant support.
   a) Use the Colorado Common Grant Report format

Factors in Funding Recommendations

The Grant Review committee strived to base all decisions on objective and defensible data. Inevitably tough decisions were made in order to meet the budget available and were based on a formula or an objective data source.

<table>
<thead>
<tr>
<th>Application</th>
<th>Committee Reviews</th>
<th>Site Visits</th>
</tr>
</thead>
<tbody>
<tr>
<td>➞ Complete</td>
<td>➞ Town alignment rank (% to 100)</td>
<td>➞ Follow-up Questions</td>
</tr>
<tr>
<td>➞ 501c3 or tax-exempt status</td>
<td>➞ Direct BV benefit</td>
<td>➞ Additional documentation</td>
</tr>
<tr>
<td>➞ All required documents uploaded</td>
<td>➞ Avg. $$ recommendation</td>
<td>➞ New information or changes</td>
</tr>
</tbody>
</table>

Final Recommendations

⇒ Only consider apps above 50%
⇒ Start with avg. $$ recommended
⇒ + or – based on site visit info then vote
⇒ Final trim to get to budget (15%)