



Impact Grants Rubric

The rubric will be used by the grant review committee members to evaluate each application. The integrity of the rubric's rating system will be maintained and paired with qualitative text area response questions asking reviewers for comments, applicant questions, or concerns. Applicants are encouraged to draft their responses to the grant questions to meet the criteria of the rubric.

Housing Request Rubric

	Question	Weak (1-2)	Average (3)	Strong (4-5)
1	Mission: Share your mission and describe how this project or program aligns with your mission.	Unclear description and does not articulate the project aligns with their mission.	Described what the organization does, and vaguely addressed how the project aligns with their mission.	Very clear description of what they do, and specific data on how the project will support their mission.
2	Goals: Describe the goals of your proposal including the issue and/or opportunity addressed, goals and objectives. Describe the potential to provide long-term, sustainable housing for those currently experiencing housing insecurity in Chaffee County.	Unclear description of the need the project addresses. Goals are not clearly defined. Lack of direct connection to the grant objectives.	Describes goals and vaguely addresses the need. Goals are somewhat aligned with the grant objectives.	Clearly describes a compelling need the project addresses, the goals of the program, and the goals are aligned with the grant objectives.
3	Proposal: Provide a summary of the plan for the program or project. Include the activities, timeline, inputs required, and expected outputs. Explain why the organization is approaching the issue and/or opportunity in this way.	Project plan lacks detail on the project's viability and/or innovation. Organization does not demonstrate sufficient capacity to implement the plan.	Project plan appears to be viable and reflects innovation. Organization's capacity to implement the plan is vaguely described.	Project plan is specific, viable, reflects innovation, and the applicant demonstrates sufficient capacity to implement the plan.
4	Impact: Describe the outcomes your project hopes to achieve. Please include specific, measurable, time-bound changes that will take place due to your program or project.	Vaguely defined impact and connection to housing benefits is unclear.	Describes impact and outcomes with few specifics. Outcomes are vaguely connected to an increase in accessibility of housing to the Chaffee County community.	Clearly described their intended impact. Specific, measurable, time-bound outcomes are articulated. Outcomes are connected to a clear increase in accessibility of housing to the Chaffee County community.

5	<p>How do you determine the impact of what you do? Please describe how you will measure the impact of your activities. Please include your evaluation approach, data from the previous year if applicable, and what you hope to achieve in the coming year.</p>	Does not have a defined plan on how to measure the project's impact.	Applicant has some defined methods of measuring the impact of the project.	Applicant describes proven and clearly defined method to measure the impact of the project.
6	<p>Collaboration: Describe the organization's most significant interactions and efforts with other organizations, businesses, and public entities with respect to this project or program. Describe how this project will be different from and/or complement existing programs.</p>	The organization is unable to describe collaborations, or the collaborations do not appear to be meaningful. The project neither fills identified gaps in services nor complements existing programs.	The organization has some collaborations but the value and meaning of the collaborations is undefined. The applicant vaguely describes how the project fills gaps in services or complements existing services.	The organization has many valuable and meaningful collaborations to support their mission. The applicant clearly describes how the project fits into the existing services.
7	<p>Challenges: What other resources are needed for this project to be successful? Describe what challenges the project or program will face to achieve its goals.</p>	Unclear, misidentified, or lacking challenges and resources. Applicant does not demonstrate the capacity to overcome the challenges.	Description of challenges and resources is lacking in detail. Unclear if the applicant has the capacity to overcome the challenges.	Description of challenges and resources reflect a deep understanding of the project and community. Applicants appear to have capacity to overcome the challenges.
8.	<p>Financials: Do the financials demonstrate adequate resources and capacity to carry out the described activities?</p>	Financials suggest lack of sufficient resources and capacity to carry out the described activities. Budget does not appear to be sufficient to implement the project or lack information to determine.	Financials suggest adequate resources and capacity to carry out the described activities. The budget matches the project description but lacks details on how funds will be expended to reach the project goals.	Financials suggest the organization is in a strong position to be able to carry out the described activities. The budget matches the project description and outlines a sensible, detailed plan to implement the project with appropriate spending in the right areas.

Housing Evaluator Questions:

Question	Options	Comments
<p>Housing Impact: Does the project describe clear potential to contribute housing accessibility solutions to Chaffee County, particularly its potential to provide long-term, sustainable housing for those currently experiencing housing insecurity.</p>	Yes/No/Unsure	Please describe why or why not, or what additional information you need to make a determination?



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Viability: Are the activities described by the applicant financially and operationally sustainable? Will the organization achieve the impact described without facing major obstacles?	Yes/No/Unsure	Please describe why or why not, or what additional information you need to make a determination?
Opportunity: Is there sufficient demand/opportunity for what's being offered by the organization? Will the applicant meet a specific and important need in the community?	Yes/No/Unsure	Please describe why or why not, or what additional information you need to make a determination?
Team/Organization Capacity: Does the team composition include knowledge, skills, passion, energy and ability to execute? Does the organization have the capacity and resources to effectively implement the proposal?	Yes/No/Unsure	Please describe why or why not, or what additional information you need to make a determination?
Use of Funds: Is the proposed use of grant funds a sensible path to advance the idea? Is there appropriate spending in the right areas? Is the proposed long-term impact in balance with the funding requested? Is the proposal built on housing equity best practices?	Yes/No/Unsure	Please describe why or why not, or what additional information you need to make a determination?
Succinctness: Does the applicant offer clear and quality answers to the grant questions?	Yes/No/Unsure	Please describe why or why not, or what additional information you need to make a determination?

Evaluator Recommendation:

Question	Options
Do you recommend this applicant move forward in the grant review process?	Yes/No



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