Minutes of Annual General Meeting on 15 October 2019

MINUTES

Date: 15 October 2019
Time: 4:40

1. Lauren Gawne gave the acknowledgement of Country.

2. Apologies and those present

Present (Board): Lauren Gawne (Chair), Simona Scarparo, Julie Warren, Alice Gaby, Terri Lowe (Skype).
Present (Staff and Members): Megan Broome, Emma Murphy, Amy Parnicut, Andrew Tanner, Jill Vaughan, Penelope Schmidt.
Proxies: Linda Ford, Murray Coates, Cris Edmonds-Wathen, Mark Turin, Nick Thieberger, Barbara Barna, Freya Scott, Jenny Green.
Apologies: Julie Walker, Stephen Morey, Robert McLellan, Knut Olwasky.

3. Confirmation of Minutes of Annual General Meeting held on 13 November 2018 at the RNLD Office, Suite 3, Level 1, 19-21 Argyle Place South, Carlton, Victoria

MOTION: Minutes accepted. MOVED Lauren Gawne, 2nd Simona Scarparo, Passed unanimously

4. Report by Chairperson of the Board (Dr Stephen Morey)
Omitted in absence

5. Treasurer’s Report (Dr Simona Scarparo)

- Ordinary motion 1.0 Accept the Treasurer’s Report
MOTION: Treasurer’s report accepted. MOVED Simona Scarparo, 2nd Julie Warren, Passed unanimously

6. CEO’s Report (Ms Megan Broome)

7. Training Director’s update (Ms Emma Murphy)
Emma highlighted what a busy year it has been and how hard the staff have worked to do everything.

MOTION: CEO’s report (and all reports) accepted. MOVED Alice Gaby, 2nd Simona Scarparo, Passed unanimously

Stephen Morey  Chair Person
Julie Warren    Deputy Chairperson
Secretary      Lauren Gawne
Treasurer      Simona Scarparo

Resignation from the Board   Julie Walker
New Board member           Robert McLellan

9. Other business

The board would like to thank Julie Walker for her time spent as a member of the board of Living Languages.

The board would also like to thank the staff of Living Languages for their diligent and passionate work this year. There have been many projects, including the new logo and website, launching the new ‘Living Languages’ identity, reaccreditation application for the Cert III, the Learners Guide, Paper and Talk and the PD Workshop in Melbourne, alongside the regular business of delivering training across Australia.

Meeting closed at 16:52