Global Finance Manager

Samuel Hall is seeking a professional and motivated individual to join its team for a full-time position as Global Finance Manager and based in either the U.A.E, Kenya, Afghanistan or remotely. The Global Finance Manager (GFM) reports directly to the Directors and works closely with the Operations Manager (OM). The GFM is responsible for all SH financial operations.

The GFM will be responsible for planning, implementing, managing and controlling all financial related activities of the organisation and direct supervision of finance staff across offices. The incumbent will be responsible for leading the financial functions of the company to support its strategic growth objectives, in accordance with international and national financial management techniques and best practices. All management roles within Samuel Hall require flexibility of working hours.

Who We Are: Objectives and Ethos

Samuel Hall is a social enterprise that conducts research in countries affected by issues of migration and displacement. Our mandate is to produce research that delivers a contribution to knowledge with an impact on policies, programmes and people. We provide practicable insights to challenging issues in the developing world by providing academic-standard research through primary data collection in areas where researchers do not commonly go. Samuel Hall works with governments, donors, multilateral organisations and INGOs, as well public and private sector entities. We have worked with more than sixty-five organisations worldwide since 2010 through our offices in Afghanistan, Kenya, Somalia and Germany covering Asia and Africa.

WORK ENVIRONMENT: We are a rapidly growing research organisation: you will be expected to grow with us and carve out your own spot in the team. We look for pro-active, creative individuals who can identify opportunities to make their mark and identify solutions to problems. We believe in hiring people who can show their ability to be both strong leaders and reliable team-players, and able to to add value from the very start. We hire people who can expand our knowledge and help us reach our social impact objective in their field of expertise. We work in a fast-paced, demanding and challenging environment: you will need a thick skin, passion and dedication!

Vacancy Requirements

- Must be a qualified accountant with CPA, ACCA or other internationally accredited accounting certification and extensive post qualifying experience (8+ yrs)
- Master’s degree highly desirable; preferably in Financial Management, Financial Accounting, Business Administration or other relevant field
- International experience in a similar finance function is essential
- Knowledge of international tax laws, cross border funds management and transfer pricing is highly desirable
• Strong auditing, due diligence, financial management accounting and strategic skills
• Ability to synthesize and analyse large amounts of data, identify key issues and communicate these issues both verbally and in written form to multiple stakeholders
• Able to work well independently, remotely or in a small team
• Ability to manage time and prioritizing tasks to a high standard to meet deadlines, with the capability to deal with several projects in parallel
• A self-starter who can get on with the task in hand, who knows when to communicate information and issues; Highly flexible and prepared to work under pressure
• Ability to quickly develop working relationships throughout the business
• Open minded, accurate, persistent, innovative, energetic and ambitious individual
• Strongly proficient with Microsoft Office, particularly Excel
• Proficiency in Xero preferred; experience with accounting software necessary
• A high level of oral and written communication skills
• Ability to travel to fragile environments

Tasks to be Performed under the Contract

1. Strategic Financial Oversight
• Plan, develop, organise, standardise and direct the company’s procedures, financial functions and performance
• Participate in the development of the company’s short and long-term financial objectives
• Direct and oversee all aspects of the finance and accounting functions of the company
• Be an advisor on any contracts into which the company may enter

2. Analysis, Forecasting and Reporting
• Provide timely and accurate analysis of budgets, financial reports and financial trends in order to assist the Directors and Senior Management team in performing their responsibilities
• Develop a reliable cash flow projection process and reporting mechanism that includes minimum cash threshold to meet operating needs, and modelling to improve cash flow planning
• Provide oversight on strategic growth plans to drive business development in line with wider company objectives
• Establish credibility throughout the company and with the Board as an effective developer of solutions to business challenges

• Planning, implementing, managing and controlling all financial related activities of the company, with direct responsibility for directing the financial functions of the company
• Provide technical financial advice and knowledge to those within the global financial team
• Direct supervision of all finance staff across the offices, plan for improvement and professional growth
• Enhance and implement policies and procedures of the company to improve the overall financial effectiveness of the operations (from budgeting processes to banking operations)

This position is responsible for the direct supervision of all finance staff across the organisation’s offices and as such will require up to 30% travel.

Remuneration
An attractive salary is on offer dependent on skills, qualifications and experience.

**Only short-listed candidates will be contacted**
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