Summer Re-Open Plan – Phase I - Parent Info

UCP of Central Florida will begin a limited and measured reopening on Monday, June 8, 2020. We have implemented a significant number of new procedures and protocols to help safeguard our children, staff and families. To be accepted into any of the UCP summer programs, parents/guardians must complete and sign the UCP Health Agreement Form acknowledging the safety and health requirements to participate in the Summer program.

Drop Off/Pick Up:
1. To reduce the amount of traffic in our buildings, UCP will require students/out-patient therapy clients who are attending the summer programs, to be dropped off at the main entrance of the building or from their car.
2. Staff will have a Sign In – Out form that parents will have to sign as well as a COVID – 19 questionnaire as the parents are dropping off the students (if answer “Yes” to any questions will not be allowed to drop off your child)
3. All children will have their temperature taken before parents depart. If their fever is higher than 100.4 – they will not be permitted to be dropped off.
4. Children over the age 2 can wear parent provided masks at parent request.
5. All children will use hand sanitizer upon entrance to the building.
6. Children attending out-patient therapy/evaluations can either be dropped off (and parent wait in car) or one adult attend with the child (no other children/adults can enter the building). If an adult attends – they must wear a mask.
7. No one will be permitted to wait in the lobby.

Therapy Program:
1. Therapy treatment rooms will have no more than a total of 10 people (children, parents, and staff/contractors) at any time (Some rooms (based on size) may need to have a restriction of less people in order keep appropriate social distancing.
2. Hand washing/sanitizer before and after each treatment will be required.
3. The treating therapist will be required to spray down the surfaces of any treatment area/equipment use before and after each treatment
4. Extra diligence will be required to ensure children do not share toys that they have “mouthed”. A “soiled toy” bin will be in each therapy clinic with soapy water and out of reach of children.
5. Therapists are required to wear gloves during the treatment & change gloves between children.

Summer Education Program (Summer VPK, CCLC, Summer Enrichment Program):
1. All classrooms will have no more than a total of 10 people (children and staff) at any time – generally 2 staff and 8 children.
2. Core hours of operation of summer programs will be 8:30am – 4:30pm.
   a. Dropoff between 8:15 – 8:45am and pick up between 4:15pm – 4:45 to allow a staggered drop-off and pick up.
   i. No late arrivals will be accommodated.
ii. If you need to pick up your child in advance of the pickup time – you will need to call the front desk and identify what time you will be picking up your child.

iii. There will be an opportunity to do a mid-day pick up between 11:30am – Noon.

3. Extra diligence will be required to ensure children do not share toys that they have “mouthed”. A “soiled toy” bin will be in each classroom with soapy water and out of reach of children.

4. Meals will be served in the classroom and individually plated

5. Playground times will be staggered through the day and only one classroom group will be allowed on the playground at any given time.

6. “Virtual” specials (i.e. art integration, robotics) will be coordinated to provide additional enrichment activities for children.

7. For 21st CCLC on site program - Teacher/Academics will be provided virtually.

8. All therapy will be “pulled out” and take place in the therapy clinic area.

9. Gloves will be worn as appropriate.