Material Lead

• Coordinates between receiving clerk and floor supervisors or ensure all floors have required material
• Calls out an material damages or rejects discovered
• Helps to manage material support team
• Checks and confirms floor inventories
• Construction and safety training preferred
• Starting pay $23/hr

For more information, please see a career center specialist.
Hood Technician

- Responsibilities are those of an oil change technician
- Inspect and lubricate vehicles in a quick, thorough, and accurate manner
- Be able to recognize visible automotive problems and report to service technician
- Inspect belts, hoses, wiper blades
- Checks tires and air pressure
- Maintain a safe, clean work area
- Valid DL required
- Must be available to work Saturdays
- Must pass pre-employment drug screen

For more information, please see a career center specialist.
Automotive Technician

- Perform basic and advanced maintenance and repair tasks
- Perform skilled mechanical work while diagnosing problems
- Be able to recognize visible automotive problems and make service recommendations

- Continuously learn new technical information and procedures
- Maintain a safe, clean work area
- Valid DL required
- Must be available to work Saturdays
- Must pass pre-employment drug screen

For more information, please see a career center specialist.
Yard/Delivery Driver

- Landscape supply company in Newnan
- FT position, must be available Saturdays
- Clean MVR required
- Loader experience helpful
- Making local deliveries, receiving and maintaining yard inventory, trucks and equipment

For more information, please see a career center specialist.
Customer Service/Office Admin

• Landscape supply company in Newnan
• Part time position (FT hours during spring and summer)
• Flexible schedule but must be available Saturdays

• Learning and explaining product (landscape supplies, rocks, pavers)
• Must exhibit great customer service and work with professional attitude

For more information, please see a career center specialist.
Safety Coordinator

- Construction background preferred
- OSHA 30 hour certification course required
- Area turn over walks with General Contractor and Safety Lead
- Completes and provides safety document to the general contractor
- Attends required JHSC meetings
- Monitors all staff for safe behavior and reports unsafe behavior to site lead
- Assists with any incident investigations
- Completes any incident documents

For more information, please see a career center specialist.
Commercial Cleaners

Immediate Openings for commercial cleaning company:
- Restaurants
- Offices
- Healthcare
- Churches
- Retails

- Part and Full-time available
- Must be able to pass background check
- Must have reliable transportation

For more information, please see a career center specialist.
CNA or Caregiver—Bilingual (English/Spanish)

- CNA or Personal Care Attendant for resident of Fayetteville, GA
- Basic Care and Errands
- Clean Background and Driving Record is necessary

For more information, please see a career center specialist.
Headstart Director

Desirable Qualifications:
• Bachelor’s degree in Early Childhood Education, Child Development, Social Welfare, Public Administration, and at least three years of Child Care/Pre-school Management experience
• Master’s degree in Business Administration, Nonprofit management Public Administration, Social Work, Early Childhood Education
• Experience in human services program management, including program planning, operations and evaluation, and the use of management information systems

For more information, please see a career center specialist.
Hotel Positions

- Located in Peachtree City
- **Front Desk Associate:** FT Position that will work 2 night audit shifts and 3 additional shifts. Hotel front desk experience preferred.

- **Room attendant:** Will start off as PT then transition to full time
- **Maintenance:** FT position. Days and hours will vary.

For more information, please see a career center specialist.
Class A CDL Driver

- 2 years CDL experience required
- Dedicated routes
- Competitive Pay and OTR Bonus Plan
- Work/Family Balance
- Career Growth
- 24/7 Support
- Military Apprenticeship Program

For more information, please see a career center specialist.
Local Seafood Restaurant looking for:
- Servers
- Hosts/Hostesses
- Bussers
- Cashiers
- Cooks
- Prep cooks…and more!

Qualifications:
Possess a FRIENDLY smile and demeanor and enjoy working in a full service restaurant environment! We’re seeking passionate, hardworking and dedicated individuals to join our team!

For more information, please see a career center specialist.
Membership Service Representative

Minimum Requirements:

- A working knowledge of computers (MS Word, MS Excel, SPIRIT helpful).
- Ability to handle multiple tasks, work independently, problem solve, and possess effective time management skills.
- Must pass the State of Georgia criminal background check.
- Prefer a minimum of one year or more experience in work relating to customer service, either paid or volunteer.
- High degree of human relation skills: Ability to effectively communicate and manage information to peers, staff and volunteers
- Ability to establish, collaborate and maintain relationships with staff, YMCA members, volunteers, schools and general public.

For more information, please see a career center specialist.
Director of Duty

Minimum Requirements:
• Must be at least 21 years of age
• Bachelor’s degree in related field or equivalent experience
• Related sales, direct client experience, training and development of high performing teams, fiscal management and processing and tracking in sales data base similar to SPIRT is preferred
• Prefer a minimum of one year or more experience in work relating to customer service and supervising staff/managing a team
• High degree of human relation skills: Ability to effectively communicate and manage information to peers, staff and volunteers
• CPR/First Aid certification
• Ability to handle multiple tasks, work independently, problem solve, conflict resolution and possess effective time management skills

For more information, please see a career center specialist.
Nursery Attendant/Play Center Attendant

Minimum Requirements:
- Complete all required trainings prior to start; must obtain CPR certification within the first 30 days of employment
- A working knowledge of computers including MS Word and MS Excel is preferred
- Excellent interpersonal, written and verbal communication skills
- Ability to handle multiple tasks, work independently, problem solve and possess effective time management skills
- Ability to supervise and interact with children in a professional and caring way
- Strong customer service skills and personal commitment to service and hospitality
- Be able to provide sound, caring and positive leadership for children

For more information, please see a career center specialist.
General Warehouse Positions

Job Requirements:
• 1-2 years previous warehouse experience preferred
• Forklift experience preferred
• Experience with RF scanning equipment

• Excellent communication skills and problem solving skills needed
• Ability to lift 25lbs repetitively and 45 lbs occasionally
• Must be able to stand for entire shift

For more information, please see a career center specialist.
Fast Food Positions

National Taco Franchise—Peachtree City location:
• Hiring Management and Crew
• Full Time and Part Time
• No experience necessary, will train

For more information, please see a career center specialist.
Warehouse—Fullfilment and Shipping

- Company located in Peachtree City
- Selecting appropriate boxes for shipment
- Fill boxes with padding, tape boxes closed
- Package according to Dept. of Transportation specifications

Requirements:
- 2 years warehouse experience
- Strong work ethic
- Excellent communication skills
- HS Diploma or GED
- M-F work schedule

For more information, please see a career center specialist.