HOT JOBS

Recreation Leader
Softball Complex

More information such as:
• Coordinates and assists with athletic activities within the Parks and Recreation Department
• Provides guidance to individual recreation participants
• Assists with tournaments, leagues, clinics, or other related recreation athletic activities to promote a professional presentation of such activities
• Responds to citizens' questions and comments in a courteous and timely manner

More information such as:
• Knowledge of department and Recreation Center rules and regulation
• Skilled in the use of modern office equipment
• Skilled in interpersonal relations and dealing with the public
• Skilled in oral and written communication
• Ability to coordinate a recreational activity involving several participants

For more information, please see a career center specialist.
Cashiers & Cooks

More information such as:

- Day shift available
- 5am – 4pm
- 4am – 4pm

More information such as:

- $8.50 per hour to start
- Must be reliable and have reliable transportation

For more information, please see a career center specialist.
Personal Care Giver's CNA's

More information such as:
- Flexible Hours
- Monday-Friday
- Weekends/Nights Available
- Insurance-Health, Dental & Vision benefits
- Work in the area you live in

More information such as:
- Must have high school diploma or GED
- Must be able to pass a full background check
- Must have a reliable mode of transportation
- Must have some type of healthcare experience which can include home health, nursing home, hospital or private duty
- Must provide a current TB Skin test or chest X-ray
- Must be motivated and dependable

For more information, please see a career center specialist.
Quality Control

More information such as:
• Inspects and approves incoming materials visually
• Assembly procedures
• Detect and report nonconforming material
• Accurately record documentation

More information such as:
• High school diploma or GED
• 1st shift position
• 30-90 day assignment
• Dadeville, Al (7am – 5pm)

For more information, please see a career center specialist.
HOT JOBS

Production Associates

More information such as:
• General labor/machine operators
• Preparing machinery and equipment for use
• Working production line as instructed/keep area clean
• Facility is not climate controlled

More information such as:
• Must be able to pass drug screen
• Must be able to pass national criminal background check
• Monday – Friday (7am-3:30pm or 4pm-12:30am)
• $10.00 - $10.25 per hour

For more information, please see a career center specialist.
Material Handlers

More information such as:
- Must push, pull, lift, bend, stoop and stand for long periods of time
- Cross train on multiple positions
- Notifies supervisor of product defects or equipment malfunctions
- Must meet daily goals that require flexible end of shift hours
- Performs various tasks, including sweeping floors, storing equipment, etc.
- Must follow company policies and safety regulations

More information such as:
- 1st and 2nd shift positions
- Must have reliable transportation and good attendance
- Oral communication skills
- Written communication skills
- Background and drug test required
- Ability to list 20/30 pounds consecutively

For more information, please see a career center specialist.
**HOT JOBS**

**Warehouse Supervisor**

**More information such as:**
- Full Time / Some overtime-weekends as needed (6:30am – 6:30pm)
- Supervisor experience required
- Measure and report the effectiveness of warehousing activities and employee performance
- Organize and maintain inventory and storage areas
- Ensure shipments’ and inventory transactions’ accuracy
- Determine staffing levels and assign workload

**More information such as:**
- Highly effective Supervisor skills and techniques a must
- Knowledge of warehouse software packages and MS Office proficiency
- Ability to input retrieve and analyze data
- Knowledge of distribution software
- Knowledge of inventory/warehouse management software, logistics (carriers, shipping policies & Procedures)

For more information, please see a career center specialist.
Utility Worker and Feeder

More information such as:
• Taking snacks from conveyor and packing them into boxes
• Checking to make sure there are no defects in products
• Stacking boxes on pallets so that they can be transported throughout facility
• Feeding product into machine at a fast pace

More information such as:
• High School Diploma or GED
• Must pass a background check and drug screen
• Ability to multi-task
• Previous food manufacturing preferred
• Columbus location

For more information, please see a career center specialist.
For more information, please see a career center specialist.
Production Positions

More information such as:
• 1\textsuperscript{st} & 2\textsuperscript{nd} shift positions
• Manufacturing experience preferred
• Ability to follow written and verbal instructions
• Must be able to stand for extended periods of time
• Must be at work and on time daily
• Must be able to work at a fast pace

More information such as:
• Able to pass a drug screen and background check
• Have HSD or GED
• Previous manufacturing experience preferred
• Must be 18 or older
• West Point location

For more information, please see a career center specialist.
More information such as:

- Receive, inspect, bag, and tag new arrivals, must have accuracy
- Assist in organizing the warehouse and ways to improve processes
- Pull and ship orders that are being processed and sent out to customers
- Must complete various tasks related to shipping, receiving, and inventory management

More information such as:

- Ability to stand and walk in fast paced environment for hours
- Ability to work as a team with minimal supervision
- Self-motived with positive attitude and ability to thrive in a dynamic environment
- Must have great accuracy and attention to detail

For more information, please see a career center specialist.
HOT JOBS

Construction/General Labor

More information such as:
- Moving, securing, installing, building, and loading/unloading materials
- Assisting in building or construction of various things
- Effectively using heavy and light equipment
- Moving items from place to place
- Moving dirt or other material as directed in plans or by supervisor

More information such as:
- Experience on commercial construction sites preferred
- Verifiable work history that confirms your professional skills and experience
- Some Construction Associate assignments have additional screening requirements, such as background checks and/or drug screenings

For more information, please see a career center specialist.
Web Chat Sales

More information such as:
- Interact with cell phone customers to sell products, services and accessories via chat
- No phone calls
- No high-pressure sales tactics

More information such as:
- All interviews will be over the phone
- 40 hours per week
- Job training
- Paid time off
- Benefits
- College tuition reimbursement

For more information, please see a career center specialist.
Customer Service Representative

More information such as:
- $11-12 per hour
- Help customers to change wireless provider but keep their phone number

More information such as:
- All interviews will be over the phone
- 40 hours per week
- Paid job training
- Paid time off
- Benefits
- College tuition reimbursement

For more information, please see a career center specialist.
Automotive positions in Opelika, AL

Positions available:
- All shifts available
- 1st $9.00-$10.00
- 2nd $9.25-$10.25
- 3rd $9.25-$10.25

More information such as:
- More information once application is filled out

For more information, please see a career center specialist.
Assistant Managers
Shift Managers

More information such as:
- Positions in Opelika
- Positions in Auburn

More information such as:
- Paid training
- Paid weekly

For more information, please see a career center specialist.
Servers, Greeters, and Cooks

More information such as:

• Positions in Opelika

• Positions in Auburn

More information such as:

• Flexible schedule – full time or part time, day or night shifts

• Paid weekly

For more information, please see a career center specialist.
HOT JOBS

Correctional Officer Trainee

More information such as:
• Must possess a valid driver license
• Must be a citizen of the United States
• Must pass a physical examination and a physical ability test
• Must pass a drug screen - will be fingerprinted (background check)
• Must have no felony or domestic violence convictions
• If an applicant is a veteran of the armed forces of the United States, their discharge must be under honorable

More information such as:
• High School Diploma or GED
• Must be Nineteen (19) years of age or older
• On the job training provided
• Applicants are subject to assignment anywhere within the State
• Questions may be directed to the Department of Corrections at (334) 353-9510

For more information, please see a career center specialist.
Manufacturing Positions

More information such as:

- All positions are 8 -12 hour shifts
- No experience necessary
- Auburn Facility

More information such as:

- Day and night shift positions available
- $15.00 - $16.50 per hour
- Temp to hire positions

For more information, please see a career center specialist.
Assembly and Warehouse Positions

More information such as:

- All positions are 8 – 12 hour shifts
- No experience necessary

More information such as:

- $9.00 - $11.00 per hour
- Apply online, in person or call 334-704-0677 for more information

For more information, please see a career center specialist.
Housekeeping Positions

More information such as:

- Part-time positions
- Prior experience not required
- Must be willing to work weekdays and weekends

More information such as:

- Please apply in person at 3150 Capps Way, Opelika, AL 36801
- Must have reliable transportation

For more information, please see a career center specialist.
Full-time Sanitation Worker

More information such as:

- Responsible for performing steps of sanitary restoration on assigned equipment and services for which he or she has been trained
- Will utilize industrial sanitizers and equipment to return equipment to a level of cleanliness compliant with USDA regulations

More information such as:

- $10.00 per hour
- 11:30pm – 7:30am
- 5-6 days per week

For more information, please see a career center specialist.
Full and Part-time Delivery Positions

More information such as:

- Flexible schedule, both day and night positions available
- GPS Navigation - Our App navigates you, so you don't need to know the streets inside and out
- You receive 100% of your tips - Most Fetchers average between $15 to $20 per hour

More information such as:

- You must have an iPhone or Android smartphone
- You must be 18 years of age, or older to apply
- You must have a clean background and be covered by car insurance

For more information, please see a career center specialist.
SCA-Assembly/Production Associate

More information such as:
- 2\textsuperscript{nd} shift positions 7pm – 7am
- $8.75 - $9.00 per hour
- Temp to hire
- Working with hands on machinery to produce car parts
- Must adhere to all safety guidelines
- Review all work Standard steps, Q point, and all other manufacturing processes
- Keep hazardous free work area at all times

More information such as:
- Stand and walk up to 12 hours
- Continually bend, stoop, twist, use arms/wrist/hands
- Lift and carry up to 20 pounds repeatedly
- Must hear alarm signals
- Adapt to work environments (loud, hot, cold, etc.)

For more information, please see a career center specialist.
Production Associate

More information such as:
• 1st shift 4am – 3:30pm
• 2nd shift 4pm – 3:30am
• Positions are temp to hire
• Will be responsible for safely producing car parts on production line
• Follow all work standard steps, Q point, and all other manufacturing processes
• Specific vision abilities required: close or distance vision, color and peripheral vision, depth perception, and ability to adjust and focus

More information such as:
• Stand and walk on uneven surfaces up to 12 hours
• Continually bend, stoop, twist, use arms/wrist/hands (including grasping & squeezing)
• Lift and carry up to 35 pounds repeatedly
• Hear alarm signals
• Adapt to different work environments (loud, hot, cold, etc.)
• Tallassee, AL

For more information, please see a career center specialist.
Assembly Associate

More information such as:
• 1st shift 6am – 6pm
• 2nd shift 6pm – 6am
• Positions are temp to hire
• Will be working with hands to produce car parts on production line
• Must follow all safety guidelines, attend all scheduled meetings, activities, or trainings
• Specific vision abilities required: close or distance vision, color and peripheral vision, depth perception, and ability to adjust and focus

More information such as:
• Stand and walk up to 12 hours
• Continually bend, stoop, twist, use arms/wrist/hands
• Lift and carry up to 55 pounds repeatedly
• Hear alarm signals
• Adapt to different work environments (loud, hot, cold, etc.)
• $9.10 per hour
• **Must have steel toed shoes**

For more information, please see a career center specialist.
Quality Control

More information such as:
• Preform basic quality checks
• Accurately record a variety of data
• Communicate effectively and tactfully with plant personnel
• Ability to completely and legibly complete required paperwork
• Demonstrate attention to detail
• Ability to work in a fast paced environment

More information such as:
• Temp-hire
• 12 hour rotating shift 7am-7pm
• Steel toed boots mandatory
• $9.00 - $9.50 per hour
• Auburn, AL

For more information, please see a career center specialist.
HR Assistant

More information such as:

- Answering phones and preforming administrative tasks
- Must be comfortable with Microsoft Word and general office equipment
- Aid in administering points system for attendance

More information such as:

- 8am – 5pm Monday – Friday
- $10-$12 per hour based on experience
- Auburn, AL

For more information, please see a career center specialist.
Fixture Installer
Merchandiser

For more information, please see a career center specialist.

More information such as:

- Relocate and label merchandise
- Build and move shelving
- Signage Installation
- Full-time Positions
- 10-17 weeks of employment
- Opportunity to continue employment with company

More information such as:

- $15.00 per hour
- Must be 18 years of age
- Must have reliable transportation
- Have valid drivers license
- Be able to submit and pass drug test
- Sunday – Thursday 3rd shift
Delivery Merchandiser (DM)

More information such as:
• Selling in, delivering and merchandising all beverage products
• Follow AIM selling guidelines
• Sales experience and customer service preferred
• Experience with copier, printer, scanner, hand held computer, cart, hand trucks, forklift, pallet jack, tractor, trailer and onboard computer

More information such as:
• High School Diploma or GED
• Class A – with good driving record
• Must be DOT certified
• Mathematical operations to complete daily tasks a must
• Full-time position

For more information, please see a career center specialist.
Warehouse Support

More information such as:
• Assist in the handling of products returned to the warehouse and rework of damaged products
• Assist in general housekeeping functions within the warehouse, offices and grounds
• Assist in the generation of documents used in the loading process as requested
• Assist in the movement of vehicles in to and out of the warehouse
• Assist warehouse loaders

For more information, please see a career center specialist.

More information such as:
• High School Diploma or GED
• Must have good oral and written communication skills, problem solving skills, ability to work well with others, and organizational skills
• Requires basic knowledge of equipment/tools needed to fulfill the needs of the essential tasks
• Full-time position
Sales Relief (SR)

More information such as:
• Experience in sales, merchandising, and product rotation
• Remove all damaged product and UTC’s
• Notify DM/ADC/ASM of all account changes
• Solicit new accounts in sales area
• Monitor accounts for CDA compliance
• Ensure pallets, trays, damaged product, and returns are prepared for pick up at each account

More information such as:
• High School Diploma or GED
• At least (1) year sales experience
• Must be DOT certified
• Accurate Mathematical skills
• Must have good oral and written communication skills, problem solving skills, and ability to work well with customers and management
• Additional tasks as assigned
• Full-time position

For more information, please see a career center specialist.