## Applicant Responsibilities

- **4/23/2019**
  - Applicant collects EIN, DUNS, and SAM registration. SAM registration must be updated annually.

- New applicants attend CoC program meeting. Applicant begins identifying match funds.

- **8/5/2019**
  - Applicant reviews NOFA and begins working on the application in e-SNAPS.

- **8/7/2019**
  - Completed renewals due in e-SNAPS.

- **8/12/2019**
  - Qualifying documents due to One Roof.

- If the application does not meet threshold criteria, it is sent back for corrections.

- **8/7/2019**
  - Letter of intent for new projects due to One Roof.

- **8/5/2019**
  - Completed new projects through reallocation or bonus due in e-SNAPS.

- Applicants make corrections and submit completed application in e-SNAPS.

## CoC Responsibilities

- **11/15/2018**
  - Board approves rating, ranking, and re-allocation process.

- **4/23/2019**
  - One Roof completes CoC registration.

- **8/12/2019**
  - One Roof reviews submitted applications for threshold and quality.

- **9/12/2019**
  - One Roof membership ranks & rates projects.

- **9/5/2019**
  - Completed application is posted to One Roof Website.

- **9/25/2019**
  - CoC Board ranks & rates projects.

- **9/30/2019**
  - One Roof submits the Consolidated Application.