Thank you for your interest in applying for a grant from the Chuckanut Health Foundation. The Foundation is working to achieve a vision of every child getting a healthy start and every person receiving the care they need throughout their lifetime in Whatcom County. Please take a moment to review our Grants Criteria for project and organizational alignment before submitting a grant proposal. Proposals are due on April 1, 2020 by 3pm. You are invited to submit your proposal in a PDF format to info@chuckanutchalthoundation.org (preferred), or you may drop your proposal off in person at the Chuckanut Health Foundation, located within the Whatcom Center for Philanthropy.

Before submitting a full proposal, it is highly recommended that you submit a Letter of Intent (LOI) providing a brief outline of the project for which you are seeking funding. If there is mutual interest in pursuing the proposal, a full grant application will be invited.

Please provide the following in your application.

1. Proposed Project Overview:
   - description of the community health need that the proposal is intended to address
   - description of the project and what it is expected to achieve
   - description of the people, organizations or groups expected to benefit from the project’s outcome and the ways they would benefit
   - description of how the project addresses advancing health equity and reducing health disparities
   - documentation of collaboration and partnering with other community organizations and commitment to not duplicating services, or demonstration of a unique ability to address the need
   - description of the plan of action and a timeline for implementation
   - method and criteria for assessing the project’s effectiveness
   - qualifications, experience, and affiliations of people involved in implementing the project

2. Project Finances
   - detailed expense budget for the project indicating how the requested funds are to be spent
   - description of other possible sources of support which have been or will be solicited for the project

3. If applying for a Strategic Grant, please describe how the project is aligned with the Aging Well Blueprint or addresses and promotes Youth Mental Health.

4. Applicant Information and description including:
   - legal name and address
   - name, title, address and telephone number of the person charged with the responsibility for the application
   - a description of the organization and its qualifications in the area for which funds are sought
   - a list of names and primary affiliation of the organization’s Board of Directors
   - statement of the organization’s financial status, preferably an audited balance sheet and income statement for the most recent fiscal year
   - copy of the most recent ruling from the Internal Revenue Service stating that the organization is tax exempt under section 501 (c)(3)
   - statement from the organization’s chief operating/ executive officer that the project has been reviewed and recommended for submission to the Foundation