PTO Meeting Agenda - October 2020

I. Welcome
Erin Salisbury welcomed everyone and called the meeting to order at 6:34 pm.

II. President’s Update
Erin Salisbury explained that votes on items come from the Directors who hold a position on the PTO board. Erin then shared the September minutes and asked for any changes or edits. Then she called for a vote to approve the September minutes. Motion – Anne Lam. 2nd – Anne McAlister. Passed.

III. Principal’s Report
Ms. Patin introduced Mr. Abino who will manage the Twain facility going forward. All School-to-Home bags need to come back on Thursday. Do not bring borrowed technology yet – bring on Monday when you return to school. Currently, no one needs to bring their own personal devices.

Arrival and dismissal is a big stressor that Twain is handling. Families may use front bike racks and carpool lane. Twain asks that everyone put masks on immediately when heading towards the school. Temperatures will be taken at the door. They will be sending school map out soon. Please social distance when you arrive. For carpool, they ask everyone in the car to wear a mask. Temperatures will be taken in the car before anyone is let out. Kindergartners and 3rd graders and Mr. Benfeldt’s classes will enter through Underwood gate. It was suggested to have a family meeting and describe what it is going to be like and make a plan. We ask everyone to practice wearing a mask and talk about social distancing. Children cannot play on playground equipment during recess. Safety protocols are being done at the school. If you have a concern, contact Ms. Patin, not the teachers.

Virtual students – Twain teachers care about both in face and virtual students. Our teachers are giving everyone 100%. The schedule will be a little different on the first Monday. We ask that the virtual children watch morning announcements, then read-a-loud with Ms. Wolf then watch prerecorded lessons to get kids started.

IV. Treasurer’s Report – Erin Salisbury and Melissa Pasche
The PTO is financially still moving forward and is healthy financial-wise. We are still supporting our teachers. The PTO’s newest purchase is 35 webcams for our teachers.

V. Fundraising for the Year – Kristin Hamilton
- Lanyards – A new fundraiser for this year. Please buy one for students, self, teachers. Options are red or blue. They are $20 each - $10 going to the school. Fundraiser is running through 10/16.
• Report on Corporate and F&F – Funds are still rolling in. If you have anyone interested in contributing, please send them to Anne or Mary Katherine. 75 gifts have come in for F&F. Yard signs and car magnets will be coming out.
• Rewards and Spirit Nights and Michael’s Cookie Jar – Use amazon smile as Twain gets a portion of proceeds. Directions on how to sign up are in the Twain Times. Box tops is moving to a scan/app. If you have physical box tops, you can submit and will send a link to the submission form. Michael’s cookie jar just added Halloween cookies and home decorating kits. Spirit Night is 10/21 for online orders at Mendocino Farms.

VI. Executive Team & Board of Director Updates
• Spooky Spectacular - Louise Le and Mallory Rissmiller
  The committee is selling shirts, yard signs, confetti eggs and goodie bags online. They need volunteers for packaging and distributing next week as well as for Friday and Saturday for home judging. There is a pumpkin carving contest – submit a photo for fair judging on 10/26. Wear shirts on 10/30.
• Dad’s Club - Jay Blackman
  Instead of a haunted house, the Dad’s Club is getting houses to put candy out and a scavenger hunt for kids. Email Jay if you want to be a house to help.
• School store – We have a few school supplies left that you can order on the website. In order to get items purchased, there will be a set-up in front parking lot on Wednesdays or porch pick-up at Maggie’s house.
• Book Fair – If you want to be part of committee of virtual bookfair, please email Amber at bookfair@marktwainpto.org. New dates are November 2nd through 9th - a week early due to shipping of books getting delivered before Thanksgiving. Looking for an artist or illustrator to help. The money from the Book Fair goes directly to our librarian and she purchases books and immediately goes into library.
• Yearbook – There is a flyer about how to upload pictures. All room parents got an email on how to order yearbooks and upload pictures.

VII. Shout Outs
Mary Atherton for Twain Times – Erin discussed her wonderful flexibility to handle all the last-minute changes.
Bethany Lenhart for her role as Secretary - taking minutes during the meetings.

Please note there will be a Diversity committee coming on 10/27.

Motions to adjourn at 7:22 pm – Jay Blackman.