

# SERVING, EQUIPPING AND EMPOWERING TO ADVANCE THE KINGDOM OF GOD.

Our job is not to climb the ladder of success,  
but descend the ladder of servanthood.

NYMINISTRYNETWORK  
**SCHOOL OF MINISTRY**



NYMINISTRYNETWORK  
**SCHOOL OF MINISTRY**

477 KRUMKILL RD. ALBANY, NY 12203  
NYSCHOOLOFMINISTRY.ORG



phone: 518.438.3841 | fax: 518.482.1394  
email: registrar@nyschoolofministry.org

in partnership with:



2020**CATALOG**  
nyschoolofministry.org

*Be advised, students are required to read this manual thoroughly before enrolling, to insure an understanding of all policies, requirements, and expectations between the student and the School.*

### ***ENDORSEMENTS***

The New York Ministry Network (NYMN) School of Ministry has been recognized and endorsed by the Executive Presbytery of the General Council of the Assemblies of God as a member of the Association of Assemblies of God District Schools of Ministry.

The school has also been endorsed by the Executive Presbytery of the New York Ministry Network as the official ministerial training program for those seeking credentials through the New York Ministry Network.

### ***DISCLAIMERS***

Courses completed through the NYMN School of Ministry that are required by the Assemblies of God for credentials meet the educational requirements of the General Council for the respective level of credential.

Completion of the courses, however, does not guarantee that a ministry credential will be granted, nor that preferential treatment will be given to those completing the required ministerial training courses through the School of Ministry. The credentialing of ministers is a process separate from completion of the educational requirements.

NYMN School of Ministry is a non-accredited Bible institute. While endorsed by the Executive Presbytery of the General Council of the Assemblies of God for ministerial training, courses completed through the school do not automatically qualify for college credit. There are Articulation agreements with several AG Colleges/Universities, please check with the institution of your choice for accreditation of NYMN School of Ministry courses.

### ***GENERAL INFORMATION***

The NYMN School of Ministry is a vital support to the ministry endeavors of churches and pastors. Knowledge gleaned from the classroom experience becomes a valuable tool that the Holy Spirit can use to further the purposes of God. Clergy and laypersons who understand not only “what to do” but “why to do it” will be far more effective than those who “just do what they are taught.”

NYMN School of Ministry *integrates spiritual formation, relationship building, and academic achievement to provide a unique learning experience.* Students not only acquire knowledge necessary for obtaining ministerial credentials, but also develop character and skills essential for effective ministry.

### ***STATEMENT OF PURPOSE***

The NYMN School of Ministry exists to provide training for those sensing a call to ministry, whether as credentialed ministers of the Assemblies of God, or as equipped laypersons within the local church. The school seeks to promote a unified purpose for ministry within the Fellowship, providing doctrinal and practical instruction based upon common core values and shared ministry goals.

The NYMN School of Ministry subscribes fully to the Statement of Fundamental Truths of the Assemblies of God, and commits itself to proclaim and support the principles and polity of the Assemblies of God. Additionally, the school commits itself to provide training courses that meet General Council educational requirements for ministerial credentials.



## ***STRUCTURE***

Classes are conducted each month at seven class sites, March through November. A Certified & a Licensed level course is offered each month at all 8 sites, Ordained level is only available at the sites listed on the Registration Form. Students participate in six hours of classroom instruction. Classes are held on Saturday mornings at 8:30am and ending by 3:00pm. A Final Exam is taken and scored at the beginning of the final session, with instruction time following.

Prior to class, each student is required to work through the course textbook and Study Guide. An average of 10 hours of preparatory work is necessary. With the classroom time, students will have invested approximately 16 hours per course.

The classroom instruction provides an overview of the material, practical applications, and opportunity for questions and discussion. Instructors use personal experience as well as a variety of teaching methods.

Instructors are credentialed ministers and college professors. Faculty members become natural mentors as they build relationships and share experiences with their students.

## ***STUDENT POLICIES***

- Students are to register no less than two weeks prior to the course they wish to take. Early registration is encouraged.
- Students are required to complete approximately 10 hours of preparatory self-study in advance of the class session.
- Students are required to read the course textbook(s) and to complete the Study Guide, or any assignment required for the course, prior to the class session, and are to submit the Study Guide at the registration table on class day before class begins.
- Attendance of classroom instruction time is mandatory.
- If a student registers for a course and misses the class, credit for the paid registration fee must be used towards the next course, or it is void.
- Students may retake a failing grade Final Exam, for a fee of \$15.

## ***GRADING***

40% of the overall grade is the Student Study Guide  
50% of the overall grade is the Final Exam  
10% of the overall grade is the mandatory attendance

## ***REGISTRATION PROCESS***

1. ONLINE Enrollment and Registration forms found on our NY School of Ministry page on [NYSCHOOLOFMINISTRY.org](http://NYSCHOOLOFMINISTRY.org) website, or downloaded, or contact us to request the forms by US Mail or by email. ***You must be enrolled in order to register for a course.*** To enroll, just complete the Enrollment Form Online or mail it to our office with the one-time \$25 enrollment fee.
2. A Registration Form and \$70 tuition payment is required for each course, and must be received three weeks prior to the desired course session, or Two weeks for Online Forms. Upon receipt of the registration form, student will receive the Study Guide for their first course by e-mail or US Mail. **The course Study Guide is sent when payment in full is received.**
3. You must read your textbook(s) and complete the Study Guide prior to the class session approximately 10 hours of preparatory study is required. A basic knowledge of the information covered in the textbook is expected when students arrive on campus.
4. Arrive for class at the appropriate campus by 8:00am, prepared and ready to learn. Submit the completed Study Guide, keep a copy for class-time. Registration for the next course is available at each site.

## ***COST***

Enrollment Fee: A one-time \$25.00 fee

Registration Fee: A \$70.00 Registration fee for each course.

Books: Textbooks are available for purchase from our website, or by mail with a shipping cost of \$8.00. Students are not obligated to purchase them through NYMN School of Ministry.

## ***MEALS***

A continental breakfast and a lunch are provided on class day.

## Courses Listed by Concentration (cont'd)

### COURSES (Listed by Credential Levels)

#### CERTIFICATION (Level 1):

110 - Prison Epistles	102 - Intro to Hermeneutics
103 - Life of Christ	104 - Acts (The Spirit Works)
105 - The Church in Evangelism	115- Spirit Empowered Churches
106 - Intro Pentecostal Doctrine	107- AG History, Missions & Gov.
108 - Ministerial Relationships and Ethics	

#### LICENSE (Level 2):

201 - Old Testament Survey	202 - New Testament Survey
203 – Romans	204 - Eschatology
205 - Intro to Homiletics	206 - Effective Leadership Skills
207 - Conflict Management for Leaders	208 - Intro to AG Missions
209- Intro to Systematic Theology	

#### ORDINATION (Level 3):

301 – Pentateuch	308 - Church Administration, Finance and Law
303 – Corinthian Correspondence	304 – Theology of Prayer
305 – Theology of Worship	306 – Multicultural Ministry
307 – Pastoral Ministry	302 – Psalms & Proverbs

### COURSES (Listed by Concentration)

#### ELECTIVE COURSES

(Courses offered as electives are not academic requirement for credentials)

152 – Biblical Counseling	153 – History of the Church
155 - Apologetics	159 - Bible History & Geography

#### INTERCULTURAL STUDIES (5 course Track for a Certificate):

501 - Cross Cultural Leadership	502 - Ministry to Muslims
503 - Multicultural Ministries	504 - 21st Century Missions
505 - Intercultural Ministries Practicum	

#### BIBLICAL STUDIES (8 of these courses for a Certificate):

104 - Acts	103 - Life of Christ
155 - Apologetics*	202 - New Testament Survey
159 - Bible History & Geography*	201 - Old Testament Survey
303 - Corinthian Correspondence	302 - Psalms & Proverbs
110 - Prison Epistles	301 - Pentateuch
102 - Intro to Hermeneutics	203 - Romans

#### THEOLOGY:

107 - AG History, Missions & Governance	106 - Intro to Pentecostal Doctrine
209 - Intro. To Systematic Theology	204 - Eschatology
304 - Theology of Prayer	305 - Theology of Worship
153 - History of the Church*	

#### PRACTICAL MINISTRY:

102 - Intro. Hermeneutics	105 - The Church in Evangelism
108 - Ministerial Relationships & Ethics	206 – Effective Leadership Skills
207 - Conflict Management for Leaders	208 - Introduction to AG Missions
306 - Multicultural Ministry	307 - Pastoral Ministry
308 - Church Adm. Finance and Law	
151 – Church Planting*	152 - Biblical Counseling*

#### CHAPLAINCY STUDIES TRACK- LEVEL 1 BASIC ( 4 course track for a certificate)

207- Conflict Management	601- Chaplaincy Basics*
602- Chaplaincy in Practice*	106- Intro.to Pentecostal Doctrine

\* These Courses are offered as electives and are not academic requirement.

## **COURSE DESCRIPTIONS**

### **Certification (Level 1)**

#### ***Prison Epistles - 110***

An exegetical study of Ephesians, Colossians, Philemon, and Philippians, with emphasis placed upon their doctrinal and moral teachings. Also highlighted is the book's theme of the glory of God in Christ and the believer's high calling to life in Christ.

#### ***Introduction to Hermeneutics - 102***

An introduction to various methods of Bible study, with special attention given to basic principles of scriptural interpretation. Emphasis is placed on devotional aspects of study for personal edification.

#### ***Life of Christ - 103***

The life of Jesus Christ, the words, the miracles, and overarching message of the Messiah come alive in flowing and detailed chronology, set against the cultural, political, and religious setting of his day. You'll gain new understanding of why Jesus came, how he operated, and what he accomplished. Above all, you'll acquire a deeper appreciation for the love that guided his path.

#### ***Acts (The Spirit Works) - 104***

A detailed study of the origin and development of the apostolic church. The course emphasizes the Church's mission in its proclamation of the death and resurrection of Jesus. Included is an overview of Paul's missionary journeys.

#### ***The Church in Evangelism - 105***

A study of the contemporary history and practice of evangelism in the church, with an emphasis on the techniques and methods used in personal witnessing. The course also trains students in the art of lifestyle evangelism.

#### ***Spirit Empowered Churches - 115***

In A Spirit-Empowered Church, Alton Garrison points us to the heart of dynamic church growth: creating Spirit-empowered disciples who are involved in five activities- connect, grow, serve, go, and worship – to change individuals, families, and communities with the love and power of God's mighty Spirit.

#### ***Introduction to Pentecostal Doctrine - 106***

An introduction to theology (its meaning and purpose) and historic Christian doctrines. Emphasis will be placed upon the Statement of Fundamental Truths of the Assemblies of God and the work and ministry of the Holy Spirit.

#### ***AG History, Missions and Governance - 107***

A study of the historical development and governing policies of the Assemblies of God. The Fellowship's history in America and its worldwide missions program is told through stories of the personalities involved. Includes a study of the ecclesiastical structure of the Assemblies of God, with particular attention to the General Council Constitution and Bylaws in relation to credentialed ministers, local churches, district councils, the General Council, and doctrines and practices that are approved and disapproved.

#### ***Ministerial Relationships and Ethics - 108***

An examination of the moral principles governing human conduct in light of the teachings of Scripture. Special attention is given to the minister's personal and professional code of ethics, and contemporary personal and social issues.

## **COURSE DESCRIPTIONS**

### **License (Level 2)**

#### ***Introduction to Homiletics - 205***

A study dealing with sermon delivery that provides a hands-on approach to developing sermon preparation skills. The course content addresses audience analysis, the speaker's physical appearance, gestures, credibility, voice usage, and personality.

#### ***Effective Leadership Skills - 206***

Emphasizes the leadership priorities Jesus demonstrated in the gospels, engages the reader with practical applications for all pastors, Based on four leadership "faces" of shepherd, servant, steward, and seer.

#### ***Conflict Management - 207***

A study devoted to the resolution of conflict in the local church. The reasons for churches becoming unhealthy and how God wants to heal them are examined. The lordship of Jesus Christ and His methodology in resolving conflict form the basis of this study.

#### ***Eschatology - 204***

An advanced study of the doctrine of last things, including topics such as death, Resurrection and Rapture, views of the Tribulation, millennial views, judgment, and the final state of the righteous and the wicked.

#### ***Romans - 203***

A practical study of Paul's letter to the Romans. The course deals with the book's background and its relation to the rest of Paul's writings. The book's relevance to every day Christian living is a featured theme

#### ***Introduction to Systematic Theology - 209***

An introduction to theology and a detailed study of the following theological areas: Bibliology, Theology Proper, Christology, Soteriology. Pneumatology

#### ***Old Testament Survey - 201***

A study of the books of the Old Testament, acquainting the student with key facts in each book. The development of God's plan of redemption throughout the Old Testament canon is highlighted.

#### ***New Testament Survey - 202***

An overview of the books of the New Testament, emphasizing the key facts and teachings of each book. Applications to contemporary life and ministry are included.

#### ***Introduction to AG Missions - 208***

An introductory course in the science of missions, reviewing the theology, history and methods of Christian missions in general and within the Assemblies of God. Practical emphasis will be placed upon the pastoral leadership of Missions conventions, Missions Trips....

## **COURSE DESCRIPTIONS**

### **Ordination (Level 3)**

#### ***Pentateuch - 301***

An in-depth study of the first five books of the Old Testament. Highlighting God's personal relationship with His creation and the loving covenants made with His people, the study examines the Pentateuch's revelation of God's character and the requirements for relationship with Him.

#### ***Church Administration, Finance and Law - 308***

Topics cover these major areas: personal management, transitions, leadership, paid-staff supervision, volunteer-staff supervision, management, and finances. Textbook includes hundreds of articles by a veritable Who's Who of the Christian church.

#### ***Corinthian Correspondence - 303***

An expository study of First and Second Corinthians. Highlighted are Paul's responses to the problems afflicting the Corinthian church, the appropriate operation of the gifts of the Spirit within the congregation, and Paul's views of Christian character and ministry.

#### ***Theology of Prayer - 304***

A study of biblical prayer stressing the importance and impact of prayer in contemporary life and ministry.

#### ***Theology of Worship - 305***

An exploration of the scriptural and theological foundations for individual and corporate praise and worship. Various styles and formats of worship are discussed relative to both historical and contemporary settings.

#### ***Multicultural Ministry - 306***

Explores the different worldviews and mindset of "being" and "doing" cultures, and how our worldviews allow us to value different things, often causing miscommunication. Author explains how promptness and direct conversation may be seen as commendable or rude depending on which culture you're from. Learn how to navigate the waters of culture.

#### ***Pastoral Ministry - 307***

A study of the practical aspects of pastoral ministry, including the pastor's call, preaching, teaching, church leadership, family life, and more.

#### ***Psalms & Proverbs - 302***

A study of the Psalms as the Hebrew-Christian prayer book and hymnal. The course includes a study of selected Psalms, noting the authorship, historical setting, structure, meaning, and spiritual application of each. Also studied are the classification of the Psalms, the Messianic applications and citations of Psalms in the New Testament, and their function in the Early Church.

## **COURSE DESCRIPTIONS**

### **Elective Courses (these are not academic requirements)**

#### ***History of the Church – 153***

A study of the background, establishment, and development of the Christian Church and its influence in world history. The course includes an overview of major revival and renewal movements and an inquiry into the Church's relevance to and relationship with society.

#### ***Biblical Counseling – 152***

A study of the biblical basis for pastoral counseling and the basic techniques of pastoral care. The course introduces the way these principles can be applied to help believers in the major areas of pastoral concern, including premarital and marital counseling, and counseling the sick, bereaved, and aged.

#### ***Apologetics - 155***

A philosophical study and defense of the Christian faith, with emphasis on the deity of Christ, His incarnation, substitutionary death, and resurrection. The course helps students explore the relationship between faith and reason and develop a reasoned defense of the Christian worldview.

#### ***Bible History and Geography - 159***

A study of the chronological development of Israel and the Church. Includes political and cultural considerations and a review of the physical and historical geography of the Bible lands.

#### ***Cross Cultural Leadership - 501***

Combines anthropology, leadership theory, and theology to the task of cross-cultural ministry. Helps Christian leaders understand the obstacles and pathways to building cooperation among culturally different team members. Case studies help underscore the issues of biblical values, trust, power sharing, and covenant community

#### ***Ministry to Muslims - 502***

Course provides a basic introduction to the cultures and beliefs of Muslim people and their various sects. Helps Christian workers better understand the theological problems that exist between Islam and Christianity in order to reach out to Muslims with love and understanding

#### ***Multicultural Ministries - 503***

Study explores the different worldviews and mindset of "being" and "doing" cultures, and how our worldviews allow us to value different things, often causing miscommunication. Author explains how promptness and direct conversation may be seen as commendable or rude depending on which culture you're from. Learn how to navigate the matters of culture

#### ***21st Century Missions - 504***

Introduces the idea of mission identity and practice as crossing cultures, reaching new frontiers, planting churches, and building believers to participate in world missions. An array of concepts and precise terminology alert us to many misapplications of mission work. Topics include near neighbor witness, frontier region neglect, people blindness, and unreached people group thinking

#### ***Intercultural Ministries Practicum - 505***

Independent study intended to engage the student in practical experience in launching new or enhancing existing intercultural ministry programs for the local church. Topics include ESL programs, neighborhood surveys, praying for world religions, ethnic relations, and other missional outreach

#### ***Chaplaincy Basics - 601***

This course will cover the basics of Chaplaincy including, who is a Chaplain, what a Chaplain does, the purpose of Chaplaincy Ministry, and how the ministry of Chaplaincy complements the local church.

#### ***Chaplaincy in Practice - 602***

This course will cover additional aspects of Chaplaincy including engagement protocols, Introduction of specialized trainings and types of Chaplaincies, and organization of a Chaplaincy ministry through the local church.



## TEXTBOOKS

(Course, Textbook, Author)

### Certification (Level 1):

- **Life of Christ**, The Words & Works of Jesus Christ, also The Harmony of the Words & Works of Jesus Christ, by J. Dwight Pentecost
- **Acts( The Spirit Works)**, The Book of Acts, Stanley Horton
- **Prison Epistles**, New International Biblical Commentary, Ephesians, Colossians, Philemon, Arthur G. Patzia
- **Spirit Empowered Churches**, A Spirit Empowered Church, Alton Garrison
- **Introduction to Pentecostal Doctrine**, Bible Doctrines, A Pentecostal Perspective, William Menzies and Stanley Horton
- **AG History**, Missions and Governance, Assemblies of God History, missions, & Governance by McGee, Newberry, an Hedlun
- **Intro. To Hermeneutics**, Hermeneutics by Virkler & Ayayo
- **The Church in Evangelism**, The Celtic Way of Evangelism, George Hunter. And Evangelism Outside the Box, Rick Richardson
- **Ministerial Relationships & Ethics**, Ministerial Ethics, A Guide for Spirit-Filled Leaders, T. Burton Pierce

### License (Level 2):

- **Old Testament Survey**, They spoke from God: A survey from the Old Testament, William Williams
- **New Testament Survey**, New Testament Survey, Merrill Tenney
- **Romans**, Romans, F.F. Bruce
- **Intro to Systematic Theology**, Systematic Theology, Stanley Horton
- **Eschatology**, Our Destiny: Bible Teaching on the Last Things, Stanley Horton
- **Introduction to Homiletics**, Biblical Preaching, by Haddon Robinson
- **Effective Leadership Skills**, Four faces of a Leader by Bob Rhoden
- **Introduction to AG Missions**, Missions in the Age of the Spirit, John York
- **Conflict Management for Leaders**; “The Peace Maker” by Ken Sandee

### Ordination (Level 3)

- **Pentateuch**, An Introduction to the Old Testament Pentateuch, by Herbert Wolf
- **Psalms and Proverbs**, How to Read the Psalms, also How to Read Proverbs. Both books by Tremper Longman III
- **Corinthian Correspondence**, 1 and 2 Corinthians, Stanley Horton
- **Theology of Prayer**, The Spirit Helps Us Pray, Zenas Bicket and Robert Brandt

### Ordination (Level 3) continued

- **Theology of Worship**, The Reward of Worship , Jack Hayford
- **Multicultural Ministry**, A Beginner's Guide to Crossing Cultures: Making Friends in a Multicultural World, by Patty Lane
- **Pastoral Ministry**, Servants of the Servant, Don N. Howell, Jr.
- **Church Administration, Finance, and Law**, Leadership Handbook of Management & Administration, Revised and Expanded, by James D. Berkley.

### Elective Courses (Non-Credential)\*

- **Bible History and Geography**, Baker's Bible Atlas, Charles Pfeiffer
- **Apologetics**, A Ready Defense, Josh McDowell
- **History of the Church**, The Story of the Christian Church, J. Hurlbut
- **Biblical Counseling**, The New Guide to Crisis and Trauma Counseling, H. Norman Wright
- **Cross Cultural Leadership**, Leading Cross Culturally, By Sherwood Lingenfelter
- **Ministry to Muslims**, Healing The Broken Family Of Abraham, by Don McCurry
- **Multicultural Ministry**, A Beginner's Guide to Crossing Cultures: Making Friends in a Multicultural World, by Patty Lane
- **21st Century Missions**, Apostolic Function In 21<sup>st</sup> Century Missions, by Alan Johnson
- **Intercultural Ministries Practicum**, *Select readings on various missional topics.*
- **Chaplaincy Basics**, Outside the Gates , *by Robert Crick*
- **Chaplaincy in Practice**, *Material provided in class*

## TEXTBOOK POLICY

Textbooks are available for purchase on our website or by mail. Students are not required to purchase their textbooks from NYMN School of Ministry, and may use e-books when available.

**To Order Textbooks Online:** go to [nyschoolofministry.org](http://nyschoolofministry.org)  
“Order Textbook” (*powered by Christian Book Distributor*)

**To Order by Mail:** register & order textbooks by mail by using a Course Registration form and including the \$8 Shipping and Handling fee with your payment. The textbook and Study Guide will be shipped by Priority Mail.

\* Courses offered as electives are not academic requirements.

## BOARD OF DIRECTORS:

Pastor Randy Anson - Director

- Lead Pastor at Life For The Nations Church, Albany NY

Dr. Duane Durst

- Superintendent of New York Ministry Network

Rev. Robert Reeves

- Sec-Treasurer of New York Ministry Network

Rev. William Kirk

- Asst. Superintendent of New York Ministry Network

## STAFF:

Dean King - School Registrar/Administrator

## SCHOOL CONTACT INFORMATION:

NY Ministry Network School of Ministry

477 Krumkill Road, Albany NY, 12203

Phone: 518-438-3841 | Fax: 518-482-1394

E-mail Registrar@nyschoolofministry.org

Web Site: **NYSCHOOLOFMINISTRY.ORG**

*Also find our* Group on Facebook

Order Textbooks: <https://agsom.christianbook.com>

## NYMN School of Ministry SITES

### EASTERN – ALBANY (also Main Office)

Life for the Nations Church,  
477 Krumkill Road, Albany NY, 12203  
518-438-3841

Site Coordinator: Pastor Randy Anson / Dean King

### CENTRAL - SYRACUSE

Life Church  
7125 Collamer Road, East Syracuse, NY 13057  
315-656-7284

Site Coordinator: Meg Giordano

### CENTRAL – BINGHAMTON

Two Rivers Church  
1 Chrisfield Ave, Johnson City, NY 13790  
607-341-7264

Site Coordinator: Pastor William Hampton/ John Snider

### HUDSON VALLEY

Crossroads Assembly of God  
7 Dalfonso Rd, Newburgh, NY 12550  
845-561-1030

Site Coordinator: Pastor Manuel Montalvo / Alexa Montalvo

### LONG ISLAND – Valley Stream

Bethlehem Assembly of God  
74 South Grove St., Valley Stream, NY 11580-5822  
516-561-6150

Site Coordinator: Pastor Steve Milazzo / Cheryl Taormina

### NEW YORK CITY – BROOKLYN

Restoration Temple AG  
4610 Church Ave., Brooklyn, NY 11203  
718-693-3992

Site Coordinator: Pastor John Cummings/ Rev. Cecil Moonsam

### WESTERN- ROCHESTER

Adonai Assembly of God  
45 Jones Ave., Rochester, NY 14608  
585-254-2226

Site Coordinator: Pastor Wilfredo Irizarry

### WESTERN- JAMESTOWN

New Creation Assembly of God  
116 South Main Street, Jamestown NY 14701  
716-664-7039

Site Coordinator: Pastor William Blair

### ***Student Code of Ethics, Conduct, and Honor***

**S**tudents are required to read this Academic Catalog thoroughly to insure an understanding of all policies, requirements, and expectations between the student and the NYMN School of Ministry and agree to abide by the policies of the school, and will follow the guidelines of said policies and procedures while a student in NYMN School of Ministry.

**S**tudents are expected to conduct themselves in a Christ-like and biblical manner at all times, in both their personal conduct and pursuit of their studies, striving to maintain the highest of ethical standards, including honesty and integrity. Failure to adhere to such standards may result in the student's dismissal from NYMN School of Ministry, subject to the decision of the school's administration.

**S**tudents should be respectful of their peers and instructors in the classroom. Behavior that is disruptive to the learning process and disrespectful to others will not be tolerated and will be addressed, first by the instructor of the class, and if necessary, by the administration. Students refusing to be cooperative may be dismissed from the school.

**S**tudents are expected to complete the required course assignments on their own effort. While it is reasonable and beneficial for two or more students from the same family, church or community to study together, it is essential that each student's work be his/her own. No students should combine their study results to make a common line of thought that appears identical on multiple pre-class session text overviews. Situations of this nature will be brought to the attention of the school's administration and will be investigated to determine if discipline is warranted.

### ***Student Internship, Continuing Education & Biblical training for laypersons***

The scope of NYMN School of Ministry is not limited to meeting the curriculum requirements for those seeking ministerial credentials. Three programs conducted by the school enhance the learning experience of those completing their education, those already in the field of ministry, and laypersons desiring to know more about the Bible.

#### ***Student Internship and Assimilation Program***

This program exists to assimilate the student from the learning environment of classroom training to the practical application in the field of ministry. Participants develop ministry skills through interaction with a local mentor and the program director. Participation is required for persons seeking ministerial credentials or advancement. Internships can be done through your local church and Pastor, or arrangements can be made to help you find someone.

#### ***Certificate of Biblical Studies Program***

This program is designed for persons wanting to learn more about the Bible but do not sense a call to vocational ministry. Successful completion of the required 8 courses, chosen by the student out of 10 biblical courses, earn the Certificate of Biblical Studies.

#### ***Certificate of Intercultural Studies 5 Course Elective Track***

This elective track will enable you to minister more effectively in multicultural environments! These courses will also combine personal study and classroom setting to equip and strengthen you for ministry. Earn a Certificate of Completion for this track. (See the Intercultural Electives Registration form for locations & schedule)

#### ***Certificate of Chaplaincy Basics- 4 Course Tract***

In This elective tract you will gain a greater appreciation for Chaplains and begin a path toward Chaplaincy Ministry.(See the Chaplaincy Studies Registration Form - Locations & and schedule) Note: Recognition as a Chaplain is not guaranteed by taking NYMN School of Ministry classes... but is a separate process.