Youth Program Intern

2301 Hickman Rd, Des Moines  www.freedomforyouth.org  (515) 282-4822

Position Overview:
After-school program at Freedom for Youth reaches students kindergarten through 12th grade across Iowa. Through volunteer-driven programs, youth learn about and experience the love of Jesus, build confidence in their academics, and develop leadership skills. As an intern, you will help empower and equip volunteers to disciple students in their communities.

Start/End Dates: Fall Semester 2020

Hours: Negotiable based off needs

Days/Times per Week: Monday through Friday, 9 am – 5 pm (days and times may vary)

Compensation: 25 hours/Part-time - $50 stipend per week

Number of Openings: 4-6

Duties & Responsibilities:
Assist and oversee summer programs for K-12th grade students through:
- Managing and tracking student attendance to ensure accuracy
- Transporting youth to and from program (if 21 years old)
- Managing incentive systems to encourage student leadership and good behavior
- Assisting with behavioral redirection and management
- Coordinating with and serving volunteers by developing relationships and encouraging them as they minister to young people
- Maintaining Incident and Injury Report binder
- Developing small volunteer appreciation event, neighborhood outreach, or future student incentive method

Required Skills & Qualifications:
- Agreement with Freedom for Youth’s mission, vision, and core values and statement of faith
- Exceptional interpersonal skills interacting with staff and volunteers
- Passion and calling to serve in children’s and youth ministry
- Basic computer skills, including word processing and spreadsheet program
- Good communication skills, both written and verbal
- Proficient in administrative duties, such as inputting attendance, tracking behavior, and developing informational/educational material

Freedom for Youth Ministries – 2020
• Able to develop a good understanding of all facets of the ministry and work effectively with other team members

Learning Objectives:
• Communicate effectively across social, economic, and racial lines
• Equip and empower communities through relationship and holistic ministry programs
• Manage and develop skills of students and volunteers to encourage growth
• Design and plan future program lessons, events, etc.
• Develop and implement a student behavior incentive, volunteer thank-you, or outreach event

Application Process:
Submit resume, cover letter, and statement of faith (a summary of your beliefs and walk with Christ) the Sr. Program Development Manager, Rene Blessman, at rblessman@freedomforyouth.org.