

May 2017



CSRA/NETC ITSS News Update

Contract Extension Brings Additional Activities

As we move to begin the contract extension in June, there are a number of actions you may need to take. Here are a couple reminders:

CAC Cards

All employees on the contract will need to have new CAC Cards By May 31st. If you have not been notified to get yours, check with your Task Manager.

Charge codes

New charge codes will be issued that will affect how your time is entered in eTES. Also, there may be additional codes you will need to use during the month of May as we transition funding to close out the old contract and begin the new. Check with your TM or Susie Arnold if you have any questions.

Update your resume

We are required to maintain a database of current resumes for all employees on the contract. You will be receiving instructions on how to update your resume. Look out for those updates.

SOWs

The current Statement of Work (SOW) is being replaced by a new document called a PWS, Performance Work Statement. This PWS will require some changes in the way you report your work on the MSR. Information will be passed on to your Task Manager about the changes in these requirements. You need to be prepared to implement these changes starting in June.

New Time Recording System

The new timekeeping system, MyTime, will replace eTES in June. While not directly tied to our transition to the contract extension, you will be impacted by this change. Please refer to the next article about MyTime in this Newsletter.

New Time Recording System to be Implemented This Summer

The CSRA Finance department has announced the deployment of a new time recording system, MyTime, which will replace eTES. The new system will be implemented during the month of June and affects all legacy CSGov (L-CSGov) employees.

What You Need to Know Now

CSGov employees ONLY will move to the new MyTime timekeeping application in June. MyTime training for L-CSGov employees and timesheet approval managers will be available in June prior to MyTime going live. Work Order Authorizations (WOAs) will be initially converted from e-TES to Salesforce and, thereafter, maintained in Salesforce by the employee timesheet approval manager.

You will be able to perform prior-time adjustments in e-TES for up to 90 days after MyTime goes live. L-CSGov subcontractors will NOT be impacted by this deployment. They will remain on e-TES until late December when the next phase of the consolidation is scheduled to be completed.

How to Prepare

Complete any outstanding timecard adjustments NOW. Know your e-TES Wage/Time type(s), Project/Assignment(s), and Billing Labcat(s). To view this information, select Time Detail from the e-TES Reports menu. Also be sure to save this information for future reference.

Know your e-TES Work Order Authorizations (WOAs). To view your current WOAs, select WO Authorizations from the e-TES Reports menu.

What's Next?

Watch for more detailed email communications throughout the month of May!

(Continued on page 2)



Submit ideas for Newsletter content to Jim.Grant@csra.com.

MyTime Continued...

For any Questions?

Please email CSRA_Finance@csra.com

CSRA Education Assistance and Certification Reimbursement Policies

This is a reminder that on August 1st 2016, CSRA released new Education Assistance (PO 1105) and Certification reimbursement (1104) policies. Those policies can be found on Fuse. The Learning & Organizational Development (L&OD) group has posted the procedures for submitting your certification reimbursement in the Concur expense reporting system.

<https://fuse.csra.com/corp/gen/pkc/PoliciesProcedures/Forms/Policies.aspx>

Please let Susie Arnold know before you are ready to submit in Concur, and she can assist as needed.

Expenses eligible for Certification Reimbursement include (1) one exam fee upon successfully passing the exam within specified timeframes and (2) the renewal fee associated with extending the expiration date of the certification.

Certification Reimbursement does not reimburse for certification prep training, training materials, or training fees incurred to earn or maintain the certification. In cases where the cost of the certification exam is bundled with the cost of the training and cannot be itemized, the cost is considered a training cost and is not reimbursable as an exam fee.

Please read the policies carefully for more specifics on eligibility and visit the FUSE website for the latest information.

We Are Getting More Agile

CSRA recently conducted Agile / Scrum training for NETC N6 Central Design Activity personnel in direct support of the Manpower, Personnel Training & Education (MPT&E) strategic vision at Saufley Field, Pensacola.

Agile is a software development methodology where requirements and solutions evolve through collaboration between self-organizing cross-functional teams.

The Agile process promotes a disciplined project management process and a leadership philosophy that encourages teamwork, self-organization, and accountability. Scrum is a subset of Agile, which is a lightweight process framework for Agile development, and is the most widely-used.

The three-day course was conducted by Michelle Russo, a Certified Scrum Professional (CSP) and Project Management Professional (PMP), and Mark Summers, a Certified Scrum Master (CSM) and was delivered to both NETC and CSRA software engineers and business analysts.

The course included both theory and practical exercises which underscored the benefits of Agile development including increased returns on portfolio investments, reduced cost of system changes, and lowered overall risks. The training also reinforced the alignment to customer vision and requirements (e.g. Ready Relevant Learning (RRL), and Sailor 2025), rapid delivery of incremental 'wins' within the Navy organization, and continuous process improvement.

Thirty people completed this initial training with the goal of having approximately 250 people complete the course. In addition to the Agile training, an effort is underway to prepare 30 people to become Certified Scrum Masters (CSM). The training was well received, and this is an exceptionally exciting time to be supporting numerous client initiatives supported by ITSS with Agile and Scrum representing a significant and positive change for NETC N6.

(Picture for article shown on page 3)





Agile training course presented by Michelle Russo & Mark Summers

Great Lakes Plans for VDI Deployment

The CSRA NETC ITSS team at Great Lakes is in the process of helping two commands plan for a major VDI deployment. The Recruit Training Command (RTC) with 2000 seats and the Training Support Command (RTC) with 3000 seats, will combine to be one of the largest VDI deployments to date.

Recently, government and CSRA personnel met to discuss the challenges of such a large installation project, and plan what efforts are necessary for a successful completion. According to Task Manager Bhavin Patel, the complexities include porting software from desktop computers to VDI servers and clients as well as the shear logistics involved with removing the current desktop systems and installing the zero clients.

The current plan is to hire temporary help to assist in the removal of all the old desktop computers and physical installation of the new zero clients. Patel's team will then wire up and test the new equipment.

Their team also recently completed a comprehensive survey of the software and hardware to develop the necessary information for creation of new images for the installation. This also involved a survey of instructor podiums which will need new images and configurations in the VDI world.

While a start date has not been set for this project, Patel anticipates that the team will start with the 3000 seats in the Training Support Command.

CCRI Prep Underway in San Diego

The CSRA team in San Diego is hard at work providing ECR support, running ACAS scans, vulnerability remediation, and Altiris patching in preparation for the CCRI inspection scheduled in mid-June. CSRA employees are working with TEKSystems subcontracted partners and the Cambridge IA team to plan, develop, and implement a comprehensive attack plan to bring the network assets into compliance and maintain a high state of readiness for all systems under the AOR.



(L-R) Wally Williams, Orlando Gonzalez (IAO), Andy Davey (ECR, Jeremy Jones (on loan from the MSC contract for Unix support), Scott Belanger (ACTR), Kevin Medina (IAO) (Back), Marrico Herman (TM), Mike Vargas (VDI), Sam Woodworth (TEK ECR), Ken Nash (TEK Logistics and config mgmt), Joe Klaerich (TEK ECR and Jim Bundalion (NMCI)

Employees not in the picture include:

- Jessie Bowen, PM
- Teresa Jacobs, Business Support
- Michael Connolly ECR, Unix VDI
- Rene Fernandez, ECR North Island
- Matt Wells, ECR North Island
- Kadrom Ian Byrd, ECR Pt LOMA
- Dennis Ordillas, ECR Pt LOMA

CAMBRIDGE IA Team

- Frank Sparacio
- Amber Jones
- John Kolecki
- Clint Fisher
- Brad Green

The CCRI inspection is scheduled to take place the week of June 12th.

