Global Forest Fund

Declaration

With the signing of this document I declare that I am aware of, and undertake to adhere to, the following requirements for the Global Forest Fund projects:

✓ Tree species planted must be native to the agro climatic zone of the country.
✓ Trees should be selected to provide benefits to the school and/or local communities (such as fruit trees, shade trees or trees to prevent flooding or desertification for example) and support biodiversity.
✓ Insecticide and non-organic fertilizers (such as those containing chemicals) must be avoided or a very strong case can be presented for their usage.
✓ The local community must be involved in the entire process including educational activities.
✓ Reports of the project activities must be submitted as per the agreement during the project duration.
✓ The signed invoice must be accompanied by copies of all receipts detailing how the funds were spent.
✓ An audited statement at the end of the project for the last and final instalment will be required.
✓ The following photographic documentation must be included in the reports (all photos must be of high quality and conform to FEE’s GDPR guidelines):
  o group shots of the participants
  o activity shots of the educational event
  o tree-planting shots
  o before, during and after documentation of the growth of the saplings
  o other pictures to support development of promotional articles for website and social media.
✓ The invoice for the project funds will only be processed after the tree planting report and photographs have been received and approved by the Global Forest Fund.

✓ The funds will be transferred in **EURO** to the bank account in the invoice. It is the applicant’s responsibility to make sure that all bank details are correct at the time of submitting the form and that the account provided in the invoice can receive Euros (please contact your bank to make sure of this).

✓ Any extra costs incurred for additional fees, taxes or returned payment charges, etc. will be deducted from the amount due to the applicant.

✓ A brief follow up report must be provided (a minimum of 1 paragraph and 2 photos) after 1 year of the project completion and again after 5 years to ensure that the trees are still being looked after, sequestering carbon and fulfilling their purpose.

I, the undersigned, agreed to abide by the above terms and to inform the Global Forest Fund immediately should I be unable to meet any of these criteria.

| Name of the applicant organisation: |
| Name of contact person: |
| Signature: |
| Place: |
| Date (dd-mm-yyyy): |
| Stamp of the applicant organisation (if applicable): |