



Advisory Board Terms of Reference

The funding for the SCLCE is subject to a Memorandum of Understanding with the Swire Chinese Language Foundation signed by the Heads of the three core schools. However, the financial management of the Centre is undertaken on behalf of all schools by George Watson's College.

The activities of SCLCE are overseen by an Advisory Board.

Membership

The Board comprises of the Heads of the three core schools and two independent persons with a knowledge of Chinese language learning and culture. Membership of independent Board members is not time limited.

The Head of SCLCE and the SCLCE Co-ordinator also attend meetings. Meetings are serviced.

Functions

The Advisory Board is in place to provide challenge, support and advice on the strategic direction, quality assurance, effectiveness and activities of SCLCE in line with its vision, mission and objectives.

In the case of any disagreements between the Heads which could not be resolved the independent members would adjudicate in the interests of the objectives of SCLCE.

The mechanism is intended to provide comfort to both the Swire Chinese Language Foundation and the Governing Council of George Watson's College that resources will be expended effectively and responsibly even when the current Heads may no longer be in post.

It is recognised, however, that the Advisory Board cannot bind the Principal or Governing Council of George Watson's College in respect of the responsibilities delegated to them for the finance or staffing of SCLCE.

Meetings

The Board meets three times a year for around 2 hours.



Operational Group Terms of Reference

Membership

The Group comprises of the Heads of the three core schools, representatives (usually the Head) of associate high schools (i.e. high schools in receipt of Swire-funded provision through SCLCE), representatives of cluster primary schools (at least one Headteacher from any given cluster), the Head of SCLCE and SCLCE Coordinator.

Functions

The Operational Group exists to review, reflect on and plan provision and enrichment activities in line with the vision, mission and objectives of the SCLCE.

Heads update on the SCLCE provision in their schools and plans for integration of Mandarin into the curriculum as well as steps towards future sustainability.

Meetings

The Group meets three times a year for around 2 hours. Heads of all high schools involved in SCLCE are expected, as part of their schools' ongoing involvement, to attend at least one meeting per year to ensure a level of accountability for their participation in the SCLCE.