Job Posting
Peer Support Specialist

Cascade AIDS Project (CAP) is the oldest and largest AIDS Service Organization (ASO) in Oregon and Southwest Washington. We support and empower all people living with or affected by HIV, reduce stigma, and provide LGBTQ+ community and beyond with compassionate healthcare. Learn more about us at [http://www.cascadeaids.org/](http://www.cascadeaids.org/).

CAP is excited to announce that we are currently hiring for an experienced Peer Support Specialist to provide high quality, coordinated, strengths-based social services consistent with the agency’s mission. The Peer Support Specialist works with the staff and management of the Housing and Support Services Department to provide support to people living with HIV/AIDS (PLWHA). This individual will work in collaboration with CAP staff to support CAP clients who are experiencing homelessness and/or mental health issues such as (but not limited to) depression, substance abuse, or anxiety. The person in this position will also assist clients to navigate the healthcare, mental healthcare, and drug/alcohol abuse recovery systems, as these are critical to their stability and medical engagement. This person will also work with clients to reduce isolation and to build social connections through participation in the mentoring program and through referral to other psychosocial supports. This is a full-time, 1.0 FTE position, which reports to the Peer Support Team Lead.

Responsibilities include: assessing client needs; providing information and referral; collaborating with housing case managers, medical case managers and other support services staff to develop client goal plans; assisting clients in carrying out the activities to fulfill their goal plans; completing forms and entering data into the agency database in a timely and accurate manner; working collaboratively with other CAP staff and community partners; and other duties as assigned.

The person in this position is stationed at CAP’s Davis St. office but will travel frequently throughout the five-county service area for meetings and client home-visits. Must be available to work evenings and weekends for required agency events. This is a non-management, union-represented position.

**Required Qualifications:**
- Within 3 months of hire, successful completion of an Oregon Health Authority (OHA) Addictions & Mental Health (AMH) -approved Peer Support Specialist Training and certification as a Peer Support Specialist.
- Knowledgeable about the lived experience of living with HIV and willingness to mindfully share that experience.
- Knowledgeable about the lived experience of experiencing mental health and/or substance use issues and willingness to mindfully share those experiences.
- If history of substance abuse or addiction, the Peer Support Specialist must have a minimum two years of continuous and current sobriety.
✓ Ability to work with ethnic, racial, economic and sexually diverse populations and persons who have experienced homelessness, persons with a mental illness and/or substance abuse
✓ Basic computer and keyboard proficiency using Microsoft Office software (Word, Excel, Outlook) and working knowledge of the internet
✓ Excellent written and verbal communication skills
✓ Good organizational and time management skills
✓ Able to travel throughout the service area on a regular basis
✓ Ability to work independently with accountability; exercise sound judgment and discretion, maintain healthy boundaries, respect, discretion and professionalism at all times
✓ On occasion, be available to work evenings and weekends for required agency events

Preferred Qualifications:
✓ Bachelor’s degree in behavioral sciences field (social work, public or community health, psychology) or one year of relevant work, education, training or experience
✓ Verbal and written fluency in English and Spanish
✓ Previous experience working with people living with HIV/AIDS

Compensation: $39,848 annually, plus employer-paid health, dental, vision, short-term and long-term disability and life insurance; 401(k) retirement plan with generous employer matching contribution, 125C cafeteria savings plan; generous vacation and health leave benefits.

NOTE: This is a union represented position.

Closing Date: Open until filled.

To apply for this position, mail, email, fax, or deliver the following three documents:
1) a complete cover letter (attached as Word or pdf) that serves as an example of your writing and addresses how you meet all of the required qualifications specific to the position you are applying for,
2) your resume, and 3) a completed CAP Employment application (available at http://www.cascadeaids.org/about/careers/) to:

Cascade AIDS Project
Peer Support Specialist
520 NW Davis St., Suite 215
Portland, Oregon 97209

Or by email to:
jobs@cascadeaids.org

Or fax to:
503-223-6437

Cascade AIDS Project is an Equal Employment Opportunity/Affirmative Action Employer
People of color, women, LGBTQ+ individuals and people living with HIV are strongly encouraged to apply