Nutrition Education Coordinator

Sacramento Food Bank & Family Services (SFBFS) welcomes people of all backgrounds and circumstances, providing a judgement-free zone for individuals and families throughout Sacramento County. A staff of more than 80 and several thousand volunteers take our mission of fighting food insecurity one step further by offering education and support for families wanting to shape their best tomorrow. More information is available at www.sacramentofoodbank.org.

POSITION DESCRIPTION

The Nutrition Education Coordinator gets Sacramento County residents engaged and excited about healthy eating through the coordination of the organization’s nutrition education efforts. SFBFS’ nutrition education efforts are designed to increase the consumption of healthy foods/beverages and increase physical activity among participants and their families.

The Nutrition Education Coordinator will perform the following job functions (including but not limited to):

- Oversee logistics for Sacramento Food Bank & Family Services’ nutrition education efforts. This includes:
  - Managing the workflow for volunteers and other SFBFS Community Health Educators
  - Coordinating the planning and implementation of single and multi-session nutrition education lessons as well as nutrition outreach at health fairs and community events
  - Developing and maintaining relationships with community-based organizations
  - Collaborating with Director of Programs on the evaluation of all nutrition education activities
- Keep accurate records of program activities
- Complete and maintain food handler certification
- Assist with other Sacramento Food Bank & Family Services programs and activities as needed
- Other duties as assigned

SKILLS REQUIRED

- Two years of experience with nutrition education implementation or a Bachelor’s Degree in Nutrition
- Fluency in a second language - preferred
- Detail-oriented, excellent written and verbal communication skills and ability to multi-task
- Leadership skills and excellent decision-making abilities
- Experience directing work flow of others
- Experience teaching nutrition workshops and/or leading cooking demonstrations
- Knowledge of nutrition and CalFresh – preferred

POSITION DETAILS

- Full-Time, non-exempt position (M-F), Food Bank Services campus
- May include nights, weekends and holidays as required
- Comprehensive benefits including medical/dental/vision/life/AD&D/LTD/retirement and more

Applicants must submit resume, cover letter, SFBFS' employment application (Found here: www.sacramentofoodbank.org/jobs) which should include three professional references to employment@sacramentofoodbank.org for consideration. No phone calls please.