

# A User Guide for the Multi Me Smartphone App

*For Apple and Android Smartphones and Tablets*

# Top buttons

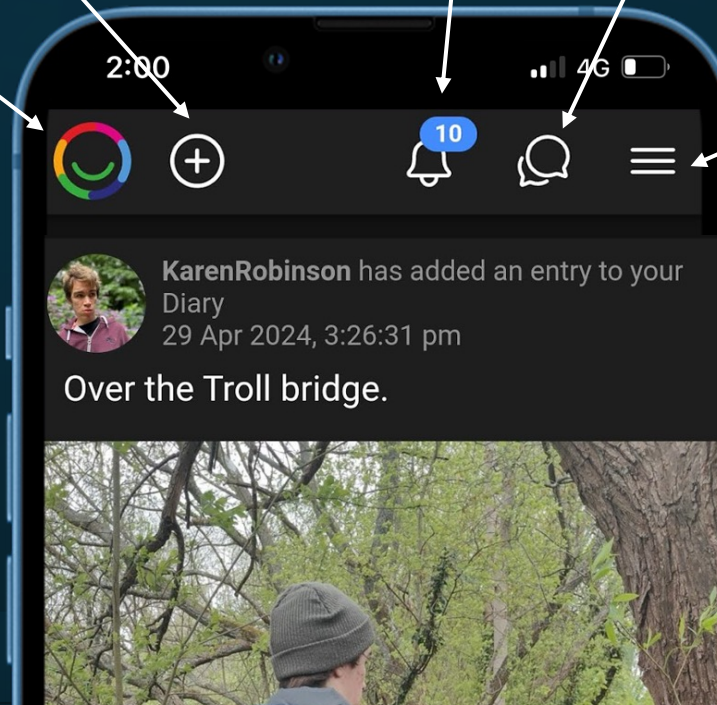
Create a post and share it with your Circle (only available from the Home Screen)

Notifications and Alerts area

Chats area. Chat with Circle members and Groups

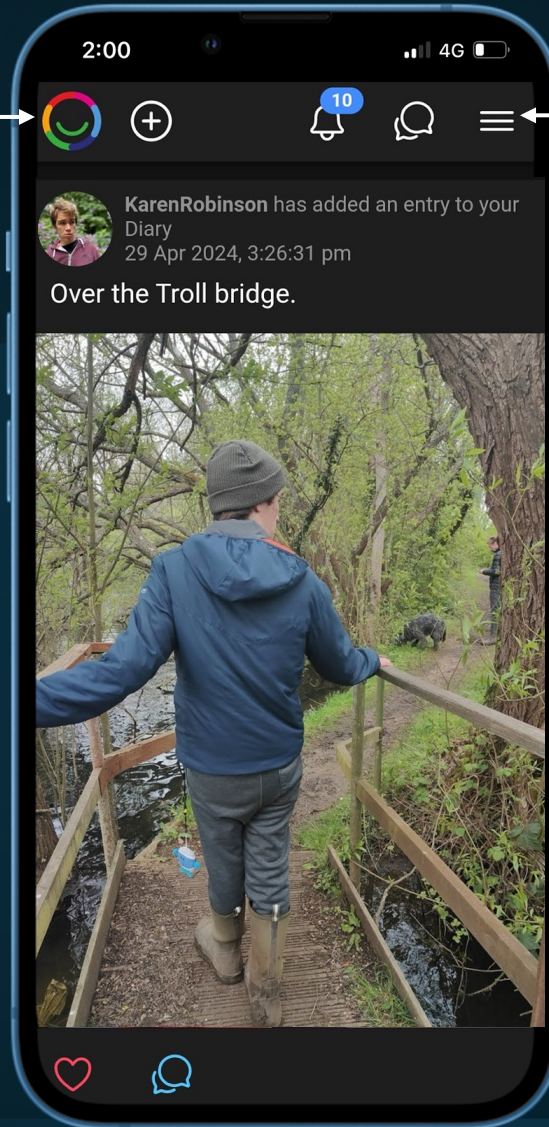
Click the Multi Me icon to get to the home screen at any time

Main Menu. Use this for page-specific options, to access the Apps main features and for your User Settings and help menu options



# Your Home Screen

Click the Multi Me icon to get to the Home Screen at any time



You can also click the Menu button and choose 'Home'



Scroll up and down to view recent activity

Like and comment on posts

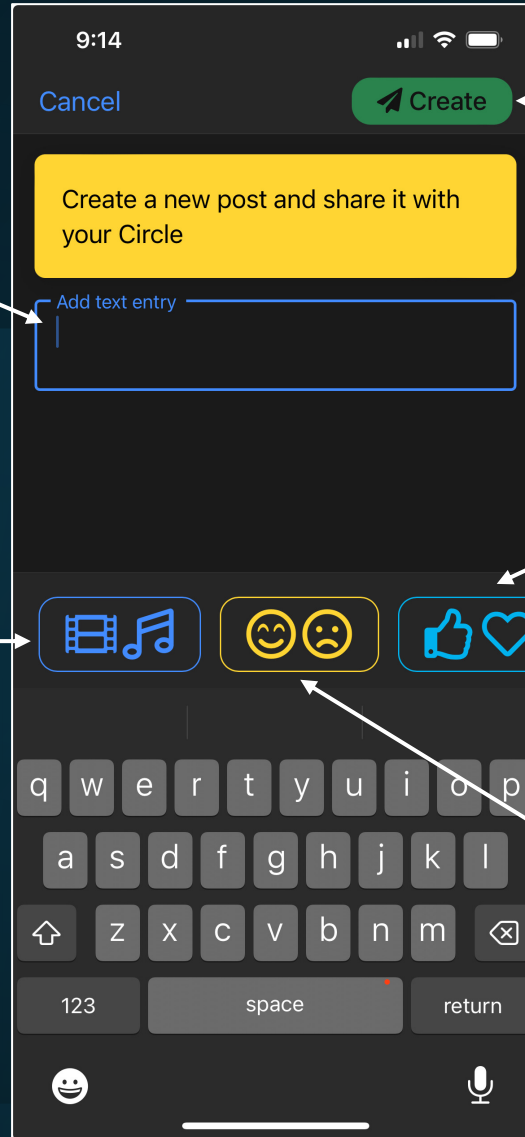


# Sharing a Circle Post from The Home Screen

1. Click the plus icon from the home screen to begin



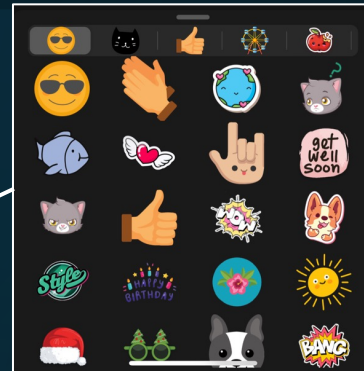
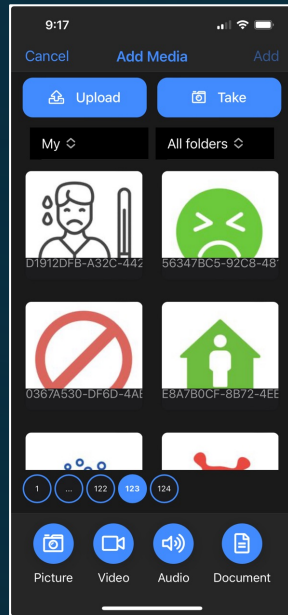
2. Add text in here?



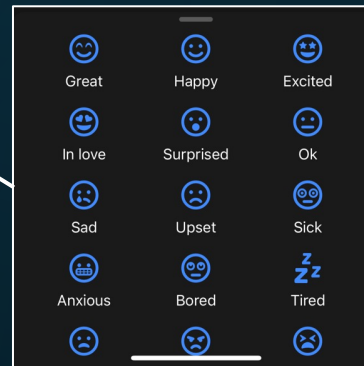
3. When you are ready to post and share with your Circle, click the 'Create' button

2. Add media?

- Upload from your phone
- Add from your Multi Me media library
- Take media from your device camera

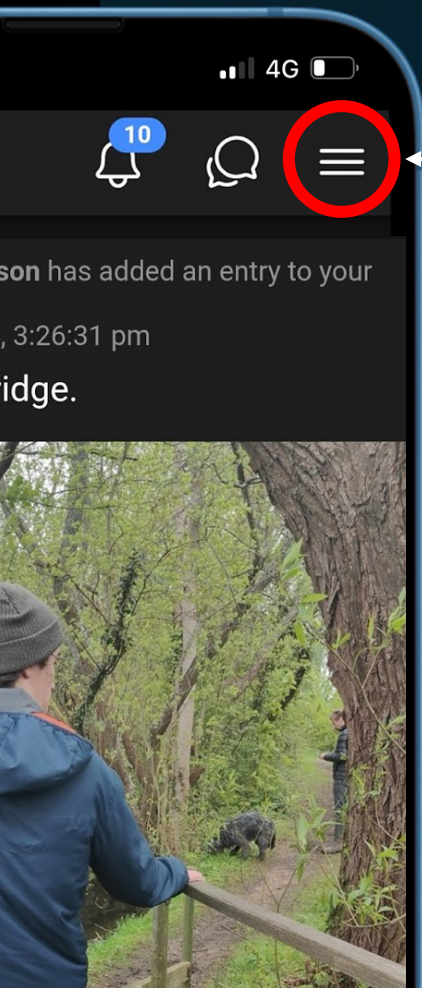


2. Add a sticker?

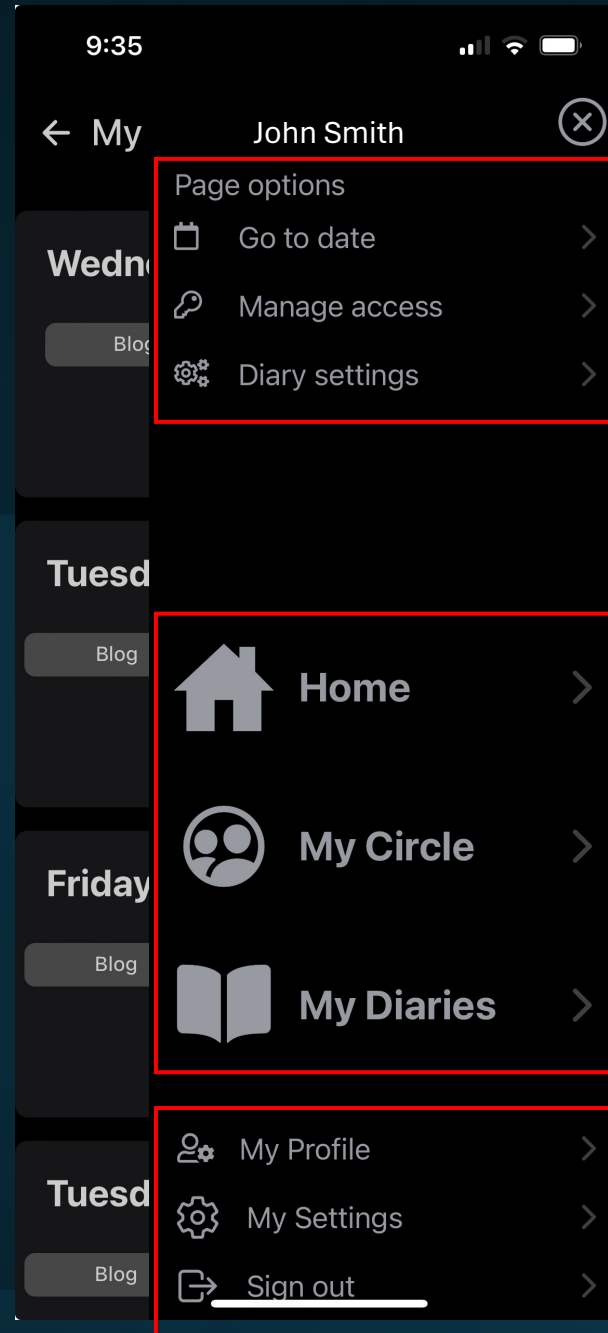


2. Add a Feeling Emoji?

# Main Menu



To access the Main Menu, click the three lines wherever you see them



## Page-specific Options

- These will change depending on what page you open the Menu from, e.g., this is from the Diary page. From the Chats page, it would say 'Start New Chat'

## App's Main Features

- The main features you have available, e.g., if you are a Buddy, you can access multiple Diaries from here

## Settings and Help Menu etc...

# Your Diary

**Note:** What you see depends on your role and the access you have been granted. For example, if you have been invited to someone's Circle, you may not have access to the Diary feature, or you may have specific read/write access only.

**Back to Diaries list**

**Page Options**

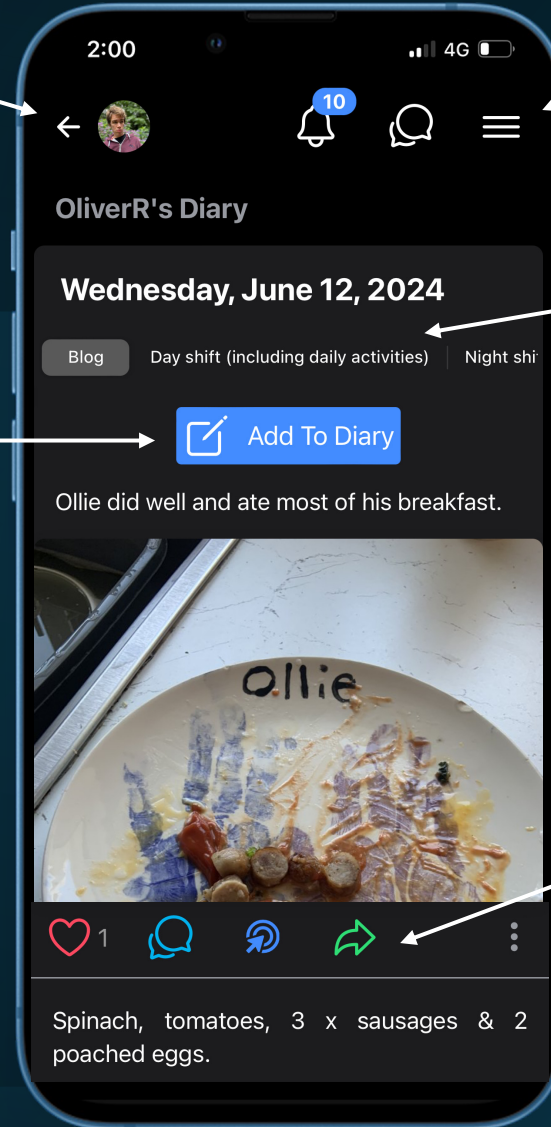
- Click here to see Diary Page options that you have access to

**Add to main Diary Blog section**

- with text
- Media
- Stickers
- Feeling Emojis

**Scroll up and down Diary activity**

- Like and comment on Posts
- Link Posts to Goals



**Diary Notes**

You may have these switched on so you can view multiple sections of the Diary

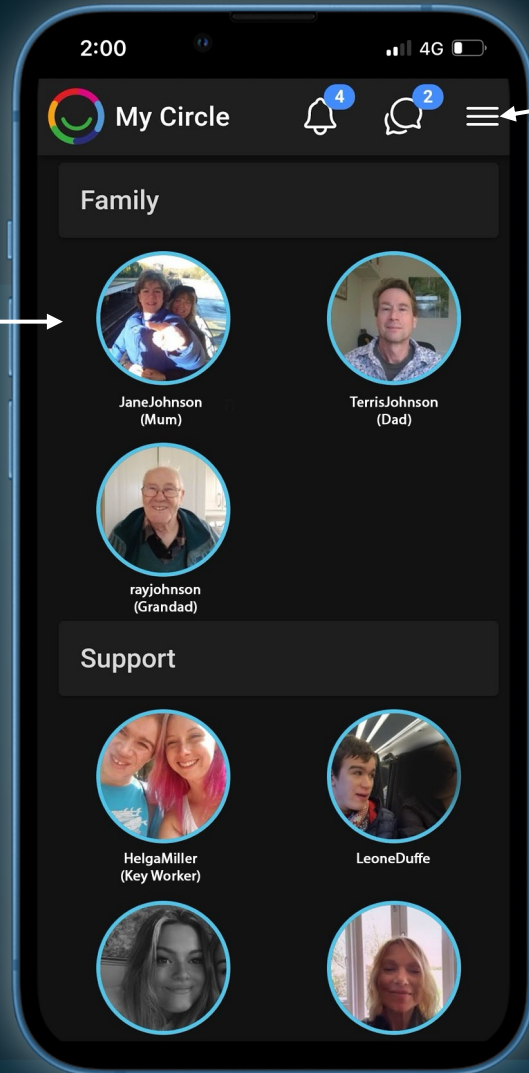
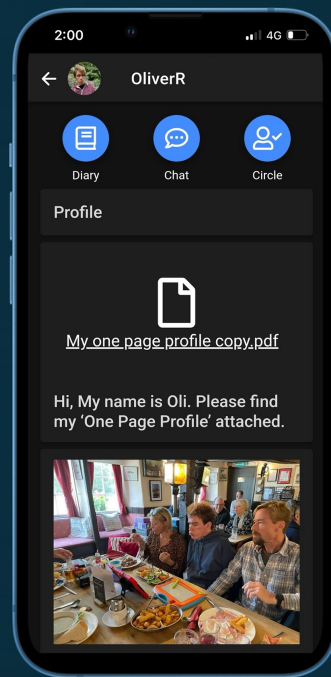
- Click on the section name to navigate the different sections of the diary
- A blue dot means there is something new you haven't seen

**Share this Post?**

- By default, Diary Posts are private and only visible to Diary participants
- Click Share to share with your Circle or Groups
- Edit Sharing from here

# Your Circle

Click on a user's picture to open their profile



## Page Options

Click here to see Circle Page options

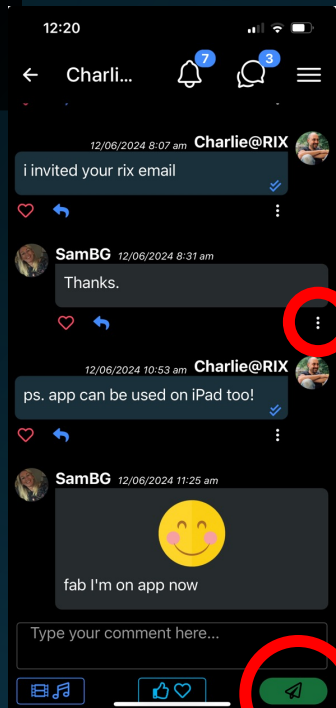
- Invite User (from my Groups)

**Note:** Only Buddies can invite someone to join a Circle via the email invite feature through the website at [my.multitime.com](http://my.multitime.com).

This cannot be done through the app at present.

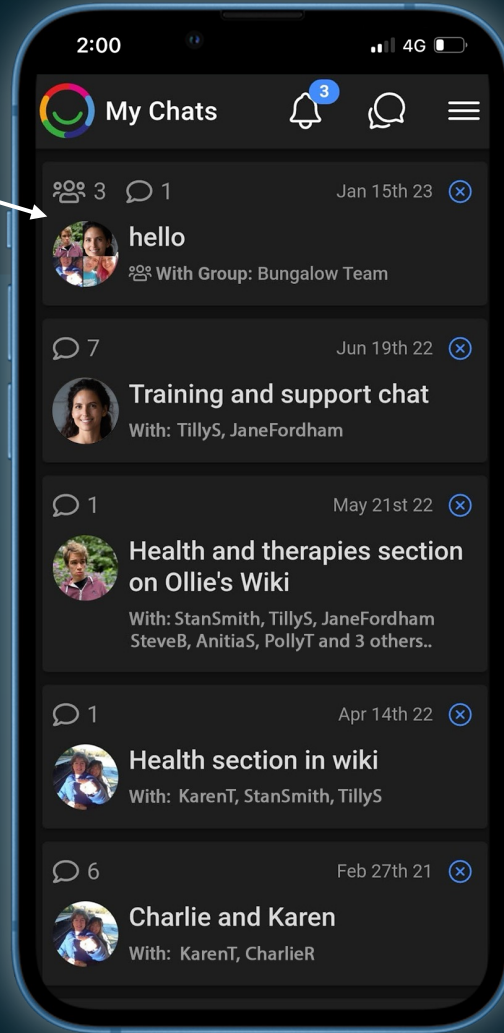
# Your Chats

Click on an existing Chat to open the Chat thread



## Comment options

- Delete comment
- Report comment



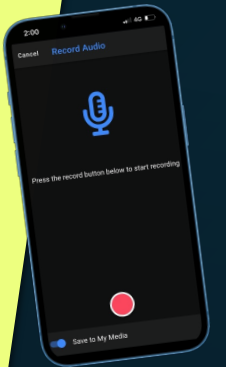
## Page Options

Click here to see Circle Page options

- + Start a New Chat
- + Start a Group Chat

## Notes about Chats:

1. You can only start a Group Chat if you have been made an admin of the Group already.
2. Why not send an audio message rather than by text? Click add media>audio>record to record your audio message.
3. As a Buddy you can filter Circle members by Supported User you manage, so you can message anyone in their Circle.



Send message

Add media and stickers options



Available at the Google  
Play and App Store

