Position Open

Domestic Violence Advocate

Application Deadline: July 8, 2022, 5pm

Job Description

Caring Unlimited works to end Domestic Violence Resource Center. Working from a survivor centered perspective, Caring Unlimited is committed to systems change and serving the community in an accessible, culturally responsive, and trauma informed way. The Advocate will be a member of our Outreach Program Team.

- Provides face to face and remote Individual Advocacy for victims of domestic violence, sexual assault and/or stalking in York County including: peer support, crisis intervention, safety planning, emotional support, information and referrals, transportation and accompaniment to appointments, court and related services; connects survivors to resources; supports survivors in achieving self-identified goals such as securing housing, transportation, legal support, healthcare, job development and/or education as requested.

- Co-facilitates day and evening support groups

- Builds and maintains relationships/network with other community agencies and organizations to make program services visible/more accessible to the community, and to facilitate cross-referrals;

- Works with the criminal justice system and law enforcement to advocate for clients; Makes advocate initiated contacts to victims of domestic violence referred by law enforcement.

- Maintains timely and accurate records of services and supports provided. Contributes to reporting and program evaluation including collecting outcome surveys.

- Contributes to program planning and development with program team to improve services

- Participates regularly in 24-hour helpline coverage and backup as assigned. This includes overnight and weekend hours.

The full job description is available at www.caring-unlimited.org.

Organization Description

Caring Unlimited
POB 590, 965 Main St
Sanford, Maine 04073
www.caring-unlimited.org

Categories: Nonprofit
Job Type: Full/Part Time
Annual Salary: $34,000

Job Requirements

The successful candidate will possess

- Experience and demonstrated skills in human relations, crisis intervention, peer support, individual advocacy, group facilitation, networking and conflict resolution preferred.

- Awareness of and ability to promote diversity, equity and inclusion

- Proven people, organizational, direct communication and problem-solving skills.

- Ability to handle emergencies in a calm manner and de-escalate situations.

- Ability to: create and sustain positive working relationships with a diverse group of staff, volunteers, and people seeking services, from a strengths-based, empowerment-focused, self-help practice model;

-- PLEASE POST --
• Ability to work independently as well as collaboratively.
• Effective communication skills.
• Computer skills, including Microsoft Office.

**Educational Requirements**

• Associate’s degree in a related field, or the equivalent in education and closely-related work or personal experience, required.
• Knowledge of and sensitivity to issues of gender based violence and ability and desire to work with a diverse group of people who are survivors of domestic violence, sexual assault and/or stalking.
• Valid driver’s license

Qualifications may be obtained through work experience, education, personal experience, or a combination of these.

**Benefits**

Caring Unlimited offers a generous benefits package including 100% employer paid health insurance for employee and children, dental, life, disability. Paid time off including 3 weeks of vacation time, twelve holidays and sick time up to seven days per year.

**How to Apply**

Send cover letter and resume in PDF or Word format by July 8, 2022, 5:00 pm to mail@caring-unlimited.org with Domestic Violence Advocate Search in the Subject Line. No phone calls please.

Please note: Applications will be accepted by email only and will be considered as they are received. Expected start date: July 2022.

*Caring Unlimited is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, ancestry or national origin, color, sex, immigration status, age, religion, physical or mental disability, sexual orientation, gender identity or gender expression, family or veteran status, or any other characteristic protected by law. Diverse candidates are encouraged to apply.*