

# The People Solution.

## Joining Forces to Destroy Poverty!

The Business:Scholar (B2S) Modular are funded nationally recognized short-term credentialed certifications housed and facilitated within businesses and ministries. The B2S Modular is presented as a debt free six-figure revenue solution that produces the following needs:

- Promotes personal and spiritual development that influence decision making
- adds four types (4) leadership careers into the labor market paying
- provides business development support to include access to a debt-free funding stream
- CAG Media support in digital designs and commercial spots **NEW!**
- Financial structures design to make the engagers asset heavy

The B2S Modular is supported by the following pillars:

- Business Planning Association, LLC dba Entrepreneur and Small Business Center for Coaching
- CAG Media for Educators, LLC
- United Nations Mergers and Acquisitions, LLP
- K3 Global Properties, LLC

New Startups? This agreement is a partnership agreement between your company and the Career Association of Georgia, Inc and affiliated companies, outlining the terms and conditions of merging the Business:Scholar (B2S) Modular, an infrastructure, within your business for you to provide education and employment opportunity to the public without cost.



“A Training Center in a Box”

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**Principle Company Name:** Career Association of Georgia, Inc (CAG) and affiliated companies

**Address:** 1190 North Highland Avenue #8352, Atlanta, Georgia 30306

**Decision Maker:** Kia Legette

**Phone:** (678) 667-3013

**Email:** klegette@cag.solutions

**Agreement with Provider/B2S Partner Affiliate:**

Registered Company Name:

“doingbusinessas”(ifapplicable):

Principal Address:

City/State:

County:

Country:

**Second Location**

Registered Company Name:

“doingbusinessas”(ifapplicable):

Address:

City/State:

County:

Country:

**Decision Maker:**

**Phone:**

**Email:**

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**Purpose of Agreement:** Business Partnering company will house, facilitate, and teach the accredited course through the Business:Scholar (B2S) Modular Educational and Supportive Services Infrastructure provided by Career Association of Georgia and its affiliated companies to eligible customers through CAG AND AFFILIATED COMPANIES (“funding”).

1. **Parties:** CAG AND AFFILIATED COMPANIES and its affiliated companies, a fiscal agent of the funds, which is administered by the principal company, **Career Association of**

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Georgia, Inc (Collectively “CAG AND AFFILIATED COMPANIES” and

“Provider, B2S Partner, B2S Partner Affiliate, Instructor”)

2. **Purpose:** CAG AND AFFILIATED COMPANIES agrees to pay the cost of tuition, books, supplies and/or other eligible agreed upon services required to provide the training and other listed services to eligible scholars enrolled in training with the Provider. CAG AND AFFILIATED COMPANIES, Entrepreneur and Small Business Center for Coaching, and B2S Partner, agrees to this signed agreement initiates the signing provider as a Business Planning Association client to receive best practices, education, and resources to adopt and execute B2S program(s) efficiently. This agreement also constitutes limited shared accreditations, limited authorizations, limited terms and conditions, limited policies and procedures for the provider, to inherit said services only throughout the duration of an active B2S Partner agreement by visiting [www.cag.solutions/legal](http://www.cag.solutions/legal).
3. **Time of Performance:** If a provider does not meet the requirements for continued eligibility conducted by funding sources, the agreement is deemed null and void at that time of the last party's execution of the Agreement. This agreement shall become effective upon the date of execution by the Provider and may be renewed for consecutive one-year terms unless written notice is provided by either party to the other of its intent to terminate, as further described in this agreement, subject to eligibility requirements.
4. **Approved Programs:** For the purposes of this agreement, CAG AND AFFILIATED COMPANIES will only honor the approved cost of training. Cost should not exceed the amount listed on the RAI invoice sample (attachment A). Providers are only approved to adopt to teach one (1) program. Additional programs to adopt by B2S Partners maybe authorized to teach once an assessment of the providers capacity to manage responsibilities are evaluated.

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5. **Provision for conditional approvals for new providers:** Initial enrollments to a provider's training programs may be limited to five (5) to fifteen (15) scholars for monitoring of services. Additional enrollments will only be approved once CAG AND AFFILIATED COMPANIES has evaluated the Provider's ability to maintain full compliance with the terms of the agreement and meet the minimum performance standards. The Provider also understands that CAGAND AFFILIATED COMPANIES will not continue enrollment of scholars if performance and placement rates fall below the performance outcome goals in this agreement.
  
6. **Enrollment Cap for Startups (if applicable):** An enrollment of 200 scholars per training provider per year may be maintained requiring a minimum of five **(5) eligible and enrolled scholars per scheduled course** once the launching stage has been executed by the Provider. Providers are considered "launch ready" but not limited to completion of B2S Partner Affiliate Training, Onboarding documentations has been received, Entrepreneurship and Small Business Certified, has completed the launching checklist. Providers are allowed up to 30 days for marketing efforts regardless of scheduled course dates. CAG AND AFFILIATED COMPANIES reserves the right to revise enrollment levels as needs arise or in response to economic situations.
  
7. **Scholar Referral, Advertisement, and Recruitment:** The Provider understands and agrees that only scholars approved by meeting the eligibility set by CAGAND AFFILIATED COMPANIES funders can enroll under approved training. The provider must include statements about CAGANDAFFILIATED COMPANIES training in its advertisements or recruitment efforts ;however, any such advertisement must include a disclaimer stating that funded training may be provided only to individuals who qualify for the program and only if funds are available.

The Provider may not enroll any scholars into training without the proper referral form by CAG AND AFFILIATED COMPANIES. Minimum enrollment requirements for all B2S Partner Affiliates are five (5) eligible and enrolled scholars per scheduled course.

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### a. Website

The provider also understands that potential scholars, who are recruited or referred to receive funding for eligibility, may select other training. Any advertisement and marketing materials used to recruit students must include **Business:Scholar (B2S) Modular emblem inserted below.**

\*Referrals should ensure they select your company name when registering on the pre-enrollment registrar for the official referral to be sent to your training center.

\*Otherwise, if not specified, the referral will be recommended to the training center closest to the referral's place of residence.

Recruitment for scholars and the execution of instruction by the provider is permitted once the provider has received a signed copy of the B2S Partnership agreement from the CEO of the principal company, Career Association of Georgia. All scholars' start dates must align with the course class dates provided [here](#), also available to be viewed in the portal under B2S Calendar of Events.

All providers will be listed on Career Association of Georgia website as an authorized trainer for scholars to choose from. B2S Partners must provide the following items for scholars to make an educated selection:

1. professional headshot of the instructor
2. instructional hours (align with B2S course schedule)
3. instruction method: (virtual or brick and mortar)
4. industry(s) serving
5. company name and instruction name and title
6. contact information (phone number, booking link, address, if applicable)
7. certification

**As B2S Partners, all advertisement and recruitment efforts must include B2S emblem (see image below). B2S Partners may or may not mention Career Association of Georgia or affiliated companies without proper use of its logo. The only**

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requirement in all B2S Partner marketing efforts are to include the B2S emblem and CAG web link to route scholars to pre-enrollment.

Web links authorized to use:

[www.cag.solutions/careers](http://www.cag.solutions/careers)

[www.cag.solutions/enrollment](http://www.cag.solutions/enrollment)

[www.cag.solutions/](http://www.cag.solutions/)

Select one of the authorized links permitted to be housed on a B2S Partner company website ensuring your scholar pre-enrollments know your name and company name:



**Business:Scholar (B2S)**  
— MODULAR —

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All B2S Partner Affiliates (providers) must attend a Marketing Strategy Session to review/discuss/explore marketing and advertisement strategies to help reach the recruitment goals set for providers.

All B2S Partners are responsible to maintain or exceed the market trends in modernized marketing. C.A.G. Media, a marketing firm for educators, may assist B2S Partners in advertisement and recruitment efforts but are not to be relied on for scholar enrollment. **Resource:** to access unlimited marketing designs with unlimited revisions to enhance advertisement tactics while saving money [visit here](http://www.cag.solutions/educators). <http://www.cag.solutions/educators>

b. **Provider (B2S Partner Affiliates) Scholar Entry Criteria:** The provider will be held accountable to meet specific performance standards established by the state. Providers have responsibility in assessing the current skills, education and experience of scholars and providing training for scholars. Provider's entry requirements will be a critical factor in establishing and attaining successful performance. They are to be established with a purpose of determining whether the scholar's current skills, education experience, etc. will enable them to complete the training program, obtain the knowledge and skills necessary to receive certification, as well as locate training-related employment with wages that meet standards and promote self-sufficiency. All providers (B2S Partner Affiliates) must have a qualifying business plan to ensure a solid foundation for building wealth and executing the

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Business:Scholar Modular (B2S). As a B2S Partner Affiliate, by default are a client of businessplanning association, llc to help structure and execute the finished business plan that aligns with the following personal and professional outcomes for our partnership success:

- Effective Instructor
- Create jobs
- Optimistic and embrace challenges
- Find and assess revenue solutions
- Knowledgeable on how to market research
- Reach, maintain and exceed traffic volume

**c. Relationship Marketing-Respect:**

B2S Partners entering into this agreement with company/agency relationship that determines the B2S Modular as an opportunity to be presented to existing company/agency for scholar recruitments relationships will be respected if the relationship has been made known to the pursuing B2S Partners serving the same designated region. Meaning, if the B2S Partner pursues a company/agency directly, the company/agency should make the pursuing B2S Partner of the same region made known of the existing relationship stating the involvement in the B2S Modular.

It is highly recommended to secure company/agency relationships with a written B2S Memorandum of Understanding (MOU). B2S Partner and Company MOU is the only form acceptable in proving existing company/agency relationships.

Verbal agreements with company/agency will not be respected unless the company/agency makes the pursuing B2S Partner aware of existing involvement with a B2S Partner.

d. **Designation:** During the onboarding period of becoming a B2S Partner, are assigned a designated region to recruit within. Designations may include a state, county, or city. It is only in writing that permission may be granted for a period of time to recruit outside of the B2S Partner company principal address.

8. **Enrollment:** Providers are required to utilize the pre-enrollment link to recruit potential scholars provided in the B2S Partner Affiliation Portal. CAG AND AFFILIATED COMPANIES staff will aid in the steps to process a potential scholar to determine eligibility once the provider has guided the interested scholar to the pre- enrollment link provided in the sections above.

To inquire scholar enrollment status that has superseded 7-30 business days, contact the Administrative Assistant by contacting CAG AND AFFILIATED COMPANIES main office. Otherwise, the RAI (attachment A) is deemed the official form as the referral of a scholar to your training center. Providers must be made

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aware that scholars may be reassigned to another provider without notice if partnership requirements are not satisfactory.

9. **Activities During Scholar Training:** Activities during training shall include establishing a joint career advisement relationship with CAG AND AFFILIATED COMPANIES team and enrolled scholars. Notification within **three (3) days** of any difficulties or problems encountered by scholars, such as no-show or poor attendance, difficulty in keeping up, or other academic problems, or apparent social problems or support needs. A withdrawal from training is to be immediately reported at a minimum no later than three (3) days subsequent to occurrence. Any changes or amendments to the scholars training plan must be submitted to CAG AND AFFILIATED COMPANIES account manager. If approved, a renewed voucher will reflect the changed dates.

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- a. **Time and Attendance Records:** Provider responsibilities include the recording of attendance of scholars and submits by the seventh day at the start of class and weekly thereafter by Friday to CAG AND AFFILIATED COMPANIES account manager, contact information provided in the portal. Providers and scholars are required to attend classes set by the pre-schedule class schedule provided in the B2SCalendar of Events. Scholars are to meet a minimum of (7) scheduled class days in order to invoice the first (50%) of the \$728.00. Should a scholar drop out of training during the refund period of (7) class days, compensation should not be expected for the later 50% of the \$728 per scholar from CAG AND AFFILIATED COMPANIES. If compensation is received in error, prompt notification must occur and a refund processed to CAG AND AFFILIATED COMPANIES. Please see Attachment A for a sample attendance verification form provided within your portal.

**All scholars and instructors are to demonstrate professional etiquette and visual participation from shoulder length and up during instruction either virtual or classroom style is required throughout B2S virtual activities.**

**b. Substitute**

Providers are required to adhere to the schedule of the course selected. Providers who are unable to attend one or more class days due to an emergency are responsible for submitting a request for a B2S Substitute within 24 hours. Providers will be responsible for adhering to the B2S substitute compensation plan of \$364 per day the designated instructor is absent. Only instructors who are accredited to teach the course seeking coverage qualify to be a B2S substitute. Meaning B2S substitutes who undergone a B2S certification or a related certification/degree/license may be eligible to be a B2S Substitute. To submit a B2S substitute request, visit your B2S Portal to access procedures in submitting a request.

Once a substitute has been approved to cover class day(s), the B2S instructor/decision maker/ provider may cancel the substitute request if there be a change in plans. However, the B2S Partner must adhere to the cancellation fee of \$182 per class day to the B2S Substitute according to the number of days submitted in the original request by the B2S Partner. Compensation made to B2S Substitutes are withheld by CAG and affiliated companies from the B2S Partner pay and is distributed to the B2S Substitute

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via direct deposit following the same pay schedule of a B2S Partner instructor/provider. At most, the B2S substitute may only teach a total of two (2) classes per day, having no conflict in the B2S schedule.

B2S partner instructors must leave a daily lesson-plan aligned with the curriculum set forth in order for the transition of a substitute to facilitate the class is smooth. It is highly recommended the B2S instructor leave pertinent notes the B2S substitute should be made aware of such as special accommodations for scholars, etc.

**10. Credentialing:** Providers must prepare scholars through job-training and preparation to sit for testing in order to achieve attainment of industry-recognized credentials as specified. Such nationally recognized industry, association or organizations are:

1. A state education body or a state agency;
2. An institution of higher education eligible to participate in federal financial aid programs;
3. A registered apprenticeship;
4. A public regulatory agency; and
5. A professional, industry, or employer association

It is the provider's responsibility to assure that credentialing goals are obtained for each scholar served. The performance outcomes in attachment C indicate minimum credentialing performance of 75% with a goal of 90% of scholars achieving a certification, license or credentials. Providers are encouraged to prep for exams in additions to practice exams.

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Tests for certifications must occur within 7-30 days following completion of coursework, should the scholar request to delay testing. **Providers must know the second payment (50%) is not rendered until the scholar has received a certification.** Therefore, its important providers nurture and aid the scholar in any way possible to maintain test dates as delayed testing reflect in data tracking. Providers provide justification by notating scholars reasons on the RAI form (attachment A) in requested delayed testing.

11. **Training Completion:** The provider will complete the RAI form (attachment A) indicating training was completed, the date completed, certificate or credential obtained, etc. and to include details of employment, if employment was obtained during or immediately after training, forwarding a copy of employment verification with the RAI form, if applicable to CAG AND AFFILIATED COMPANIES (see “invoice” instructions) within 5 days of activity completion.
  
12. **Job Placement:** Providers are required, if applicable, to hire scholar graduates for stable job openings as their first choice in hiring staff. Should in case the provider is not hiring, activities towards the end of training and during job search shall advocate for recruitment for employer participation to join The B2S Social Network, an annual membership program for employers to gain priority to hiring graduating scholars, as an active partner of the B2S Modular. Providers should channel all employment related questions to the scholar’s assigned Career Advisor. Providers making referrals to scholars regarding employment must communicate the opportunities to the Career Advisor (contact details provided in portal). Providers share employment activities to scholars in obtaining training-related credentials, and training-related, permanent, full-time employment, and joint career advisement with CAG AND AFFILIATED COMPANIES Career Advisors in these special activities, which includes assisting the CAG and affiliated companies in identifying prospective employers and making appropriate employment applications. The provider and CAG AND AFFILIATED COMPANIES career advisor will continue to make available to scholars’ assistance in maintaining employment, or obtaining re-employment during at least one year after training or initial employment with the B2S Partner.

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The provider will submit information on job search and sustainable employment with, as required by CAG AND AFFILIATED COMPANIES, to include completion of the RAI Form (Attachment A) a copy of employment verification i.e. Job Offer Letter.

13. **Administrative or Financial Hold Status:** A provider may be placed on “administrative or financial hold” status by CAG AND AFFILIATED COMPANIES at any time there are unresolved issues or rising concerns of a financial nature. During the period of financial hold, no new enrollments will be allowed, and any pending payments may be withheld. Reasons that a provider may be placed on financial hold are as follows, but not limited to:
1. Notification to CAG AND AFFILIATED COMPANIES from an outside agency of a levy placed against the provider;
  2. Failure of the provider to submit any agreed upon refund;
  3. Failure of the provider to provide scholars with the necessary supplies, books, etc., for the specified training program (as per agreement between CAG AND AFFILIATED COMPANIES and the provider); and
  4. Notification or evidence that the provider may be committing fraudulent activities
14. **Notice of Performance on B2S Overall Modular :** The provider understands and agrees that it is expected that performance outcomes will meet or exceed the rates in Attachment C. The employment rate and wage rates include both scholars who are successful completers and those who are non-completers. Regional performance will be monitored monthly on eight of the performance outcomes. **Providers also known as (B2S) Partner Affiliates will be monitored monthly on (1), (2), (4), (8), (9) of nine (9) following measures:**
1. Completion Rate

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2. Diploma, Graduation, Credential, Certificate and Licensure Rate
3. Employment Rate (adults and dislocated workers)
4. Employment Rate in a training related occupation (adults and dislocated workers)
5. Average wage at placement (adults and dislocated workers)
6. Median wage at placement (adults and dislocated workers)
7. The B2S Social Network employer recruitment
8. Scholar enrolled recruitment efforts
9. Instructor evaluations are satisfactory

Performance is to be measured on information provided on the scholar RAI form (attachment A); therefore, it is of utmost importance that these forms are submitted in a timely manner (same day certification is obtained) to include a copy of employment verification, if applicable.

15. **Performance Hold Status:** a provider may be placed on a “performance hold” status by CAG AND AFFILIATED COMPANIES if they do not meet numbers (1), (2), (4), (8), (9) of the nine following measures as determined in the Performance Outcomes as seen in the B2S Partner Affiliation Portal. Measures are monitored on the dashboard of your case management system found in the B2S Partner Affiliation Portal:

1. Completion rate
2. Diploma, Graduation, Credential, Certificate and Licensure Rate
3. Employment Rate (adults and dislocated workers)
4. Employment rate in a training-related occupation (adults and dislocated workers)
5. Average wage at placement (adults and dislocated workers)
6. Median earnings (adult and dislocated workers)
7. The B2S Social Network employer recruitment

8. Scholar enrolled recruitment efforts

9. Instructor Evaluations are satisfactory

Providers will be responsible for researching, investigating and submitting verifiable documentation. The hold status will continue until such time a provider furnishes sufficient (as determined by CAG AND AFFILIATED COMPANIES) verifiable scholar information to bring performance levels above minimum levels. Hold status will be reviewed as soon as information is submitted, within 30 days of being placed on hold.

A provider may also be placed in hold status due to ongoing failure to notify CAG AND AFFILIATED COMPANIES account manager of attendance, academic or support concerns that are affecting timely completion of training or gaining of subsequent training related employment, or for unresolved compliance monitoring findings.

16. **Monitoring and Evaluation of Performance:** Providers will be evaluated monthly and/or quarterly by CAG AND AFFILIATED COMPANIES based on meeting or exceeding the above-mentioned performance measures and the instructor evaluation standards provided in the portal. The evaluation may be on-site, desktop or a combination of methods. Therefore, CAG and affiliated companies shall be granted access to all physical locations and virtual platforms during the class training hours. The provider will agree to cooperate in any and all components of the evaluation and will make records available to the monitors in a timely manner.

17. **Removal from Eligible Training Provider Listing:** Providers may be removed from the CAG AND AFFILIATED COMPANIES listing under the following conditions:

- a. B2S Partnership agreement expired, or termination of partnership received in writing following the termination clause in the independent contract agreement.
- b. If inaccurate information regarding a program is intentionally supplied to CAG AND AFFILIATED COMPANIES.
- c. If CAG AND AFFILIATED COMPANIES determines that a provider has substantially violated any requirements of CAG funders, or other state or federal laws, regulations or requirements, the provider must begin correction as appropriate or risk removal.

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- d. Failure to reapply under subsequent eligible procedures.
- e. Failure to meet or exceed minimum established local and state performance levels.
- f. Failure to meet satisfactory levels of performance measures
- g. Failure to meet satisfactory levels set for instructor evaluations
- h. Failure to participate in personal and professional development seminars hosted by Leaders Serving Leaders

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18. **Continued Eligibility:** The most recent 12-month period of performance information will be compared to performance levels.

Must pass performance measures:

- Percentage of program participants completing all coursework and exams (75% minimum)
- Percentage who completed the applicable program and were placed in unsubsidized employment with the B2S Partner, if applicable (75% minimum)
- Average wage at placement of completers obtaining employment, if applicable (\$428 minimum in a payroll period)
- Percentage of completers exiting the program who have obtained training related employment, if applicable (75% minimum)
- Meet or exceed level III on the Instructor Evaluation
- Meet or exceed 2 out of 4 participation levels in Leaders Serving Leaders Coalition monthly
- Meet business development deadlines/ goals set with your business development consultant targeting financial stability to hire staff.

19. **Invoice/Payment Procedures:** CAG AND AFFILIATED COMPANIES, through its authorized representative, will issue a Referral - Attendance-Invoice (RAI) (attachment A) to the provider authorizing training for each scholar that has been determined eligible and approved for sponsored training or self-paid scholars. CAG AND AFFILIATED COMPANIES does not guarantee scholars to training providers at any given time.

Only those cost identified on the voucher will be eligible for payment based on the following structure:

1. Step one 50% of total tuition is payable at scholar(s) enrollment and no earlier than seven (7) full class days of scholar attendance, consecutive or non-consecutive.
2. Step two 50% of the total tuition is payable upon successful receipt of a credential, as defined in **paragraph 13** of this agreement.

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In order to invoice via email for each scholar, this communication must be private. To secure the content of your email following the procedures below, install mailvelope. [Mailvelope](#) is a browser extension for Chrome and Firefox that allows you to use Pretty Good Privacy (PGP), an encryption technology. The extension will only encrypt the contents of the email you're sending and will not encrypt metadata such as sender, recipient, subject or information about when the email was sent. This metadata will be available to your email provider.

Invoice must include the following information itemized in the RAI Form and should be billed to: [klegette@cag.solutions](mailto:klegette@cag.solutions) and [payments@cag.solutions](mailto:payments@cag.solutions)

- Provider name, provider number, payment address, and contact information
- Name of the participant and course being billed for
- Last four digits of participant's SSN#
- Attendance sheets signed by student (attachment Apg.2) (proof of attendance for at least 1 week (7 days) for initial billing)
- Confirmation of the receipt of books and supplies signed by the participant
- Certificate of Completion or Proof of credential (required for the 50% completion payment)
- Any other supporting documentation

Absence of any one or combination of the above items and/or information may result in the delay, or non-payment of invoice(s) received after 30 days of the date of service end date.

## 20. Payments

Payments will be processed within 45 days of receipt of invoice and proper documentation with no errors and/or omissions for first time providers. Thereafter, payments will be processed within 30 days of receipt of invoice and proper documentation with no errors and/or omissions.

Invoices with errors and/or omissions will be returned to the provider with explanation and may result in delay of processing of payment beyond 45 days.

Payments paid by CAG AND AFFILIATED COMPANIES to the provider are delivered via direct deposit to a business account specifically for B2S modular payments only.

Also, please note that payments may also be delayed due to acts of nature, or other events beyond the control of CAG AND AFFILIATED COMPANIES and DOL.

CAG AND AFFILIATED COMPANIES is not responsible for any payment delayed to the provider caused by the US Post Office, or other carriers.

CAG AND AFFILIATED COMPANIES is not responsible for payment delays as a result of the provider's change in address or account information, without proper notification to CAG AND AFFILIATED COMPANIES of those changes. Request to change billing information must be made to the account manager via email.

Payments will not be available for pickup at CAG AND AFFILIATED COMPANIES office(s).

Payment dates will not be confirmed by CAG AND AFFILIATED COMPANIES staff, unless a record of an actual check is processed from its funders.

At no time will the providers charge back any unpaid costs to scholars

nor conduct non-B2S Modular business with scholars, nor use

scholar personal information for non-B2S Modular activities.

#### Business: Scholar (B2S) Modular Compensation Plan

- \$728.00 in total value per eligible and enrolled student shall be remitted to the authorized and approved B2S Partner Affiliate/Provider Company billing information collected from the Independent Contractor Agreement, following the invoicing procedures in paragraph 19 as a B2S Modular Partner.

**20. Refunds:** The provider shall be responsible for refunding to CAG AND AFFILIATED COMPANIES any payments later determined to have been based on improperly supported invoices, or for charges which violate the terms of this agreement or any applicable local, state or federal regulation, rule or law, or any agreed upon refunds. In the case of scholars who do not attend training on the scheduled start date, or no-shows during training or who withdraw from training, it is the responsibility of the provider to notify the CAG AND AFFILIATED COMPANIES in writing by contacting the B2S Partner assigned account manager within 1-2 days of the occurrence. Refunds are due and payable to CAG AND AFFILIATED COMPANIES for any scholars who fail to show for training. Failure to notify CAG AND AFFILIATED COMPANIES within the given period of time shall result in a full refund to CAG AND AFFILIATED COMPANIES, regardless of the provider's refund policies.

CAG and affiliated companies and B2S Modular activities do not follow refund policies set by B2S Partner companies. Failure to refund under these terms will result in the provider being placed on Financial Hold and possible collections processed.

**21. Funding Availability:** The provider understands that referral of eligible scholars is contingent upon residence of, but not limited to the United States counties, cities, islands, districts, states, colonies need for services and the availability of adequate funding. Additional territories in regions, cities, and states are constantly being added to our geographical service reach for mass impact.

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Providers must acknowledge scholars recruited within designated regions' application process may differ. However, CAG AND AFFILIATED COMPANIES and its affiliated companies, the providers partner will channel the recruited scholar in the direction of using the appropriate application process. All scholars must pre-enroll using the pre-

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enrollment link provided to the provider. Providers desiring to service scholars in other counties, states, maybe of a limited time and must have a physical space (non-residential), and a business license maybe required and provided to your Account Manager to be added to our list of directories.

**a. B2S Partner Funders:**

B2S Partnering companies seeking its own funding to support its own company products and services may only include the B2S Modular strategy if permission in writing has been acquired and the terms and conditions of the funders application has been reviewed to ensure the protection and support of the B2S Modular value, integrity, efficiency to execute accordingly. Requests must be submitted to [klegette@cag.solutions](mailto:klegette@cag.solutions).

**22. Equal Employment Opportunity:** The provider agrees to comply fully with the non-discrimination and equal opportunity provisions of the Title VI of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, The Age Discrimination Act of 1975, as amended, and Title IX of the Education Amendments of 1972, as amended. The provider also ensures that programmatic and architectural accessibility and auxiliary aids and services are available upon request to customers with disabilities.

**23. Adherence to Applicable Laws and Regulations:** The provider agrees to comply fully with all applicable rules, regulations, policies, guidelines and requirements, including but not limited to the following applicable Federal/State laws: 20 CFR 626-631, 20 CFR Part 645, 29 CFR Parts 37 and 97 and 2 CFR 200-OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

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**24. Termination:** CAG AND AFFILIATED COMPANIES, in the exercise of its authority and discretion and under its obligation to protect public funds, may terminate this agreement for cause at any time, without prior notice or warning effective immediately upon receipt by the provider of a written notice of such termination for cause. CAG AND AFFILIATED COMPANIES may terminate the agreement in whole, or in part at any time before the date of expiration, if CAG AND AFFILIATED COMPANIES determine that the provider has materially failed to comply with the terms of the agreement. CAG AND AFFILIATED COMPANIES shall promptly notify the provider in writing of the termination and the reasons for termination, together with the effective date. Notice of termination may specify a later date, but shall not relieve the provider of ultimate liability for any funds later determined to be disallowed. **Providers may not terminate this agreement for a minimum of one calendar year (12 months) from the Date of the executed agreement and must comply to the B2S Non-Disclosure agreement and non-compete clause for ten (10) years within a global radius.**

Failure to supply additional funding shall not be considered as a form of termination. Upon termination of this agreement, the provider will not incur any new obligations after the effective date of the termination and will adhere to outstanding obligations sponsored by CAG AND AFFILIATED COMPANIES.

This agreement is immediately terminated once signing company/owner decides to merge or sell its company. It is recommended the owner of signing company wants out considers to merge or sell its company to United Nations Mergers and Acquisitions. Inquiries must be made by B2S Corporate at Kia Legette unma@cag.solutions.

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**25. Suspension:** CAG AND AFFILIATED COMPANIES reserves the right to temporarily suspend this agreement in whole or in part if it is determined by CAG AND AFFILIATED COMPANIES that the provider is failing to substantially comply with the quality of service, performance outcomes or specified completion schedule of its duties under this agreement. This is to permit providers a reasonable time period to rectify any such failure. This does not exempt from possible termination under section 16.

**26. Reports:** The provider shall furnish CAG AND AFFILIATED COMPANIES or its authorized representative with progress reports for each scholar under this agreement if such reports are routinely provided to all scholars, if requested.

**27. Rights in Data:** If any data produced or delivered in the course of or under this agreement is developed, CAG AND AFFILIATED COMPANIES and the concerned funding agencies shall have royalty-free, nonexclusive, and irrevocable right to produce, or otherwise use, and to authorize others to use, the work.

At no given time, shall the B2S Partner share, sell, or use scholar demographic or geographic information to promote, sell, or share products or services to scholars during training and post-training unless a written MOU is granted to advertise to B2S affiliates. **To receive permission, you must submit a letter of intent to sell by emailing compliance@cag.solutions Your letter of intent should explain in detail what your company intend to advertise or sell via "Rights in Data" section of your partnership agreement. Without proper signed agreements granting permission, it is considered a breach of contract and will be handled accordingly.**

**28. Applicable Law:** This agreement shall be deemed to have performed in the United States, and all questions of interpretation and construction shall be construed by the laws of each state, island, district within the United States. B2S Modular activities desired in other states will abide by the laws of the B2S Partner Affiliate company principal state of registration.

\_\_\_\_\_(Initials)

## 29. B2S Portal:

\*Upon receipt of your notarized signature, You, “the provider”, “B2S Partner Affiliate”, will be granted access to the portal along with the CEO signature of the executed agreement once all submissions have been received, reviewed, and a region of service is available.

The B2S Portal is considered the vehicle for all of the B2S Modular activities. Providers are expected to check the B2S Portal every Monday for any updates. The B2S Portal should be the first point of reference prior to inquiring assistance, clarity, or questions. The B2S Portal contained information should not be shared with any non-B2S affiliate parties as it will result in a breach of contract.

## 30. Instructor/Staff Preparation

Should a self-paying B2S Partner in a “B2S certification” of choice, the primary instructor, fails the exam during the first attempt, the primary instructor and/or decision maker is obligated to pay the value of the exam selected on the second attempt and on.

The value of sponsored certifications is \$1,300 and up each and is subject to change based on labor market demands. Any CAG sponsored trainings not associated with CAG funders in support of the B2S Partner must satisfy collections of any B2S investments due to breach of this contract. B2S Partnering companies in breach of contract should issue payment to the information provided to the “provider”, “B2S Partner”, invoice by Career Association of Georgia, Inc or affiliated company.

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**a. B2S Partner Staff:**

B2S Partners with staff members may have a total of three (3) individuals assigned to the B2S Partnership to include one of the three members being the CEO, Chairperson, or Owner of the partnering company. The total number of additional staff does not include a B2S substitute. Of the three (3) individuals, each must be designated one or more of the three (3) functions: Authority in scholar enrollments, Authority on billing, Authority in decisions of the B2S Partnership. It is the B2S Partner responsibility to delegate a point of contact and direct the message to appropriate personnel assigned to the B2S Modular. Personnel changes involving the B2S Partnership must be reported to the account manager by requesting an amendment to B2S Independent Contract Agreement to maintain scholar confidentiality of contact information. All staff members of the B2S Partner involved in B2S Modular activities must sign a B2S non-disclosure agreement and their information should match the information provided in the B2S Independent Contractor Agreement.

B2S Partner staff members are only sponsored education facilitated by the primary instructor of the B2S Partnership. Meaning, the decision maker signing into the B2S Partnership agreement will process their staff members to enroll for sponsorship of the elected course to become qualified to teach the course if their annual income is considered low-income. If the B2S Partner staff individual members annual income supersedes low-income status then the value of the instructor-led certification course will be invoiced by Career Association of Georgia and affiliated companies where \$728 compensation to the B2S Partner will remain in effect as B2S Partnering companies are saving \$728 for investing in their staff.

[The B2S Modular is also designed to enhance the quality of staff within businesses.]

The decision maker/owner of the B2S Partnering company as the primary instructor may or may not be sponsored a certification but will be exposed to the certification content to ready themselves for facilitation of instruction. Should the CEO, Chairperson, Owner of the B2S partnering company desires to receive a nationally recognized credential, the value of the certification will be invoiced and exam date options will be provided by Career Association of Georgia and affiliated companies.

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### 31. Self-Paying Scholars

B2S Partner Affiliates also known as Providers may also solicit to self-paying scholars (scholars who do not qualify for sponsored programs) and are directed to CAG website [www.cag.solutions](http://www.cag.solutions) where the self-paying scholar will checkout and are assigned a course start date.

**Only a ratio of 25% of non-low-income scholars are permitted to engage B2S Careers post-accredited training through each B2S Partner signed into agreement.**

The **value of the selected course is \$5,740.00 and up per person** to receive one full year of support. Providers are compensated \$728.00 per self-paying scholar to render instruction of the certification in selection. Otherwise, self-paying scholars may receive non-instructor led education where the B2S Partner, Provider, is NOT compensated for non-instructor led services.

Self-paying scholars will endure the same onboarding process as "non-paying", "sponsored" scholars by utilizing your url webpage link or the default link for pre-enrollment. This information is also found in the "Marketing and Advertisement Tools" of your portal.

B2S Partners who recruited self-pace self-pay scholars verified through the hubspot application chosen by scholar will be compensated \$100.00.

### 32. Support and Communication/ Leaders Serving Leaders Coalition

The primary instructor is required to attend weekly personal and professional development sessions as an active participant of the Leaders Serving Leaders Coalition via Facebook.

During the **onboarding stage and throughout the partnership** the onboarding provider must actively attend Leaders Serving Leaders Coalition held weekly on Saturday's at 12:00 Noon EST. At a minimum, the primary instructor/provider/staff associated with the B2S Modular must attend two out of four monthly seminars to remain an active eligible training provider/B2S Partner Affiliate along with performance and evaluation results required of this partnership. Failure to attend can risk continuation with the B2S Modular activities or your course may be reduced of scholar count. We firmly believe we are to be examples of what we teach to our scholars by practicing the same principles.

(Initials) The B2S Modular has social media pages where primary activities occur such as **job posting** and **state alerts**, and **Leaders Serving Leaders** are essential to providers. Social

Media alerts must be set and participation is required and is evaluated monthly during the onboarding/probation period of the partnership and throughout the partnership. All lines of communication are provided via portal.

B2S Partnering companies who have their own team meetings, coalition, network, coaching groups, etc may not involve B2S scholars separate from Leaders Serving Leaders Coalition. Instead, B2S Partnering companies with an existing form of a

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social network on behalf of their company may only be permitted to involve scholars in their network as a partnering network with Leaders Serving Leaders Coalition, that does not involve monetary requests or receiving of payments, its purpose is aligned with Leaders Serving Leaders Coalition purpose, abides by the legal ramification mentioned in this B2S Partnership agreement and stated on [www.cag.solutions/legal](http://www.cag.solutions/legal), and adheres to the attendance requirement of Leaders Serving Leaders mentioned in this agreement, paragraph (32).

**Do you have a social network of some form, (n/a) if none?**

**If so, note the name of your network here:**

**Purpose of network:**

**Website:**

**Point of Contact Name:**

**Point of Contact Phone Number:**

**How often do you meet?**

**What platform/location do you use/gather to meet?**

### **33. United Helping Hands Charity Division**

UnitedHelpingHands(UHH)CharityDivisionisacharitydivisionofCareerAssociationof Georgiaanditsfranchisedcompaniestoprovidesupportiveservicestoscholarsresiding in providers region to reach and exceed self-sufficiency. UHH is sponsored by providers of the B2S Modular through solicitation of partnerships for annual membership

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commitments where its financial structure includes an administrative rate compensated to the B2S provider to coordinate scholar service requested.

The United Helping Hands has the following campaigns that your business/ministry may adopt to be of service and to generate an income for helping coordinate the help. Marketing collateral has already been designed for you to download and use right away.

<b>Leadership Development Training (Diversity Equity and Inclusion)</b>	<b>Certify an Apprentice</b>	<b>Trail Speed App Development</b>	<b>Grab a Lease</b>
<b>Goal:</b> \$36,000.00	<b>Goal:</b> \$114,800.00	<b>Goal (1):</b> \$10,000.00	<b>Goal:</b> \$162,000.00
20 companies \$1,800 for each company staff training	20 enrolled scholars with one year of support at a rate of \$5,740 each	Trail Speed Demo face from Stone Soup, LLC	30 families \$5,400 for each family for three (3) months of rental coverage with enrolled career Services
\$1,800 donors	\$5,740 donors	<b>Goal (2):</b> \$350,000.00 Trail Speed Live face \$2,500 donors	\$1,800 donors
<i>Administrative fee for you:</i>	<i>Administrative fee for you:</i>	<i>Administrative fee for you:</i>	<i>Administrative fee for you:</i>
\$250.00 each business	\$728.00 each scholar	\$ 2% of transaction not to supersede \$100 compensation to B2S Partner for each donor	\$450 per home

General donations are accepted and are allocated for the following scholar needs:

- Employment Suiting
- Hygiene Products
- Canned Goods and Water

Providers adopting the United Helping Hands Campaigns will embed the following link on their company website. Applications for assistance requires applicants to reference the provider company name in order to receive the administrative fee to service the applicant.

Compensation of administrative fees will be direct deposited to the business account on file by the first of the month at the fulfillment of the UHH order and the timing of compensation is not to be correlated to paragraphs 18 and 19.

<https://www.cag.solutions/donate>

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Do you already have a campaign, donations center?

Advocate for the UHH campaigns as your own, keeping your name, brand, and personnel.

Complete the chart below so that we can provide you with marketing collateral that has your charity name and brand.

**(Provide us with your logo)**

<b>Charity Name:</b>	
<b>Date Established:</b>	
<b>Registration Type:</b>	
<b>Description of Services Already Providing:</b>	

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### 34. **Business Planning Association (BPA) dba Entrepreneur and Small Business Center for Coaching**

Entrepreneur and Small Business Center for Coaching is the supporting company of Career Association of Georgia and its affiliated companies. BPA's sole purpose is to provide further business consulting services to aid in the execution of the developed business plan of the leader, "Provider", "B2S Partner", "Contractor", who merged the Business:Scholar (B2S) Modular in their operations to scale into creating jobs. Additional cost may apply.

In order to maintain the purpose of the B2S Modular existence, we understand Providers will need business development support in producing these outcomes. The supports involve executing the business plan of the provider by appropriate allocation of generated B2S revenue, identifying the career roles and job descriptions for future hires.

Due to the influence of the pandemic's negative impacts, BPA consults providers, in its financial structures to position the decision maker of the provider in obtaining the following for his/her wealth building and social impact goals:

- Asset heavy
- Company savings
- Investments
- Community Reinvestment Act (10% donated to United Helping Hands)
- Marketing Support

This is a critical component of the provider success and the B2S Modular partnership, as the entrepreneurial scholars of the elected course will also be advised of the same preparation methods to potentially become a B2S Partner. BPA purpose of services to the provider are non-negotiable by part(s) and should be evaluated prior to committing to this whole agreement.

\_\_\_\_\_(Initials)

Business Planning Association, LLC

Dbas Entrepreneur and Small Business

Center for Coaching

1190 N Highland Ave NE # 8352

Atlanta, Georgia 31106

We "B2S Client" and "Business Planning Association dba Entrepreneur and Small Business Center for Coaching" also interpreted as "B2S Partner" and "BPA" came to a mutual agreement concerning Business Planning Association Business Development Consulting Services provided to the BPA Provider. Additional cost may apply.

The purpose of this business planning consulting letter of agreement (the "LOA") is to summarize the terms of the agreement we will reach executing the provider's business plan by appropriate allocation of B2S revenue. Please sign this LOA along with the signed and notarized B2S Partnership Agreement.

### **TOPIC OF AGREEMENT**

Business Development Consulting Services are in place to support B2S Partners in reaching and excelling self-sufficiency personally and professionally by educating leaders of business on the "how to" in fulfilling desires aligned with the B2S Modular objectives. Business Planning Association services aims for the following Goals for B2S Partners, leaders of companies. Certain goals listed below may require an additional or substitution of agreement as a B2S Strategy Owner. To learn more about becoming a B2S Strategy Owner, contact [www.kiamarie.org](http://www.kiamarie.org). Specifics will be discussed and clarified on a Master Business Map between the Business Development Consultant and the B2S Partner.

Meetings may or may not occur monthly, bi-monthly, or quarterly as an accountable action step to executing the thought-out business plan.

- o Mindset Shift and Forward Thinkers
- o Asset Heavy
- o Scale into Creating Jobs
- o A Systemized Business
- o Provide Access to Resources
- o Access a Six Figure Revenue Solution Without Incurring Any Form of Debt
- o Franchise or Go Public
- o Involved in Community Reinvestment Act by Way of The United Helping Hands Charity
- o Involved with Corporate Social Responsibilities
- o Demonstrate Professional Etiquette
- o Quality Staff Members
- o Diversity Equity and Inclusion
- o Equal Employment Opportunity Commission

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(Initials)

- o Continued Education
- o Talent Source -The B2S Social Network

Our initial meeting will be to recap, organize, and strategize methods of implementation and execution of the developed business plan explore creative and educated methodologies prior to teaching the first class of B2S scholars. Understand that scaling a business is not an easy task but it is worth the efforts as a B2S Partner.

Eight (8) goals will be set according to each segment of business. Those segments are:

- Market Research
- Products and Services
- Organization and Management
- Human Resources
- Marketing and Sales Strategy
- Financial Strategy
- Business Law
- Execution Methods

B2S Partners may opt out of particular segments of Business Development assistance to exclude the Human Resources and Financial Structures to ensure jobs are being created for our funders to remain supporting the B2S Modular. Business Development services to B2S Partners and staff will be knowledgeable of the following to become a recommended employer to work for:

- Diversity Equity and Inclusion activities
- Equal Employment Opportunity Commission activities
- Human Resource Compliance
- Access to software and system resources of quality and are affordable for startups and companies seeking to save money packaged as a vendor list.
- Best practices for marketing and access to the ultimate business strategist, Kia Marie. Kia Marie hourly consulting rate is \$250.00 and up.

Business Development Consulting is only available to B2S Partners as an active and compliant B2S Partner of this agreement and/or recruitment of a B2S Scholar(s) whose retention services lies in a twelve (12) month period from the hiring date. Any interruptions, violations, or termination of the B2S Partnership agreement also terminates the B2S Partner Entrepreneur and Small Business Center for Coaching (ESB Center) agreement unless the B2S Partner has signed into a paid month-to-month agreement for ESB Center consulting services aside from the B2S Modular Partnership contract.

B2S Partners will be required to select (1) of (3) financial structures to align marketing efforts prior to reaching the “launch ready” phase of the B2S Modular. Not adhering to the financial structure of B2S funds and the B2S Modular ultimate purpose due to lack of discipline or calculated decisions may result in limiting the number of scholars to serve per month/ per year.

(Initials)

**OPPORTUNITY:** As a Business Planning Association client, B2S Partners may have the opportunity to excel with velocity as an active company in merging with pre-existing companies in favor of B2S Partners products/services. The B2S Partner capabilities statement, leadership skills, company niche, and willingness to be challenged will be assessed to evaluate readiness for United Nations Mergers and Acquisitions activities. Fees may or may not apply.

### **TERM AND TERMINATION**

Signing B2S Partner may be terminated this contract in twelve (12)- months and may be renewed upon written agreement. Discontinuation of elected BPA services are permitted to exclude human resource segment and B2S financial revenue structures, at any time, upon a (30) day written notice. Business Planning Association, shall have all rights, at any time, to terminate the Business Planning Association Formal Agreement in conjunction with the B2S Partnership termination policy in this agreement.

Upon termination, all rights shall immediately return to the originator without prejudice to money that may be due or become due upon the occurrence of any of the following:

Any violation of the terms of the Business Planning Association Formal Agreement, by either party;

- (a) Death or disability of either party during the term of the Business Planning Association Formal Agreement, or;
- (b) Either parties' inability to perform in accordance with the Business Planning Association Formal Agreement.

### **FORCE MAJEURE**

Neither party shall be considered in default or in breach of the Business Planning Association Formal Agreement, when such failure or delay to perform should be triggered by any act or force of nature beyond either party's control. Such acts or force of nature would include, but are not limited to, acts of God (tornado, hurricane, lightning strike, etc.), fire, flood, hostilities, war, striking, or governmental restrictions. Should such performance become interrupted by any such act as mentioned above, every reasonable effort shall be made to resume full performance as promptly as possible.

### **NOTICE**

Both parties agree that any notices provided in connection with the Business Planning Association Formal Agreement, shall be made in writing by registered or certified mail, with return receipt requested.

\_\_\_\_\_(Initials)

**PREVAILING LAW**

The ***Entrepreneur and Small Business Center for Coaching*** Formal Agreement shall be governed in accordance with the prevailing laws of the State of Georgia. Every aspect and provision of the Entrepreneur and Small Business Center for Coaching Formal Agreement shall be construed in such a manner that shall render this an effective and valid legal instrument under current applicable law. Should any part of the Entrepreneur and Small Business Center for Coaching Formal Agreement be deemed ineffective or unenforceable under applicable, only that specific provision shall be invalid and unenforceable, without affecting or invalidating any of the remaining provisions contained within the Entrepreneur and Small Business Center for Coaching Formal Agreement.

**LEGAL REMEDIES**

Should either party seek legal remedy to enforce or interpret any of the provisions contained in the Entrepreneur and Small Business Center for Coaching Formal Agreement, the prevailing party shall be entitled to reasonable attorney fees, in conjunction with any other relief deemed appropriate by the court to which the party may be entitled.

Both parties acknowledge that the terms set forth in this letter accurately reflect the terms being agreed to by the parties and that such terms will appear in the Entrepreneur and Small Business Center for Coaching Formal Agreement as they appear in this LOA.

*Kia Legette, KCTB Investor*

Entrepreneur and Small Business  
Center for Coaching, LLC  
Authorized Signer

\_\_\_\_\_  
[B2S Partner Company Authorized  
Signature]

**35. Legal**

Career Association of Georgia, Inc and its affiliated companies, partnering companies, and staff associated with the Business:Scholar (B2S) Modular are to abide and adhere to the legal perimeters and ramifications listed at [www.cag.solutions/legal](http://www.cag.solutions/legal)

To view frequently asked questions visit [www.kiamarie.org/faq](http://www.kiamarie.org/faq)

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## EXHIBIT 2

### BUSINESS:SCHOLAR (B2S) MODULAR

1. Your recommendations are welcomed and will be assessed for the enhancement of the B2S Modular.
2. Do not have expectations for your instructors to have it all together nor to have knowledge of all the answers.
3. This is the training ground of how to deal with different people for where they currently are.
4. You will be expected to address a matter with staff and scholars with kindness and love, ensuring you leave the conversation with a resolve.
5. B2S Careers are designed to sharpen your executive and leadership skills through real life events in business and personal endeavors.
6. You will leave accredited training having knowledge of the Principles of Business which are parallel to the Principles of Leadership: The Entrepreneur, Opportunity Recognition, Start a Business, Operation and Management, Marketing and Sales, Financial Management.

Print Name:

Company Name:

Signature:

Date:

\_\_\_\_\_(Initials)

EXHIBIT 3

EEO STATEMENT OF ASSURANCES

As a condition to the award of financial assistance from CAG AND AFFILIATED COMPANIES funders, the grant applicant assures that it will comply with the nondiscrimination and equal opportunity provisions of the following laws:

Prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any financially assisted program or activity;

Title VI of the Civil Rights of Act of 1964, as amended, which prohibits discrimination on the basis of race, color and national origin;

Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination on the basis of age; and

Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.

CONFLICT OF INTEREST ASSURANCE:

Pursuant to O.C.G.A. 50-7-91 (b)(2)(3)(2017), the provider confirms that they have no conflicts of interest with state, or local CAG AND AFFILIATED COMPANIES officers, board members or board staff, including but limited to familial ties (spouse, child, parent), fiduciary roles, employment or ownership interests in common.

\_\_\_\_\_  
Name (Printed and Title)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Career Association of Georgia and its affiliated companies is an equal opportunity employer/program.

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## EXHIBIT 4

### EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

In addition to our commitment to non-discrimination and equal treatment, we prefer B2S affiliates who share our commitment to progressive values. Career Association of Georgia and its affiliated companies are Spiritual and expect all B2S affiliates to share Spiritual Values. B2S affiliates do not need to be Spiritual, but must be willing to espouse Spiritual values and be willing to participate in group prayers during training, team meetings, contract meetings, and management meetings.

\_\_\_\_\_(Initials)

## EXHIBIT 5

### NON-PARTISANSHIP POLICY

CAG and affiliated companies are a nonpartisan, and, as a result, may not participate in partisan political activity. Here is a summary of CAG and affiliated companies Nonpartisanship policy:

- Scholars may also be known as B2S Partners or B2S Contractors may provide analysis and policy options to candidates or public officials on a non-partisan and non-exclusive basis (provided that they make themselves reasonably available to other candidates and officials).
- You may engage in personal political activity, such as attending political rallies, so long as you do not use CAG and affiliated companies affiliation.
- You may not use CAG and affiliated companies resources for political activity or campaign at work.
- Scholars may use their CAG and affiliated companies in sign-on letters provided there is language indicating that affiliations are for identification purposes only.
- If you provide exclusive support to a campaign, you must do so in your personal capacity and you are required to:
  - o Notify CAG and affiliated companies;
  - o Not use your CAG and affiliated companies affiliation;
  - o Not represent or counsel candidates or officials at public events or in the media;
  - o When relevant, as determined in the first instance by the scholar herself or himself, disclose your political affiliation in any work or media; and
- If you act as a surrogate or publicly counsel candidates, parties, or officials, or if your political activities interfere with your CAG and affiliated companies obligations, you must take a leave of absence.
- B2S Committee members may not affiliate with any campaign, or candidate exclusively.

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## EXHIBIT 6

### EXCLUSIVITY CLAUSE

The signer, you, "B2S Partner", "B2S Partner Affiliate", is prohibited from buying, selling, or promoting any B2S Modular goods, services, concepts, from anyone other than the issuing company, Career Association of Georgia and its affiliated companies.

The signer, you, "B2S Partner", "B2S Partner Affiliate", are prohibited from advertising or selling products or services to clients, customers, scholars, partners, and other B2S affiliated participants without an exclusive partnership agreement explaining the services desired to offer.

To receive permission, you must submit a letter of intent to sell by emailing [compliance@cag.solutions](mailto:compliance@cag.solutions) Your letter of intent should explain in detail what your company intend to advertise or sell via "Rights in Data" section of our partnership agreement. Without proper signed agreements granting permission, it is considered a breach of contract and will be handled accordingly.

At no time during and post expiration of B2S Partner agreement are B2S participants also known as "scholars" of businesses are you or your firm to be considered owner or part owner of their entity or the scholar owner or part owner by your entity as a result of receiving training or consulting by you and your firm.

\_\_\_\_\_(Initials)

## EXHIBIT 7

### ACTIONABLE ITEMS

**1. Complete and email your W9 form to partner@cag.solutions:**

<https://drive.google.com/file/d/1MDf9hV3grh0b3GLBqgBTeHFNnUaPmJ0J/view?usp=sharing>

**2. Submit your direct deposit information using a business bank account:**

<https://eeform.adp.com/?oid=0065a0000110bQ4AAI&client=RUN%20CompPlus%20Solution&clientEmail=klegette@cag.solutions&companyName=&dmEmail=justice.anderson@adp.com&quoteID=01-2021-622703&isAlfresco=true&salesOfficeCode=5373>

or submit a pdf form by copy and pasting the following link:

<https://drive.google.com/file/d/1je04AWgmyOIPS84CNGAYLjPCesjYHGeh/view?usp=sharing>

3. Email initialed, signed, and notarized agreement to [partner@cag.solutions](mailto:partner@cag.solutions)
4. Email [esb@cag.solutions](mailto:esb@cag.solutions) to be considered to sell, advertise, market, or promote your products or services to B2S affiliates within B2S guidelines. (optional)

\_\_\_\_\_(Initials)

In witness whereof, the parties hereto have executed this agreement by and through their duly authorized representatives, as of the day first above written.

\_\_\_\_\_  
*Career Association of Georgia, Authorized Signature*

\_\_\_\_\_  
*Authorized Officer or Agent "You/Provider" (print)*

\_\_\_\_\_  
*Signature of Authorized Officer or Agent/ "You".*

\_\_\_\_\_  
*"You/Provider" Federal Tax/ Employer Identification Number*

SUBSCRIBED AND SWORN BEFORE ME ON THIS                      DAY OF                      , \_\_\_\_\_.

NOTARY PUBLIC

MY COMMISSION EXPIRES:

**Contract execution date for service delivery as noted in pages 1-51 of this agreement is effective once you receive an authorized signature from the CEO of Career Association of Georgia and affiliated companies.**

\_\_\_\_\_(Initials)

## Demand Occupation List (Attachment D)

SOC Code (ONET-8)	Occupation Title	Total Jobs	Average Hourly Wage	10-Year Total New Demand	Typical Education Needed for Entry	Work Experience	Typical On-the-job Training Needed	Median Wage
<b>Office &amp; Administrative Support Occupations</b>								
43-3031.00	Bookkeeping, Accounting, & Auditing Clerks	30,928	\$19.76	35,580	Some college, no degree	None	Moderate-term	\$19.15
23-2011.00	Paralegals & Legal Assistants	6,172	\$26.54	7,940	Associate's degree	None	None	\$26.08
43-6013.00	Medical Secretaries	8,062	\$16.20	11,793	High school diploma or equivalent	None	Moderate-term	\$15.11
43-6014.00	Secretaries & Administrative Assistants	40,146	\$17.93	41,356	High school diploma or equivalent	None	Short-term	\$18.32
<b>Food Preparation &amp; Serving Related Occupations</b>								
35-1011.00	Chefs & Head Cooks	2,974	\$17.98	4,311	High school diploma or equivalent	5 yrs. +	None	\$22.59
35-2014.00	Cooks, Restaurant	21,894	\$11.59	36,571	No formal educational credential	< 5 yrs.	Moderate-term	\$12.80
35-2015.00	Cooks, Short Order	3,955	\$10.58	5,486	No formal educational credential	None	Short-term	\$13.16
<b>Transportation &amp; Material Moving Occupations</b>								
53-3032.00	Heavy & Tractor-Trailer Truck Drivers	37,522	\$20.10	45,235	Postsecondary nondegree award	None	Short-term	\$30.53
53-3033.00	Light Truck or Delivery Services Drivers	19,137	\$17.55	23,344	High school diploma or equivalent	None	Short-term	\$21.12
53-7051.00	Industrial Truck & Tractor Operators	14,882	\$15.72	19,051	No formal educational credential	None	Short-term	\$13.22
53-7062.00	Laborers & Freight, Stock, & Material Movers, Hand	65,605	\$13.08	104,331	No formal educational credential	None	Short-term	\$12.82

(Initials)

SOC Code (ONET-8)	Occupation Title	Total Jobs	Average Hourly Wage	10-Year Total New Demand	Typical Education Needed for Entry	Work Experience	Typical On-the-Job Training Needed	Median Wage
<b>Business &amp; Financial Operations Occupations</b>								
13-1071.00	Human Resources Specialists	12,026	\$30.19	13,742	Bachelor's degree	None	None	\$29.28
13-1111.00	Management Analysts	20,531	\$45.63	22,312	Bachelor's degree	< 5 yrs.	None	\$46.26
13-2011.00	Accountants & Auditors	29,397	\$38.03	32,154	Bachelor's degree	None	None	\$29.41
13-2051.00	Financial Analysts	5,739	\$39.13	6,037	Bachelor's degree	None	None	\$34.55
<b>Personal Care &amp; Service Occupations</b>								
39-9011.00	Childcare Workers	20,853	\$10.24	34,558	High school diploma or equivalent	None	Short-term	\$14.13
30-9021.00	Personal Care Aides	15,272	\$10.14	31,039	High school diploma or equivalent	None	Short-term	\$13.92
<b>Production Occupations</b>								
51-2022.00	Electrical & Electronic Equipment Assemblers	2,473	\$15.29	2,393	High school diploma or equivalent	None	Moderate-term	\$14.20
51-4121.00	Welders, Cutters, Solderers, & Brazers	5,191	\$17.60	6,328	High school diploma or equivalent	None	Moderate-term	\$16.88
<b>Education, Training, &amp; Library Occupations</b>								
25-2011.00	Preschool Teachers, Except Special Education	9,856	\$14.42	11,645	Associate's degree	None	None	\$22.08
25-2021.00	Elementary School Teachers, STEM	27,323	\$26.78	23,122	Bachelor's degree	None	None	\$36.60
25-2022.00	Middle School Teachers, STEM	13,655	\$27.45	11,572	Bachelor's degree	None	None	\$33.15
25-2031.00	Secondary School Teachers, STEM	16,472	\$27.64	13,623	Bachelor's degree	None	None	\$34.89
25-9041.00	Teacher Assistants	20,531	\$10.63	24,387	Some college, no degree	None	None	\$14.76
<b>Construction &amp; Extraction Occupations</b>								
47-2081.00	Construction Laborers	23,694	\$17.02	29,946	No formal educational credential	None	Short-term	\$22.25
47-2152.00	Plumbers, Pipefitters, & Steamfitters	8,035	\$22.50	10,628	High school diploma or equivalent	None	Apprenticeship	\$28.23
47-2211.00	Sheet Metal Workers	2,115	\$18.70	2,627	High school diploma or equivalent	None	Apprenticeship	\$16.57

(Initials)

SOC Code (ONET-8)	Occupation Title	Total Jobs	Average Hourly Wage	10-Year Total New Demand	Typical Education Needed for Entry	Work Experience	Typical On-the-job Training Needed	Median Wage
<b>Computer &amp; Mathematical Occupations (continued)</b>								
15-1132.00	Software Developers, Applications	21,529	\$49.86	23,541	Bachelor's degree	None	None	\$50.56
15-1133.00	Software Developers, Systems Software	10,839	\$47.26	9,155	Bachelor's degree	None	None	\$50.56
15-1134.00	Web Developers	3,348	\$38.41	3,104	Associate's degree	None	None	\$47.30
15-1141.00	Database Administrators	3,850	\$43.08	3,024	Bachelor's degree	None	None	\$48.07
15-1142.00	Network & Computer Systems Administrators	8,763	\$43.56	6,483	Bachelor's degree	None	None	\$39.13
15-1143.00	Computer Network Support Specialists	4,258	\$56.35	3,179	Bachelor's degree	5 yrs. +	None	\$48.49
15-1151.00	Computer User Support Specialists	16,694	\$26.78	15,291	Some college, no degree	None	None	\$24.88
15-1152.00	Computer Network Support Specialists	5,559	\$35.53	4,712	Associate's degree	None	None	\$38.54
27-1024.00	Graphic Designers	6,065	\$25.77	6,387	Bachelor's degree	None	None	\$27.98
<b>Healthcare Support Occupations</b>								
31-1011.00	Home Health Aides	7,257	\$11.06	13,486	High school diploma or equivalent	None	Short-term	\$12.65
31-1014.00	Nursing Assistants	18,944	\$11.97	25,800	Postsecondary nondegree award	None	None	\$15.41
31-9091.00	Dental Assistants	6,260	\$18.65	9,062	Postsecondary nondegree award	None	None	\$18.96
31-9092.00	Medical Assistants	11,926	\$15.48	18,429	Postsecondary nondegree award	None	None	\$15.62
31-9097.00	Phlebotomists	2,069	\$15.82	2,959	Postsecondary nondegree award	None	None	\$17.68
<b>Protective Service Occupations</b>								
33-3051.00	Police & Sheriff's Patrol Officers	12,353	\$21.49	9,519	High school diploma or equivalent	None	Moderate-term	\$22.39
33-9032.00	Security Guards	21,763	\$13.94	32,720	High school diploma or equivalent	None	Short-term	\$14.33

Source: Burning Glass, Jobs EQ, & Bureau of Labor Market Information

(Initials)

Business:Scholar (B2S) Modular #1003



SOC Code (ONET-8)	Occupation Title	Total Jobs	Average Hourly Wage	10-Year Total New Demand	Typical Education Needed for Entry	Work Experience	Typical On-the-Job Training Needed	Median Wage
<b>Installation, Maintenance, &amp; Repair Occupations</b>								
49-3023.00	Automotive Service Technicians & Mechanics	14,682	\$19.13	15,761	Postsecondary nondegree award	None	Short-term	\$26.14
49-3031.00	Bus & Truck Mechanics & Diesel Engine Specialists	5,229	\$22.16	5,600	High school diploma or equivalent	None	Long-term	\$23.50
49-9021.00	Heating, Air Conditioning, & Refrigeration Mechanics & Installers	6,388	\$22.16	7,819	Postsecondary nondegree award	None	Long-term	\$23.23
49-9071.00	Maintenance & Repair Workers, General	24,007	\$17.64	27,845	High school diploma or equivalent	None	Moderate-term	\$21.92
49-9098.00	Helpers-Installation, Maintenance, & Repair Workers	2,032	\$12.88	3,029	High school diploma or equivalent	None	Short-term	\$10.95
<b>Healthcare Practitioners &amp; Technical Occupations</b>								
29-1141.00	Registered Nurses	43,251	\$32.64	32,385	Bachelor's degree	None	None	\$35.52
29-2012.00	Medical & Clinical Laboratory Technicians	2,871	\$17.98	2,475	Associate's degree	None	None	\$21.44
29-2021.00	Dental Hygienists	3,700	\$33.37	3,308	Associate's degree	None	None	\$31.49
29-2034.00	Radiologic Technologists	2,772	\$25.96	2,006	Associate's degree	None	None	\$31.44
29-2041.00	Emergency Medical Technicians & Paramedics	3,831	\$16.78	3,170	Postsecondary nondegree award	None	None	\$19.52
29-2052.00	Pharmacy Technicians	6,331	\$14.28	6,026	High school diploma or equivalent	None	Moderate-term	\$17.04
29-2055.00	Surgical Technologists	1,869	\$21.20	1,828	Postsecondary nondegree award	None	None	\$23.48
29-2061.00	Licensed Practical & Licensed Vocational Nurses	10,768	\$20.72	9,987	Postsecondary nondegree award	None	None	\$24.07
29-2071.00	Medical Records & Health Information Technicians	3,553	\$19.42	2,966	Postsecondary nondegree award	None	None	\$21.53
<b>Computer &amp; Mathematical Occupations</b>								
15-1121.00	Computer Systems Analysts	13,626	\$45.87	11,082	Bachelor's degree	None	None	\$46.46
15-1122.00	Information Security Analysts	2,021	\$44.66	2,247	Bachelor's degree	< 5 yrs.	None	\$50.42
15-1131.00	Computer Programmers	7,418	\$42.93	4,329	Bachelor's degree	None	None	\$42.28



